

**OFFICE OF THE EXECUTIVE ENGINEER  
MECHANICAL DIVISION -V, E-M SECTOR, KMDA  
BLOCK –‘L’, 1ST FLOOR, UNNAYAN BHAVAN  
SECTOR-II, SALT LAKE CITY, KOLKATA-700 091**

**Abridged Notice Inviting e-Quotation**

**e-NIQ No.- 01/EE/MD-V/EM/KMDA of 2025-26 dated: 16.04.2025**

e-Quotations are invited by the Executive Engineer, MD-V, E-M Sector, KMDA in KMDA Form No: 1 for the following work from reliable, resourceful, bonafide, licensed contractors having experience in executing similar nature of work of not less than 40% of the estimated amount in a single contract within last five years in a Government /Semi-Government /Autonomous Body / Institutions etc. of high repute.

Sl. No.	Brief description of work	Estimated Cost (Rs.)	Earnest Money Deposit (Rs.)	Time of work / completion
01.	Supply, installation, testing, commissioning of 10 (Ten) nos. Deep Tubewell along with some allied work under Diamond Harbour Municipal Area.	Rate to Be Quoted	1,50,000.00 (Differential amount of 2 % of the Quoted amount & the deposited EMD is to be submitted by the successful bidder prior to issuance of W.O )	45 (Forty Five) Daysfor the supply & delivery at site/ store (to be arranged by the contractor at his own cost & risk) and for installation, testing & commissioning further 30 (Thirty) Days from the date of final site clearance.

• An online request for participating in the quotation is **from 28.04.2025, 14.00 hours to 16.05.2025, 14.00 hours**. Further details may be had from the detailed NIQ at the office of the undersigned or from the following websites:

• <https://kmda.wb.gov.in/> and [www.wbtenders.gov.in](http://wb.tenders.gov.in)

Executive Engineer  
MD-V, E-M, KMDA

No: 03 / 1(18) / EE / MD-V / E-M / KMDA / T-88

Dated:16.04.2025

Copy forwarded for information and necessary action to:-

1. The Chief Engineer, E-M Sector, KMDA
2. The Superintending Engineer, MC-I , E-M Sector, KMDA
3. The Dy. Secretary,(PR), KMDA - With the request to please publish the tender notice in one Leading Bengali, one English & one Hindi newspaper and in KMDA & GOWB Web-site (<http://wb.tenders.gov.in>).. Enclosed- 4 copies NIT.
- 4-11. The Executive Engineer- ED-I/II/III/IV/V/VI/VII/VIII, E-M Sector, KMDA.
- 12-15. The Executive Engineer- MD-I/II/III/IV, E-M Sector, KMDA.
16. The A.C.F.A, EM Sector, KMDA.
17. The Accountant, MD-V.
18. Notice Board.

Executive Engineer  
MD-V, E-M, KMDA

**OFFICE OF THE EXECUTIVE ENGINEER  
MECHANICAL DIVISION -V, E-M SECTOR, KMDA  
BLOCK –‘L’, 1ST FLOOR, UNNAYAN BHAVAN  
SECTOR-II, SALT LAKE CITY, KOLKATA-700 091**

**Detailed Notice Inviting e-Quotation**

**e-NIQ No.- 01/EE/MD-V/EM/KMDA of 2025-26 dated: 16.04.2025**

Executive Engineer, Mechanical Division - V, EM Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online Quotation for the following work from the eligible agencies. All necessary information for participation in the Quotation are mentioned in detail below.

Sl. No.	Brief description of work	Estimated Cost (Rs.)	Earnest Money Deposit (Rs.)	Time of work / completion
(i)	Supply, installation, testing, commissioning of 10 (Ten) nos. Deep Tubewell along with some allied work under Diamond Harbour Municipal Area.	Rate to Be Quoted	1,50,000.00 (Differential amount of 2 % of the Quoted amount & the deposited EMD is to be submitted by the successful bidder prior to issuance of W.O)	45 (Forty Five) Days for the supply & delivery at site/ store (to be arranged by the contractor at his own cost & risk) and for installation, testing & commissioning further 30 (Thirty) Days from the date of final site clearance.

<b><u>Sl no.</u></b>	<b><u>Items for consideration</u></b>	<b><u>Information</u></b>
(ii)	<b>Name &amp; Address of the quotation Inviting authority</b>	: Executive Engineer, Mechanical Division - V, EM Sector, KMDA, Unnayan Bhavan, 'L' Block, 1 <sup>ST</sup> floor, Salt Lake City, Kolkata-91.
(iii)	<b>Name &amp; Address of the Executing Cell</b>	: Executive Engineer, Mechanical Division - V, EM Sector, KMDA, Unnayan Bhavan, 'L' Block, 1 <sup>ST</sup> floor, Salt Lake City, Kolkata-91.
(iv)	<b>Firm (s) / Contractor(s) eligible to submit quotation</b>	: Any agency willing to take part in the e-tendering process will have to be enrolled and registered with the Govt. e-procurement system, through logging on to <a href="http://wbenders.gov.in">http://wbenders.gov.in</a> and to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the NIC.
(v)	<b>Collection of Quotation documents</b>	: The agency can search and download NIQ and tender documents electronically from computer once he logs on to website using the DSC. This is the only mode of collection of tender documents.
(vi)	<b>Submission of Quotation</b>	: Quotations are to be submitted online through website in two folders at a time for each work one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats)

(vii)	<b>Date &amp; time limit</b> for request of <b>Quotation</b> (online)	:	From 28.04.2025, 14.00hours to 16.05.2025 upto 14.00hours
(viii)	<b>Date &amp; time limit</b> for submission of <b>Quotation</b> (online)	:	From 28.04.2025, 14.00 hours to 16.05.2025 upto 14.00 hours
(ix)	Date & time for opening of <b>Technical Bid</b> (online)	:	19.05.2025 at 14.00 hours
(x)	Financial Bid Opening Date& time (online)	:	To be notified latter.
(xi)	Date of Pre-Bid Meeting	:	06.05.2025 at 14.00 hours.

## 2.0. **Submission of Tender:**

2.1 Quotations are to be submitted online through website in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

### 2.2 Technical Proposal (PART-I)

The Technical should contain scanned copies and / or declarations in the following standardized format in further to covers (Folders).

- a) Technical files (**Statutory covers**)
  - i. NIT and Addendum or Corrigendum if any.
  - ii. Tender Form No. 1.
  - iii. Declaration.
  - iv. Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bid to persons other than the applicant must be uploaded.
  - v. Scanned Copy of Bank Challan.
  - vi. Credential.
  - vii. Valid Electrical Contractor's License, valid Supervisor's certificate (name mention in Electrical Contractor's License)
- b) My Documents (**Non- statutory cover**) containing:
  - (i) The firm shall have valid and / or renewed trade license.
  - (ii) The intending Tenderer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
  - (iii) The firm shall have Valid GST Registration with Certificate.
  - (iv) The firm shall have valid PAN issued by GOI with IT (last three year's) Return.
  - (v) The Firm shall have valid EPF and ESI registration certificate.
  - (vi) The Firm shall have Audited Balance Sheet for Last Three financial years, as applicable.
  - (vii) The intending bidder shall have Valid Electrical Contractor's License. The Electrical Supervisor / personnel to be provided by the agency shall possess requisite valid supervisory certificate and to be enlisted in Contractor's electrical contractors' License under DOE with SCC Part no- 1, 2, 4,7A,7B & 11 etc. shall be uploaded or valid appointment documents of electrical supervisor with Declaration of appointment to be provided as mentioned in earlier case of which the EIC may ask for verification at any time during the period of contract.
  - (viii) Credential :- (a) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or (b) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five)

years prior to the date of issue of the tender notice; or (c) Intending tenderers should produce credentials of one single running work of similar nature which has been to the completed extent of 80% or more and value of which is not less than the desired value at (a) above; and In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

- (ix) The work completion certificate (Credential) must specify detailed nature of job completed, Tender value of job, date of commencement of work and the date of completion of work and Final Bill value.
- (x) In case of Running works, only those Tenderer who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the Tender. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, Tender value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.
- (xi) A declaration on non-judicial stamp paper stating that the documents submitted / furnished by him are true and genuine to the best of his knowledge and belief. In case any fraudulent activities are observed and or detected, he shall be solely responsible for such activities .He shall also declare that whether his firm has been debarred in recent past from any sort of tendering in any department or punished in any form.
- (xii) Partnership firms should submit a copy of the Partnership deed along with the Part A of the Tender Documents otherwise the application may not be considered.
- (xiii) Declaration of penalty/debarment etc. faced by the bidder under any Govt./ Semi Govt./Autonomous Body/Institution etc.
- (xiv) All the pages of tender paper and all the documents (submitted as Bid Document) including photo copies must be signed by the authorized representative on the body of such documents in the following manner failing which, the application may not be considered.
- (xv) Credit worthiness certificate not less than 40% of the tendered value, issued by any nationalized /Scheduled Bank within last one year.

### **3.0 Financial Proposal-(PART-II)**

The financial proposal should contain the following documents in two cover (Folder) i.e.

- (i) Bill of quantities (BOQ) the contractor is to offer the rate (Percentage above/ below) online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

### **4.0 Earnest Money Deposit:**

In addition to the complete set of quotation documents as mentioned here in before, the quotationer shall have to deposit an initial earnest money as mentioned in the e-NIQ column No. 04 to be deposited at the time of Bidding through online. The additional amount of earnest money [Difference between 2 % (two percent) of the quoted amount and earnest money deposited initially with the Quotation] will have to be submitted by the L1 (lowest) bidder to the department through online / Demand draft prior to issuance of Work Order failing which the initial E.M. will be forfeited. The Work order will be issued only after receiving the balance E.M. amount. Please note that submission of quotation without earnest money will be treated as non-responsive.

The initial earnest money shall be deposited with the quotation/ offer as per online e-procurement requirement in favour of KMDA payable at Kolkata.

### **5.0. Security Deposit :**

The successful Tenderer shall have to provide for as security for the work an amount in terms of clause no. 1 of the printed tender form.

An amount at the rate of 10 % of the work /supply will be recovered from the progressive running bills. This is inclusive of the initial security deposit already deposited with the Department at the rate of two percentile (2%). That means eight percent (08 %) is deductible from billed amount and 02 % already with the department as initial EMD shall together form 10 % security deposit. No interest / benefit shall be paid against deposited SD.

In case the total amount of the retainable security deposit is more than Rs 2.00 lakh, then the contractor, at his own choice/ option, may apply to the department for allowing him to keep the amount of deductible security deposit exceeding Rs 2.00 lakh in the form of Bank Guarantee from a scheduled Bank in Kolkata valid for the entire guarantee period in the prescribed format of the department.

Failure on the part of the contractor (successful bidder) in depositing the additional amount of initial security where so required in terms of above shall constitute a breach of the obligations and shall render the offer / contract liable for termination with forfeiture of initial security deposit that may be lying with KMDA without any reference to the bidder.

#### **6.0 Statutory Deduction of taxes / duties / Cess etc. :**

Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period.

If the Union Government of India declares any variation of the tax structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. of the gross billed value for registered dealer will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period

If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor's account.

#### **7.0 Opening and evaluation of Tender:**

##### **7.1 Opening of Technical Proposal:**

a) Technical proposals will be opened by the Executive Engineer, M.D. – V, EM Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate.

b) Intending Tenderers may remain present if they so desire.

c) cover for statutory documents should be opened first if found in order cover for non- Statutory documents will be opened. If there is any deficiency in the statutory documents, the Tender will summarily rejected.

d) Decrypted documents of the non-statutory documents will be downloaded and handed over to the Tender accepting authority.

##### **7.2 Opening and evaluation of financial proposal:**

Financial proposal of Tender declared technically eligible by the Tender accepting authority will be opened electronically from the web Portal on prescribed date and time by the E.E. / M.D. - V, EM, KMDA.

After evaluation of financial proposal, the authority may upload the final summary result.

**7.3** The Tender Accepting Authority may ask any of the Tenderers to submit analysis to justify the rate quoted by that Tenderers.

##### **7.4 Site inspection before submission of tender:**

Before submitting any tender, the intending Quotationers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account after award of the contract. In this connection intending tenderers may contact the office of the undersigned between 11.30 hours to 16.30 hours on any working day prior to date of submission of e-Quotation with prior appointment.

#### **8.0 Conditional and incomplete Tender:**

Conditional and incomplete Tenders are liable to summary rejection.

### **9.0 Withdrawal of Tender:**

A Tender once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the Tender.

If a Tenderer withdraws his Tender within this period without any valid reason, he may be disqualified from submitting any tender in KMDA for a minimum period of one year.

### **10.0 Validity of the offer/ Tender:**

The validity of the Tender shall be 120 days from the date of the opening of the offer. Time of completion of work shall be reckoned from the date of issuance of Work order date or date of layout as specified by the EIC.

### **11.0 Defect liability :**

The complete installation within this contract shall be guaranteed against any manufacturing defects and or bad workmanship for a period of twelve (12) months from the date of commissioning or final taking over of the installation by the department / ultimate users. During this period, any defects brought to the notice of the contractor by the department shall be replaced / repaired / mended as the case may be at free of cost.

### **12.0 Rates inclusive of all charges:**

As stated elsewhere the rate quoted by the Tenderer shall be inclusive of all elements of taxes and duties, demands.

The Tenderer shall include income taxes, GST etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted. No claim what so ever on this account will be entertained.

### **13.0 Payment of wages and other regulatory benefits:**

The wages and other regulatory benefits / viz. ESI, EPF & Bonus, as per the prevailing rules, regulations, acts etc of the state and union Govt. shall be provided to all the personnel deployed by the contractor from time to time for undertaking the work. In no case, the department shall not be held responsible for any eventualities in this regard.

### **14.0 Acceptance of Tender**

I. Lowest valid rate should normally be accepted. However, the Tender accepting Authority does not bind himself to do so and reserves the right to reject any or all the Tenders, without assigning any reasons thereof.

II. During the entire process of the Tender, if it is found that any penal measures imposed by any Govt/ Semi-Govt/ Autonomous body against any intending Tenderer, the Authority reserves the right to reject any bid offered by the said Tenderer.

III. Submission false document by Tenderer is strictly prohibited and if found action may be referred to the appropriate authority for persecution as per relevant I.T. Act. With forfeiture of earnest Money forthwith.

**15.0** All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.

**16.0** If “While issuing Bank Guarantees in favour of KMDA, the issuing applicants must mention receiver's details as ICICI bank, IFSC : ICIC0006950, Branch Salt Lake, Sec-I, in BG text at which SFMS IFIN760 message to be sent by the issuing bank to establish the authenticity of the given BG” .

### **17.0 Suspension and Debarment of Contractor :**

The detailed procedure for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum no.: 547-W(C)/1M-387/15, date: 16.11.15, and its subsequent amendment notified vide memorandum no.: 724-W(C)/1M-953/19, dated: 19.12.2019 of Works Branch, PWD, GoWB shall be followed for debarment and suspension of bidders and agencies selected for executing public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to

perform contractual obligation and thereby resulting delay of execution of public works or execution of faulty works.

**18.0 If any typographical errors and other contradictory point are observed by the bidder that should be informed in writing to the TIA before pre-bid meeting and that will be rectified/resolved/discussed in the said meeting.**

**19.0 Disclaimer:**

All expense for preparing and submission of the Tender bid shall be to the bidder's account and shall no way be refunded/ compensated in any form.

KMDA reserve the right to reject or accept or split any or all Tenders / bids without assigning any reasons what so ever.

KMDA reserves the right to terminate the tender / Quotation without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

Executive Engineer  
MD-V, E-M, KMDA

No: 03 / 1(18) / EE / MD-V / E-M / KMDA / T-88

Dated: 16.04.2025

Copy forwarded for information and necessary action to:-

1. The Chief Engineer, E-M Sector, KMDA
2. The Superintending Engineer, MC -I ,E-M Sector, KMDA
3. The Dy. Secretary,(PR), KMDA - With the request to please publish the tender notice in one Leading Bengali, one English & one Hindi newspaper and in KMDA & GOWB Web-site (<http://wbtenders.gov.in>).. Enclosed- 4 copies NIT.
- 4-11. The Executive Engineer- ED-I/II/III/IV/V/VI/VII/VIII, E-M Sector, KMDA.
- 12-15. The Executive Engineer- MD-I/II/III/IV, E-M Sector, KMDA.
16. The A.C.F.A, EM Sector, KMDA.
17. The Accountant, MD-V.
18. Notice Board.

Executive Engineer  
MD-V, E-M, KMDA