

Memo No: 157/KMDA/SD/EE (Plng Divn.)/W-330

Dated: 11/11/2025

NOTICE INVITING QUOTATION

eNIQ NO: - 02/KMDA/SD/EE (Plng Divn.) of 2025-26, Dt: 11/11/2025

Sealed Quotations in Letter head pad are hereby invited by the **Executive Engineer, Planning Division, SD Sector, KMDA**, Block – B (1st Floor), Unnayan Bhavan, Kolkata – 700 091 from bonafide, reliable, experienced & resourceful firms / individuals contractors, who have successfully completed works in Government / Govt. Undertaking / Govt. Autonomous Bodies / Semi-Govt. / Statutory Bodies/Local Bodes having credentials of **1 (One) Similar Nature Of Completed Work** of the minimum value **not less than 40%** of the estimated amount put to tender during last **5 (five) years** prior to the date of issue of the tender notice, or Intending tenderers should produce credentials of **2 (Two) Similar Nature of Completed Work**, each of the minimum value **not less than 30%** of the estimated amount put to tender during last **5(five) years** prior to the date of issue of the tender notice, or Intending tenderers should produce credentials of **1 (One) Similar Nature of Running having completed 80% or more and value of which is not less than as in above**, during last **5(five) years** prior to the date of issue of the tender notice.

Sl. No.	Name of Work	Earnest Money (Rs.)	Time of Completion	Cost of Tender Paper (non-refundable) (Rs.)
1.	TOPOGRAPHICAL SURVEY AT SOCIETY MATH AREA AT WARD NO-05 UNDER SERAMPORE MUNICIPALITY.	2% of the Quoted Amount. The initial Earnest Money deposit shall be Rs: 1000.00 and a balance (if any) of 2% shall have to be deposited on acceptance of bid.	7 Days	350/- (Cash/ Demand Draft)

1) Original Earnest Money deposit in the form of DD/ Bank Draft/ Pay Order issued from any Nationalized/ Scheduled Bank in favour, **KMDA** payable at **Kolkata**.

2) **Details Tender Proceedings will as follows :**

1)	Last date of receipt of application (in duplicate) along with all documents for quotation.	Up to 2.00 P.M. on 17/11/2025
2)	Date and time for permission for participating and issuance of Tender Documents.	At 4.00 P.M. on 19/11/2025
3)	Date and time of submitting of quotation.	At 1.00 P.M. on 20/11/2025
4)	Date and time of opening of quotation.	At 3.00 P.M. on 20/11/2025

Tenders will be opened by the **Executive Engineer, Planning Division, SD Sector, KMDA**, Block – B (1st Floor), Unnayan Bhavan, Kolkata – 700 091 or his authorized representative in presence of the tenderer or their authorized representatives who may like to be present.

- Rates should be quoted clearly both in figures & words for each item (as per Annexure – I) and the quoted rates must be inclusive of every demand no conditional quotation will be accepted.

1. Scope of Work:-

The major components of the assignment are:

1. Feasibility study of existing drainage system.
2. Detailed level survey.
3. Assessment of existing drainage network for identification of combined sewer systems, if any.
4. flow assessment and outfall data collection.
5. Preparation of a Topographical Survey drawing (CAD drawings), including existing level profile,

Deliverables, Time Schedule & Terms of Payment :-

- i) On completion of the job, the Bidder shall submit the reports as per scope of the work.
- ii) Data should be delivered on Pen drive/ CD. Pen drive/ CD will be retained by EIC.
- iii) Data deliveries should be clearly labelled with name of Service Provider, date of supply and list of contents.
- iv) All reports are to be provided in editable format i.e. Word (.doc/.docx) format, Excel spreadsheet (.xls/.xlsx) or appropriate digital format as approved by EIC.

Sl. No	Description of Deliverables / Stage of work	Submission of Reports	Time Schedule (to be reckoned from the date of award of Work Order)	Payment milestone (%)
1.0	Submission of the Drawings /reports as per scope of the work.	1 Hard Copy +1 Soft Copy	20 Days	---
2.0	On approval of the Drawings /reports as per scope of the work.	4 Hard Copy (corrected and approved) +1 Soft Copy	----	100% of the Quoted Amount. Deduction of SD etc. shall be as per order of Finance dept.,Govt. of West Bengal

- Acceptance of the lowest and/or any other quotation is not obligatory. The undersigned reserves the right to accept or reject any of all quotations without assigning any reason whatsoever.



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Copy forwarded to the Deputy Secretary, P.R. Department, KMDA- enclosed please 2 (two) copies of the NIQ. He is requested to kindly circulate the NIQ as per the prevailing norms of KMDA.

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SD Sector, KMDA.

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Copy forwarded for kind information to:

1. The Chief Engineer, SD Sector, KMDA.
2. The Superintending Engineer (South Circle), SD Sector, KMDA.
3. The A.C.F.A., SD Sector, KMDA, SD Sector, KMDA.
4. The Accountant, Planning Divn, SD Sector, KMDA.
5. Notice Board, Planning Division, SD Sector, KMDA.

Executive Engineer, Planning Division,
SD Sector, KMDA.



Annexure - I

<i>Sl. No.</i>	<i>Description of Items</i>	<i>Unit</i>	<i>Qty. (Km)</i>	<i>Rate (Rs.) (With all Taxes)</i>	<i>Amount (Rs.) (With all Taxes)</i>
1.	TOPOGRAPHICAL SURVEY AT SOCIETY MATH AREA AT WARD NO-05 UNDER SERAMPORE MUNICIPALITY.	KM	9.00 (Approx)	(to be quoted including all Taxes)	(to be quoted including all Taxes)

Executive Engineer, Planning Division,
SD Sector, KMDA.