



OFFICE OF THE EXECUTIVE ENGINEER  
SCD-III, R & B SECTOR, K.M.D.A.  
UNNAYAN BHAVAN, BLOCK 'A', (7<sup>TH</sup> FLOOR)  
BIDHAN NAGAR, KOLKATA - 700 091  
Email Id: [scd3.rb.kmda@gmail.com](mailto:scd3.rb.kmda@gmail.com)

**KOLKATA  
METROPOLITAN  
DEVELOPMENT  
AUTHORITY**

Memo No: 120 /EE/SCD-III/R&B/KMDA/NIT

Date: 09.12.2025

**Abridge**

NIT/NIQ/e-NIT/e-NIQ No. - NIT No. <u>02/EE/SCD-III/R&amp;B/KMDA of 2025-26; Dt.- 09.12.2025.</u>	
Chief/Superintending/Executive Engineer- Executive Engineer	
Sector/Circle/Division & office Address - Executive Engineer, SCD-III, R&B Sector KMDA Unnayan Bhavan, 7 <sup>th</sup> floor, Salt Lake City, Kolkata-700091	
Name of The Works Yearly cleaning & washing, sweeping of carriageway, footpath, railings etc. at Gaznavi Setu, Kolkata for the period of 01.01.2026 to 31.12.2026.	
Estimated Amount put to tender - Rs. 96736.00	
Earnest Money - Rs. 1935.00/-	
Time of Completion - Upto 31.12.2026	
Cost of Tender Documents - 1. Rs. 350.00/- 2. <del>Rs. 350.00/-</del> <i>Rs.</i>	
Last Date & Time of Submission of Tender - 26.12.2025 Upto 2.00 p.m.	

*DE.*  
9/12/25  
Executive Engineer  
SCD-III, R&B Sector, KMDA

Memo No: 120/1(1)/EE/SCD-III/R&B/KMDA/NIT

Date: 09.12.2025

Copy forwarded for information and wide circulation to the:-

1. Deputy Secretary Public Relation Cell, KMDA

*DE.*  
9/12/25  
Executive Engineer  
SCD-III, R&B Sector, KMDA



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Memo no. 120/ EE/SCD-III/R&B/KMDA/NIT

Dated. 09.12.2025

**Notice Inviting Tender No - 02/EE/SCD-III/R&B/KMDA of 2025-26; Dt.- 09.12.2025**

Executive Engineer, SCD-III, R&B Sector, KMDA, Unnayan Bhawan, A – Block, 7<sup>TH</sup> Floor, Bidhannagar, Kolkata – 700091 invites Tender from bonafide, reliable, experienced & resourceful firms / individuals contractors, joint ventures / consortium who have successfully completed works in Government / Govt. Undertaking / Govt. Autonomous Bodies / Semi-Govt. / Statutory Bodies/Local Bodies having credential i.e. **cleaning & sweeping work of bridges** in a single contract within five years from the date of issue of this N.I.T. are eligible to apply for the following work:

NIT Sl. No.	NAME OF WORK	Estimated Amount (Rs.)	Earnest Money (Rs.)	Time of Completion	Cost of Bid Documents(Non-Refundable)
1	Yearly cleaning & washing, sweeping of carriageway, footpath, railings etc. at Gaznavi Setu, Kolkata for the period of 01.01.2026 to 31.12.2026	Rs.96736.00	Rs.1935/-	Upto 31.12.2026	350/-

**1. Details of Tender Proceedings are as follows:**

a)	Last date of receipt of application (in letterhead) along with all documents.	17.12.2025 Upto 2.00 p.m.
b)	Date and time of permission.	17.12.2025 After 2.00 p.m.
c)	Last Date Of purchase of Tender Documents	22/12/2025 Upto 2.00 p.m.
d)	Last Date and time of submitting of Tender	26/12/2025 Upto 2.00 p.m.
e)	Date and time of opening of Tender.	26.12.2025 After 2.00 p.m.

Tenders will be opened by the Executive Engineer, SCD-III, R&B SECTOR, KMDA or his authorized representative in presence of tenderer or his authorized representative who may like to be present.

**2. Eligibility criteria for the bidders :-**

**1) Eligibility criteria for the bidders: -**

**A) The bidders should have the credentials as detailed below:**

- Intending tenderers should produce credentials of a **similar nature** of completed work of the minimum value of 40% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice;





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or

- ii) Intending tenderers should produce credentials of **2(two) similar nature** of completed work each of the minimum value of 30% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice;

or

- iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (a) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concern Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactory and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

3. **Earnest Money:** - *The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.*
4. The eligibility of a bidder will be ascertained on the basis of the documents in support of the eligibility criteria as mentioned above. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice. In that case Earnest money submitted by the bidder will be forfeited and the bidder may be debarred from participating in any tender by KMDA in future.
5. The intending tender should also give a **written declaration in the form of an affidavit before notary** as to correctness of the copies of all documents submitted and a declaration of penalty debarment etc. faced by him under any Govt./ semi Govt. / Autonomous body/Institution etc.
6. Whenever the contracts/Agencies are rescinded the security deposits shall be forfeited.
7. Conditional / Incomplete tender will not be accepted under any circumstances.
8. If the dates mentioned in this notice fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.
9. The cleaning & sweeping work has to be executed @ **at least twice in a month and washing & cleaning of railings at least once in a month during day and night hours as**



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per the road closure allowed by the local traffic police authority if required. No extra claim will be entertained for executing work during night hours. **All the labors should be equipped with safety jackets, reflectors etc. during the work and no debris & sweeping materials to be stacked on the bridge carriageway.**

10. Successful quotationer / tenderer have to follow all the terms & conditions as in force in the KMDA Form No. 1. If any irregularities/misconduct happens or noticed during the work or within the security period with respect to specification & quality of materials, workmanship then the agency has to rectify the same at his own cost to the satisfaction of the E.I.C. otherwise necessary penal action will be taken against him as per the norms in force in the KMDA Form No.1.
11. Successful quotationer / tenderer have to submit the requisite nos. of photos preferably Geo-tagging photos at the each/every time of work through WhatsApp to the concerned A.E. & JE. The quotationer / tenderer must have such facility to provide the same to the concerned A.E. & JE and the E.I.C.
12. **List of common documents those have to be submitted by each tenderer at the time of submission of Tender documents.**
  - i. *Income Tax Return (For last 3yrs).*
  - ii. *Pan Card.*
  - iii. *Professional Tax clearance challen*
  - iv. *Trade License.*
  - v. *Technical Credential.*
  - vi. *Work Order for the work in technical credential.*
  - vii. *Payment certificate of the said work.*
  - viii. *Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017*
13. *The Executive Engineer, SCD-III,R&B KMDA reserves the right to cancel the N.I.T. due to any unavoidable circumstances and no claim in this respect will be entertained. The Executive Engineer, SCD-III,R&B KMDA also reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.*
14. *During scrutiny, if it comes to the notice of tender inviting authority that the credential or any other papers are incorrect/manufactured/fabricated, then the tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.*
15. *Before issuance of the Work Order, the tender inviting authority may verify the credential & other documents of the successful bidder if found necessary. After verification, if it is found that such documents submitted by the successful bidders either manufactured or false, in that case Work Order will not be issued in favour of the bidder under any circumstances.*





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16. All other details may be seen from the Division Office mentioned above on all working days during office hours. Earnest money to be deposited in the form of pay order/bank draft drawn from any nationalised bank **in favour of 'KMDA' payable at Kolkata.**
17. Successful quotationer / tenderer have to execute an agreement with KMDA after finalization of tender **in 5(five) set @Rs.200/- each** of formal documents including KMDA Form No.1 on payment in cash to the office of the Executive Engineer, SCD-III, R&B Sector, KMDA.
18. **Language of Quotation:-** The quotation shall be **submitted in English**. All literatures and correspondence in connection with the quotation shall be in English.
19. The TDS under GST and/or other Taxes will be applicable during processing the bill against the work as per rules.

**20. Office from which tender documents will be sold**

**On non refundable payment through cash/pay order:** Office of the Executive Engineer  
Special Construction Divn.-III  
R&B Sector, KMDA  
7<sup>TH</sup> FLOOR, Saltlake, KOL-91

**20. Place of submission of tender:**

Office of the Executive Engineer  
Special Construction Divn.-III  
R&B Sector, KMDA  
7<sup>TH</sup> FLOOR, Saltlake, KOL-91

  
Executive Engineer  
SCD-III, R&B Sector, KMDA

Memo No: 120/ 1(21))/EE/SCD-III/R&B/KMDA/NIT

Date: 09.12.2025

Copy forwarded for information and wide circulation to :-

1. The Deputy Secretary, PR Cell., KMDA- **Enclosed please 5(five) copies of this N.I.T.**  
He is requested to kindly circulate the N.I.T as per prevailing norms of KMDA.
- 2-6. The Chief Engineer, R&B/Water & Sanitation /Estate& Assets Management/Housing /PM & Coordination Sector, KMDA.
- 7-10. The Superintending Engineer, R&B Sector, Circle-I,II,III,IV,V/KMDA.
- 11-18. The Executive Engineer, SCD-I,II,IV,V/ North/South/KCD/HSRD/R&B, KMDA.
19. The A.C.F.A,R&B/KMDA
20. The Senior Account Assistant, SCD-III/R&B/KMDA.
21. NOTICE BOARD.

  
Executive Engineer  
SCD-III, R&B Sector, KMDA