



**OFFICE OF THE EXECUTIVE ENGINEER**  
**DIV-VIII, HIT WING, K.M.D.A**  
**19 G.T. ROAD (S), HOWRAH – 711101**

Memo no- SE/KMDA//HIT Wing/Misc/42/2025-26/190

Dated: 07/08/2026

**Quotation Notice No: 02 /EE-VIII/HIT WING/KMDA of 2026-27**

Executive Engineer DIV-VIII, HIT WING, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites offline quotation from eligible agencies for the following works. The criteria for participation in the quotation is mentioned in detail below.

| Name of The Work                                                                                                                                                                                                 | Earnest Money Rs.   | Total Amount to be quoted Rs. |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------|
| Spraying of insecticides, the preventive measure for reducing mosquito borne diseases, in different floors of HIT Building including compound premises once in a week for 4 (Four) Months (2 <sup>nd</sup> Call) | 2% of Quoted Amount |                               |

(1.0)

**Sl no.      Items for consideration**

**Information**

- 1 Name & Address of the tender : Executive Engineer, DIV-VIII, HIT WING, KMDA  
Inviting authority 19, G.T. ROAD (S), Howrah – 711101
- 2 Firm (s) / Contractor(s) eligible to submit quotation : Any agency willing to take part in the quotation process must have executed similar nature of work.
- 3 Estimated Value of work : Total amount to be quoted.
- 4 Time of Completion : 4 (Four) Months.
- 5 Collection of documents : The interested agency can collect the tender documents from this office or can search the NIQ in the KMDA website.
- 6 Submission of Quotation : Rates are to be quoted by the bidders in their own company letter head as per format given in the notice.  
The quoted amount ( both in figures and words) should include GST and L.W. Cess.

- 7 Date & time limit for request of NIQ : From 10/08/2026 to 19/08/2026, 14.00 hours.
- 8 Date & time limit for submission of quotation : From 10/08/2026, 14.00 hours to 19/08/2026, 14.30 hours.
- 9 Date & time for opening of quotation : 19/08/2026 at 15.00 hours

## **2. Scope of Work:-**

Spraying of insecticides, the preventive measure for reducing mosquito borne diseases, in the HIT Building and compound premises at 19, G.T. Road (South), Howrah, once per week for four months as directed by EIC.

## **3. Submission of Quotation:-**

Quotations are to be submitted along with following documents:

- i. The firm shall have valid and / or renewed trade license.
- ii. The intending tenderer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipt copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
- iii. The firm shall have Valid GST Registration with Certificate.
- iv. The firm shall have valid PAN issued by GOI with IT (last three year's) Return.
- v. Quotationer should have successfully completed similar type of Job/ work or similar nature of job during last 5 (five) years prior to the date of this notice  
The work completion certificate (Credential) must specify detailed nature of job completed, Tender value of job, Final Bill value, date of commencement and date of completion of work.  
In case of Running work, only those tenderers who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the tender. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, Tender value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.
- vi. All the pages of Tender paper and all the documents (submitted as Bid Document) including photo copies must be signed by the authorized representative on the body of such documents.  
Submission false document by tenderer is strictly prohibited and if found action may be referred to the appropriate authority for persecution as per relevant I.T. Act. with forfeited of earnest Money forthwith.

Qualified agency has to execute 05 (Five) copies of formal tender with KMDA against fee @ Rs 300/- per copy.

## **4.0 Earnest Money Deposit:**

The tenderer shall have to deposit earnest money of 2% (two percent) quoted rate in the form of bank draft from any Nationalized bank drawn in favor of KMDA payable at Kolkata.

## **5.0 Security Deposit :**

An amount @ 8% of the work /supply will be recovered from the bill of the L1 bidder. 2 % already with this department as EMD shall together form 10% security deposit which will be retained for 3 (Three) months from the date of completion of the work as certified by EIC.

**6.0 Rates inclusive of all charges:**

As stated elsewhere the rate quoted by the tenderer shall be inclusive of all elements of taxes, GST and duties, demands.

The tenderer shall include GST, LW cess etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

**7.0 Contractor's premises,** the Contractor will be responsible for any loss or damage caused in the course of transpiration or work and will make need of the same at their cost.

The Tender Accepting Authority reserves the right to reject any or all the tenders, without assigning any reasons whatsoever.

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Executive Engineer-VIII  
HIT WING/ KMDA

Memo no- SE/KMDA//HIT Wing/Misc/42/2025-26/190/4

Dated: 07/08/2026

Copy forwarded for information to:-

1. The Special Secretary, work cell / KMDA.
2. The Senior Deputy Secretary/HIT Wing (KMDA).
3. The Director of Finance, KMDA.
- ✓ 4. The Deputy Secretary (P.R.C), Public Relation Cell /KMDA, for display this NIQ in KMDA Website.
5. The Superintending Engineer, KMDA /HIT Wing.
6. The ACFA, HIT Wing, KMDA.
7. The P.S. to the Chief Executive Officer, KMDA.
8. Notice Board.
9. Office Copy

*Shay*  
07/08/26  
Executive Engineer-VIII  
HIT WING/ KMDA  
Executive Engineer - VIII  
KMDA (HIT WING)