



Office of the Superintending Engineer  
Mechanical Circle-I, EM Sector, KMDA  
'L' Block, 1<sup>st</sup> Floor, Unnayan Bhavan,  
Salt Lake City, Kolkata-700 091.  
Abridged Notice Inviting e-Tender

Kolkata  
Metropolitan  
Development  
Authority

**e-NIQ No : 02/KMDA/EM/SE/MC-I/NIQ/2023-24 Dated: 11.09.2023.**

Superintending Engineer, Mechanical Circle-I, EM Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online tenders from any contracting firms, companies or organizations that have successfully completed the similar nature of work and supplied, installed and commissioned the equipments of H.T. Sub-Station having a value of not less than 40% of the quoted rate for the work, during the last five (5) years under any Govt./Semi Govt./Statutory or Local Bodies and having financial capabilities of not less than 50% of the amount to be quoted for the work :- **(Note : The entire job is to be carried out without hampering the existing 24x7 water supply system. )**

Sl. No.	Description of work	Estimated Amount	Earnest Money Deposit	Time of completion
1.	"Replacement of existing HT Panel with supply of New 11 KV, 800A, 10 Panel H T Switch Board (VCB) at Raw Water Pumping station in Halisahar Municipal area."	Item Rate (To be quoted by the bidder)	Rs 2,70,000/-	Six (06) calendar months excluding one (01) month trial run and twelve (12) months monitoring. Total completion period is Nineteen (19) calendar months.

An online request for participating in the tender is **from 18.09.2023. 15.00 hours to 09.10.2023. 15.00 hours**. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site: [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in) / [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

The authority reserves the right to reject or accept any or all tenders without assigning any reason.

**Note : The entire job is to be carried out without hampering the existing 24x7 water supply system.**

*Self*

Superintending Engineer  
Mechanical Circle-I, E M Sector, KMDA

No: 41 / 1 (10) / SE/ MC-I / EM / KMDA / NIT

Dated: 11.09.2023.

Copy forwarded to:

1. The Honourable Chairperson of Halisahar Municipality .
2. The Director General, Water & Sanitation Sector, KMDA.
3. The Chief Engineer, W&S Sector, KMDA.
4. The Chief Engineer, EM Sector, KMDA.
5. The Dy. Secretary (PR), KMDA - With the request to publish the tender notice to the four (two of which must be in English) leading dailies of national importance and in KMDA & GOWB web-site.
6. The Director of Finance, KMDA
7. The Executive Engineer, ED-V EM Sector, KMDA
8. The A.C.F.A., EM Sector, KMDA.
9. Office copy.
10. Notice Board.

*J. S. D.*  
11/09/2023

Superintending Engineer  
Mechanical Circle-I, E M Sector, KMDA



Office of the Superintending Engineer  
Mechanical Circle-I, EM Sector, KMDA  
'L' Block, 1<sup>st</sup> Floor, Unnayan Bhavan,  
Salt Lake City, Kolkata- 700 091.  
**Detailed Notice Inviting e-Tender**

Kolkata  
Metropolitan  
Development  
Authority

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Intending bidders desirous of participating in the tender are to log on to the website [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in) (the web portal of the KMDA) and click on to the "e-procurement" link provided. They may also visit the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing KMDA in the search engine provided on the website.

Bidders willing to take part in the process of e-tendering are required to obtain a Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. NIC, n Code Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA, they are required to register the fact of possessing the Digital Signature Certificates through the registration system available on the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of the submission procedure are given below under "General terms and conditions and information".

The intending bidder must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

All information posted on the website consists of NIT and related documents, Form No I, BOQ, Corrigendum etc. and drawings, if any, shall form part of the tender document.

**It may please be noted that any further corrigendum/addendum related with this tender shall be hoisted exclusively in the above web sites only.**

**General Terms and Conditions and Information:**

## **1) Eligibility for participation :**

- a) contracting firms, companies or organizations that have successfully completed the similar nature of work and supplied, installed and commissioned the equipments of H T substation shall only be allowed to participate provided they satisfy the following requisite credentials :-
- i) Intending tenderers shall have credential as mentioned above in a single tender having a minimum value of 40% of the quoted amount put to tender during last 5(five) years prior to the date of issue of this tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,
  - ii) Intending tenderers shall have credentials as mentioned above in two (2) tenders, each having a minimum value of 30% of the quoted amount put to tender during last five (5) years prior to the date of issue of the tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,
  - iii) Intending tenderers shall have to produce credential as mentioned above in one single running work which has been completed to the extent of 80% or more and value of which is not less than the desired value at i) above. In case of running work in any Govt./Semi-Govt./Undertaking / Autonomous Bodies / Statutory Bodies and Local Bodies, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority with required credentials will be eligible for the tender if in the required certificate it is clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.
- b) Credentials with completion certificates, valid GST registration and clearance certificate (If applicable), P.T. Clearance certificate, Income Tax Return for last three financial years with “Pan Card”.
- c) Credit worthiness certificate, not less than 50% of the tendered value, issued by any nationalized/ Scheduled Bank within last one year.
- d) Valid Electrical Contractor License and Supervisory License in all the relevant sections, especially covering the H.T. Switch Gear & Transformer.
- e) A written declaration in the form of an affidavit before the Notary (on a stamp paper of Rs 10/- duly notarized) as to the correctness of the copies of all documents submitted and a declaration whether penalty/debarment etc. had been faced or not under any Govt./Semi Govt./Autonomous Body/Institution etc.
- f) Intending company must have valid ESI & PF registration.
- g) Authorization from the Panel Manufacturer indicating the Tender No. is required, if the bidder is not a panel manufacturer is essential.

## **2. Submission of Tenders :**

### **2.1 General process of submission**

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items / percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specifically take note of all the addendum /corrigendum related to the tender and upload the latest documents as part of the tender.

## **2.2 Technical Proposal :**

The Technical Proposal should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

### **A. Technical File (Statutory Cover) containing:**

- i. Application for Tender(Vide Form-1) (to be submitted in 'Forms' folder)
- ii. Tender Form No. I (to be submitted in 'Form No 1 folder)
- iii. Notice Inviting Tender (NIT) (to be submitted in 'NIT' folder)
- iv. Earnest Money Deposit (EMD) – Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank **or** offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the **EMD** from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No. Earnest Money Deposit (EMD) – Earnest Money is to be deposited online in the name of Beneficiary – K.M. D.A.

If the value of the 2% of the Quoted amount is higher than the deposited Earnest Money, then the differential amount of 2% of the Quoted amount & the deposited E.M.D. is to be submitted by the successful bidder prior to issuance of the LOI or within the date as mentioned in the LOI.

Drawings if any (to be submitted in 'Drawings' folder)

**Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.**

### **B. My Document (Non-Statutory Cover) containing :**

- i. **Certificates:**
  - a) Credentials certificates as stated above in Eligibility for Participation.
  - b) Valid Electrical Contractor License and Supervisory License in all the relevant sections, specially covering the H.T. Switch Gear & Transformer.
  - c) Valid GST registration and clearance certificate (If applicable), P.T. Clearance certificate, Income Tax Return for last financial year with "Pan Card".
  - d) Bank solvency / Credit worthiness certificate not less than 50% of the tendered value from any Bank, issued within last one year.
  - e) Affidavit before the Notary as to the correctness of the copies of all documents submitted and a declaration whether penalty/debarment etc. had been faced or not under any Govt./Semi Govt. / Autonomous Body/Institution etc.
- f) Intending company shall have valid ESI & PF registration.

### **ii. Company Details:**

1. Registered Deed for Partnership Firm from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However in cases where the applicant is yet to receive registration certificate from Todi Mansion, the application is to submit an affidavit in non judicial stamp paper along with the application pledging that "the registration certificate of the firm would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest". In case of in-ordinate delay in submitting the document, his bid is liable to be rejected and his EMD deposit will stand forfeited to the government. Any change in the constituents of the consortium / partnership firm should also be registered from the Office at Todi Mansion, Kolkata, prior to the date of application of tender otherwise his application will be rejected.
2. Trade License for Proprietorship Firms.
3. Memorandum and Articles of Association for Limited Companies
4. Society Registration and Bye-Laws for Cooperative Societies.

**iii. Credential:**

Credential Certificate issued by an officer not below the rank of Executive Engineer/Divisional Engineer /District Engineer / Project Manager of the other State / Central Government Departments / Organizations to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non statutory cover and the hard copy **should preferably be submitted** along with the non statutory documents (If applicable).

**iv. Balance Sheet:**

Audited Balance Sheets of last three financial years with auditor's certificate regarding annual turnover from contracting business in each year.

(If the company was set up less than three years ago, audited balance sheet for the no of years since inception is to be submitted)

**v. Addenda / Corrigendum: if published:**

**Note:** Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.

**vi. Others: Any other documents found necessary:**

**Note:** Tenders will be summarily rejected if any item in the non statutory cover is not uploaded.

**vii.** The bidder should not have record of poor performance or they should not have been blacklisted by any organization during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility. A declaration in this respect through affidavit has to be furnished by the prospective bidders as per **Form – 2** attached with this N.I.T. **without which the Technical Bid shall be treated as non responsive.** The scanned copy of the affidavit should be uploaded with the non statutory cover and the hard copy should preferably be submitted along with the non statutory documents (If applicable).

**2.3 Financial Proposal:**

The financial proposal should contain the following documents in one cover (folder).

**Bill of Quantities (BOQ):**

The contractor has to quote the rate online in the space marked for quoting rate in the BOQ (only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor) or as a percentage below, at par or above the scheduled rate as the case may be.

**3.1 Completion Certificate:**

i. Completion Certificates for fully completed works during the last five financial years will only be accepted.

ii. Completion Certificate of work executed in KMDA will be considered. Completion Certificate of works executed in other Departments of State Government or organizations, like Public Works Department (PWD), Irrigation & Waterways Department, Public Health Engineering Department(PHED), Sundarban Affairs Department and various other State Government Departments, Zilla Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Other Municipalities, Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organizations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT), and companies owned or managed by the State Government, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer /Project Manager of the other State / Central Government Departments / Organisations.

### **3.2 Penalty for suppression / distortion of facts:**

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is the hard copies from the uploaded soft copies or if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of any division or circle of KMDA as per approval of the concerned Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably to be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

### **3.3 Taxes & duties to be borne by the Contractor:**

Income Tax, GST, Royalty, Construction Workers' Welfare Cess and similar other all statutory levies /to be borne by the contractor and the rate should be quoted accordingly after consideration of all these charges, Service Tax, if applicable, would be reimbursed subsequently.

### **3.4 Site inspection before submission of tender:**

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account after award of the contract In this connection intending tenderers may contact the office of the undersigned between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders with prior appointment.

### **3.5 Conditional and incomplete tender:**

Conditional and incomplete tenders are liable to be summarily rejected.

## **4. Opening and evaluation of tender:**

### **4.1 Opening of Technical Proposal:**

- a) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- b) Technical proposals for those tenders whose valid document towards deposition of EMD have been received will only be opened. **Proposals corresponding to which EMD has not been received will not be opened and will stand rejected.**
- c) Intending tenderers may remain present at the time of opening if they so desire.
- d) Cover (Folder) for Statutory Documents (vide Clause 2.2A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 2.2.B) will be opened. If there is any deficiency in the Statutory or Non Statutory Documents, the tender will summarily be rejected.
- e) The non-statutory documents in hard copy should preferably be submitted along with EMD and Tender Cost (if applicable).
- f) Decrypted (transformed into readable formats) documents of the Statutory & Non-statutory Cover will be evaluated to finalize eligible tenderers.

### **4.2 Tender Evaluation Committee (TEC):**

A committee will be constituted by the concerned Chief Engineer, if required for high value tenders. This will function as Tender Evaluation Committee (TEC), for evaluation of Technical Proposals of the tenders. Otherwise prevailing system will be effective for evaluating tenders.

#### **4.3 Uploading of summary list of technically qualified tenderers :**

- i) Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC) if formed for high value tenders, the summary list of eligible tenderers for a particular serial of work (whose Financial Proposals will be considered) will be uploaded in the web portals.
- ii) While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

#### **4.4 Opening and evaluation of Financial Proposal :**

- i) Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii) The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii) After opening of the financial proposal the preliminary summary result containing inter-alia, name of contractors and the rates quoted by them will be uploaded.
- iv) If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering of rate, he may, after having the comparative statement checked, upload the final summary result containing the names of bidders and the rates quoted by them against each work after acceptance of the rate.
- v) The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

#### **5. Bid Validity:**

The Bid will be valid for **120 days** from the date of opening of the financial bid.

#### **6. Acceptance of Tender:**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

##### **6.1 Execution of Formal tender after acceptance of tender:**

The tenderers, whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in six copies of KMDA Form No. I which may be purchased on cash payment from the office of the Executive Engineer concerned with the work.

The NIT shall form a part of the contract agreement. On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BOQ, Drawing, Rate quoted, LOA and Tender Form I.

#### **7. Return of Earnest Money of the unsuccessful tenderer (s):**

For return of the Earnest Money of the unsuccessful tender(s), he/she/they is/are to apply for the same to The Tender Inviting Authority, giving the reference to the work, NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenders other than the lowest tenderer in each case may be refunded, after acceptance of the L1 rate in comparative statement and issuance of LOI.

#### **8. Payment:**

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim regarding delay in payment will be entertained.

### **9. Security Deposit:**

Security Deposit towards performance Security amounting to 8% of the work value shall be deducted from the R/A Bill as per prevailing order. No interest will be paid on Security Deposit. 2 % Earnest Money would be converted to Security Deposit in case of the successful bidder. Hence, total security deposit will be 10% in all.

### **10. Discrepancy :**

If any discrepancy arises between two similar clauses on different notification, the clauses as stated in later notification will supersede the former.

### **11. Defect liability :**

The complete installation within this contract shall be guaranteed against any manufacturing defects and or bad workmanship for a period of twelve (12) months from the date of commissioning or final taking over of the installation by the department / ultimate users. During this period any defects brought to the notice of the contractor by the department shall be replaced / repaired / mend good as the case may be at free of cost.

### **12. Withdrawal of Tender:**

If any tender found lowest after opening of the financial bids withdraws his tender before acceptance or refusal within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for making any tender to the department for a minimum period of one year. All cases in which the Tender Accepting Authority has reason to doubt the bona fide of such withdrawal should be reported to the Chief Engineer concerned in all details for issuance of such disqualification orders by the said Chief Engineer, under intimation to the other Chief Engineers, e-Tendering Cell and also to this Department. Copy of such order should invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

**For any queries / clarification regarding the uploading of documents and tendering process please contact the Superintending Engineer MC-I, EM Sector, KMDA.**

### **13. Schedule of Dates for e-Tendering:**

<b>Sl. No.</b>	<b>Activity</b>	<b>Date &amp; Time</b>
1.	Publishing Date	18.09.23. at 15.00 Hrs.
2.	Document download start date	18.09.23. at 15.00 Hrs.
3.	Bid submission start date	18.09.23. at 16.00 Hrs.
4.	Pre-bid meeting date & time	22.09.23. at 13.00 Hrs.
5.	Document download end date	09.10.23. at 15.00 Hrs.
6.	Bid submission end date	09.10.23. at 16.00 Hrs.
7.	Technical bid opening date & time	11.10.23. at 16.00 Hrs.
8.	Uploading of preliminary list of Technically qualified bidders	To be notified later
9.	Uploading of final list of Technically qualified bidders	To be notified later
10.	Financial bid opening date	To be notified later
11.	Uploading of Financial Bid evaluation sheet	To be notified later

### **14. Additional terms & conditions:**

- 1) The Executive Engineer (EM) [Name of the Division to be notified in L.O.I, will be the Engineer-in-Charge for the works, in respect of the contract and all correspondence concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by the Engineer-in-Charge with the approval of T.I.A. If any correspondence of above tender is made with Officers other than the Engineer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. The instruction given by the Assistant Engineer and the Junior Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorized to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of dispute, the decision of Engineer-in-Charge shall be final and binding.
2. The acceptance of the tender will rest with the Tender Accepting Authority without assigning reason thereof. The accepting authority reserves the right to reject any or all tenders without assigning and reason thereof.
3. There shall be no provision for arbitration.



4. The Bidder shall have to comply with the provisions of (a) Contract labour (Regulation & abolition) Rules, 1970(b) Minimum Wages Act 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
5. Department shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground, including non-possession of land.
6. The Government shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike etc.
7. Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / Commencement and completion of the work) is to be borne by the bidder. Original challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.
8. Labour welfare Cess @ 1% of the cost of construction works shall be deducted from the Gross value of the Bill in Terms of Finance Department order No. 853-F dated 01.02.2006. Also, it is instructed to register his establishment under the Act, under the competent registering Authority, i.e. Assistant Labour Commissioner / Dy. Labour Commissioner of the region concerned.
9. No mobilization / secured advance will be allowed unless specified otherwise. Price escalation will not be considered.
10. GST (as per latest /prevailing norms, which may change from time to time ), Cess, Royalty of sand, stone chips, stone metal gravel, boulders, forest product etc. Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any are to be paid by the contractor as per latest Govt. norms. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.
11. All working tools and plants, scaffolding, construction of vats & platforms will have to be arranged by the contractor at his own cost.
12. The contractor shall supply mazdoors, bamboos, ropes, pegs, flags etc. for laying out of the work and for taking and checking measurements for which no extra payment will be made.
13. The contractor should see the site of works and tender documents, drawings etc. before submitting tender and satisfy himself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site work, availability of drinking water and other human requirements and security etc. The Engineer-in-Charge may order the contractor to suspend any work that may be subjected to damage by climate conditions. No claim will be entertained on this account. The contractor will not be entitled to any claim or extra rate on any accounts.
14. A machine page numbered Site Order book (with triplicate copy) will have to be maintained at site by the contractor and the same has got to be issued from the Engineer-in-Charge before commencement of the work. Instructions given by inspecting officers will be recorded in this book and the contractor must note down the action taken by him in this connection as quickly as possible.
15. The work will have to be completed within the time mentioned in the tender notice. A suitable work program is to be submitted by the contractor within 7(seven) days from the date of receipt of work order which should satisfy the time limit of completion. The contractor should inform in writing the name of his authorized representative at site within 7 (seven) days from the date of receipt of work order who will receive instruction of the work, sign measurement book, bills and other Govt. papers etc.
16. No compensation for idle labour, establishment charge or on other reasons such as variation of price index etc. will be entertained.
17. All possible precautions should be taken for the safety of the people and work force deployed at the worksite as per safety rules in force , contractor will remain responsible for his labour in respect of his liabilities under the Workmen's Compensation Act etc. He must deal with such cases as promptly as possible. Proper road signs as per P.W.D. practice will have to be made by the contractor at his own costs while operating on republic thoroughfares.
18. The contractor will have to maintain qualified technical employees and/or Apprentices at site as per prevailing Apprentice Act or other Department Rules & Orders circulated from time to time.
19. The contractor will have to accept the work program and priority of work fixed by the Engineer-in-Charge so that most vulnerable reach and / or vulnerable items be completed before the date needed by the Department due to impending monsoon or rise of water level or for other reasons.
20. The quantities of different items of work mentioned in the tender schedule or in work order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantities in some items or for omission of some items. For execution of quantitative excess of any item beyond 10% or supplementary works, approval of the Superintending Engineer / Chief Engineer would be required depending on whoever be the Tender Accepting Authority, before making payment.

21. No mobilization advance & price escalation if any form will be allowed.
22. Original documents may be verified by the tendering authority at its discretion.
23. There shall be not any adverse report, on any count whatsoever, against the agency where they have worked for the last six years.
24. The rate quoted shall be inclusive of all charges, any type of taxes, duties like GST, IT & all the labour related laws and benefits like ESI, PF, insurance, transit insurance etc. applicable or as would be applicable from time to time during the time period of contract.
25. Labour Cess @ 1% will be deducted from the bill.
26. Joint venture and or any consortium is not permitted for the work.
27. If any of the above mention day which are (stipulated at Sl. No 11) observes holiday / abnormality for reason whatsoever, the respective following working day shall be reckonable for the purpose.
28. Cost of Tender Document is nil.

*Self*

*Superintending Engineer*  
Mechanical Circle-I, E M Sector, KMDA

No: 41 / 1 (10) / SE/ MC-I / EM / KMDA / NIT

Dated: 11.09.2023.

Copy forwarded to:

1. The Honourable Chairperson of Halisahar Municipality .
2. The Director General, Water & Sanitation Sector, KMDA.
3. The Chief Engineer, W&S Sector, KMDA.
4. The Chief Engineer, EM Sector, KMDA.
5. The Dy. Secretary (PR), KMDA - With the request to publish the tender notice to the four (two of which must be in English) leading dailies of national importance and in KMDA & GOWB web-site.
6. The Director of Finance, KMDA
7. The Executive Engineer, ED-V EM Sector, KMDA
8. The A.C.F.A., EM Sector, KMDA.
9. Office copy.
10. Notice Board.

*J. S. S.*  
*11/09/2023*

*Superintending Engineer*  
*Mechanical Circle-I, E M Sector, KMDA*

**APPLICATION FOR TENDER**

To  
The Superintending Engineer MC-I, EM Sector, KMDA  
Unnayan Bhavan,  
Salt Lake  
Kolkata-700091

Tender No. ....

Serial No. of Work applied for : .....

Amount put to tender: .....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/ we hereby like to state that I/we will fully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of : \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_  
(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail ID : \_\_\_\_\_

## Form – 2

### **Affidavit Format**

One Affidavit before Notary will have to be submitted mentioning the correctness of the documents and Declaration of penalty, debarment etc. faced by the declarant under any Govt. / Semi- Govt. / Autonomous body / Institution / local body in hard copy along with serial no (d ) above within stipulated date & time.

#### **Points/Declaration to be furnished in the AFFIDAVIT**

- i) I (Name), Son of (Father's Name), residing at (Residential Address) having office at (Business Address) do hereby solemnly affirm and declare as follows :
- ii) Partnership Details:
- iii) Reference NIT No, Sl. No.
- iv) All documents submitted by me are genuine, authentic, true and valid.
- v) All information furnished are true to the best of my knowledge & behalf. The Department has got full right to cancel the same with penal measures, if any, in case any of the statements is proved to be false.
- vi) Neither any penalty or debarment was made against me nor against the firm in any way at any Govt. / Autonomous Body/Institution.
- vii) That I am a citizen of India.

All above statements are true to the best of my knowledge and belief.