



Memo No :SE/KMDA/HIT WING/MISC/36/2025-26/56

Date:-16.07.25

**e -QUOTATION NOTICE**

**Detailed 'e'-N.I.Q. No.-04/SE/HIT WING/KMDA of 2025-26**

SUPERINTENDING ENGINEER,HIT WING , KMDA invites online e-Quotation on & behalf of Kolkata Metropolitan Development Authority (KMDA) for the following work given below:

Sl. No (1)	Name of work (2)	Quoted Rated per Annum (Rs.) (3)	Earnest Money (Initial) (4)	Contract Period (5)	Reserved Fees Per Annum (Excluding GST) (6)
	FEE CAR PARKING AT THE FOLLOWING LOCATIONS			12 months	
1	204 & 207,Mahendra Bhattacharya Road Tender Id:		Rs.9,850.00		Rs.4,92,480.00
2	Puratan Saha Lane Tender Id;		Rs.65,318.00		Rs.32,65,920.00
3	Danesh Sk. Lane Tender Id:		Rs.24,883.00		Rs.12,44,160.00
4	147 Salkia School Road Tender Id:		Rs.7,776.00		Rs.3,88,800.00
5	Plot near Tikiapara Tender Id:		Rs.8,294.00		Rs.4,14,720.00

**Note : Earnest Money (initial) considered as 2% of Reserved Price for 12Months**

**Title of the Land:**

HIT WING, KMDA is and shall continue to be the absolute owner of the Street/ Roads will allot the parking right to the successful bidder.

**1) Eligibility criteria for participation in the tender:**

**1.1** For undertaking collection of Car Parking Fees from the fee car parking stretches / locations / lots/zones on HIT WING, KMDA property within the local limits of HMC as per annexure of this e-Quotation, Quotation are invited by HIT WING, KMDA from Firms (Proprietorship / Partnership) / Societies / Company/agency / NGO's / individuals/ registered Co-operative Societywho are eligible to participate in the tender.

**1.2** Each Co-operative Society willing to participate in tender for running fee car parking business must submit/enclose currently valid registration certificate issued by Assistant Registrar of Co-Operative Society/Deputy Registrar of Co-Operative Society under the Co-Operative Societies Act. etc.

**1.3** The agency /allottee / licensee who has already been debarred may not be allowed to participate in any tender till the embargo is over. If the agency/allottee/licensee participates in the tender process suppressing

the above stated fact, the said agency/allottee/licensee shall be disqualified in participating in the tender process.

**1.4** The intending bidder who has been debarred either by KMDA or by any Govt. Department, Statutory Body, Organization etc. will not be eligible for participating in the tender. Bidder shall submit a **declaration to that effect that they are not under debarred by any such authorities and submitted documents by them are true and genuine and consequence of any eventuality will be solely borne by them.** (Annexure-I)

**1.5** The participating bidder such as Firms (Proprietorship / Partnership) / Societies / Company/agency / NGO's / individuals/ registered Co-operative Society must have an Office/branch Office within the jurisdiction of KMDA.

**1.6** Consortium / Joint Venture of establishments or Agencies are not eligible to participate in the tender.

**1.7** Also note that in future no single stretch from the lots/combinedstretches/combined locations can be surrendered. If any licensee wants to surrender then the whole lots/stretches/locations has to be surrendered. Surrender, if any, (only lot-wise) shall be considered for acceptance with at least three month's prior notice and clearance with up to date payment.

**1.8** The participating bidder must possess Income Tax Acknowledgement Receipt for the last three Assessment years, Professional Tax Deposit Challan for the current year, PAN Card, GSTIN Number.

**1.9** The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. **(A declaration in this respect through affidavit in original for each bid/tender has to be furnished by the intending bidders without which the Technical Bid shall be treated as non-responsive).**(Annexure-II).

**1.10** Must possess valid Certificate of Enlistment (commonly known as trade license) issued by Local Authorities. Registered Partnership Deed for Partnership Firm only along with Power of Attorney if required, is to be submitted along with the application. The company shall furnish the copy of Registration of Company (ROC), LLP, Master Data, copy of Board Resolution etc.

**1.11** Authorized agency / allottee / licensee shall procure the POS machine from open market at their own cost by themselves or from any bank at their own choice. POS machine would preferably be of the Pinelab, Eze Tap, Eazypay, Cursorsoft, Hitachi POS manufacturer or any similar ISO certified manufacturer enabled with MOPAD feature. Agencies shall keep adequate nos. of additional POS machine in addition to their requirement as stand by.

**1.12** If the charges of extortion in the name of collection of car parking fees beyond scheduled rate is established or substantiated, agency/allottee/licensee shall be penalized in accordance with the provision mentioned in clause 2.5 (b). Also they may face legal action/ consequence as per provision of law.

## **2. Roles and Responsibilities:**

2.1) In future KMDA may authorize the one selected agency for implementation of IT based e-parking solution. In this regard the parking contractor / licensee shall assist/co-operate KMDA to implement the e-parking solution.

2.2) The Parking contractor shall be responsible for damage caused to the public property during operation of parking site: HIT WING, KMDA shall not be responsible or liable or made a party to any damages to people

or vehicles or thefts or accidents if it occurs at the site. The parking contractor shall fully be responsible to redress / settle the dispute whatsoever without referring the matter to HIT Wing/KMDA. Owner will have no authority to refer to HIT WING, KMDA in any manner for redressal of such incident.

2.3) The Parking contractor to intimate mandatory information regarding e-mail ID and changes of address: e-mail address of the party shall be recorded in our books of records.

All demand should be sent to the registered e-mail ID of each and every licensee/ allottee / agency etc. on 1st day of the year and this demand shall be deemed as proper service of demand notice. The agency shall be liable to pay the requisite amount of yearly rent within **14 (fourteen)** days of the year(from the issuance of work order) along with **@18% GST extra** on the yearly rent. If he fails to submit the requisite amount within this period of time, then he will be allowed another **30 (thirty)** days of grace period to deposit the fees but with an interest of 6.25% on the original reserve rent for the total period of delay reckoned from the 1<sup>st</sup> day of the year( from the date of issue of work order)

The agency shall be liable to pay the requisite amount of yearly rent of the year along with **@18% GST extra** on the said yearly rent. Payment of GST shall be made in Indian Rupees through demand draft drawn on any Nationalized Bank in favour of 'KMDA' Payable at 'KOLKATA'.

If the agency fails to submit the requisite amount for above mentioned period, then he will be terminated from his contract along with forfeiture of the earnest money(EMD) deposited by him.

Moreover he will be debarred from participating in any such tender procedure within KMDA for a continuous period of 1 (one) year or as per prevailing Govt. rules.

The Parking contractor must inform the office of T.I.A of HIT Wing/KMDA regarding any change of its address, E-mail ID, change in constitution, closure of Bank A/c etc.

The intimation regarding change of address shall be given to the office of T.I.A of KMDA with supporting documents for necessary amendments in the registration certificate for better communication to the concerned contractor/licensee. If it/he/she does not communicate about any changes of the establishment, all information or communication will be made by KMDA at the recorded address of the contractor/agency/licensee.

**2.4) No subletting of parking rights:** No subletting of the parking site, fully or part thereof, is permissible. The Parking contractor shall manage the parking site by himself/itself or through his/its employees but shall not be allowed to sublet the parking site to any other person/agency/firm. At any point of time if it is found that the parking agency has been sub-let the zone/stretch/location partly or fully, allotted to him/her/it, current contracts) shall be liable for cancellation with the forfeiture of Earnest Money and Bank Guarantee (BG) amount.

**2.5)**

a) The successful agency shall fix Display Board (duly approved by HIT Wing/KMDA) showing approved rate chart relating to parking fees of different category of vehicles in the board; each and every authorized collector shall maintain specified dress code, hold on IDCard, along with allotment letter.

b) Collection of parking fees shall be done through online only using specified POS machine. No payment in cash mode will be entertained in any manner. Collection without POS Machine will be treated as illegal collection.

**2.6)** All terms and conditions as noted in this tender document should be strictly adhered.

### **3). Description of the works**

**3.1** The establishments/firms/Co-operative/Company/Agency/NGOs shall be permitted to participate in the tender as contained in ANNEXURE-III (**for Day Parking only**) which shall be allotted on '**as is where is**' basis.

**3.2** Parking Policy as framed or as may be framed/modified by the KMC/HMC during tenure of the contract will also be implemented in this agreement. It should be time to time complied with by the successful agency.

**3.3** In no case the parking should go beyond the allotted/demarcated area. If any violation occurs at any point of time in this regard, license (car parking permission) will be revoked and will be debarred for a period of 1 (one) year and debarred from participating any tender in KMDA during that period i.e. debarment period.

**3.3.1.** Moreover, If the agency violates any of the provisions laid down in the NIQ/NIT, HIT Wing/KMDA reserves the right to terminate the agreement at any point of time after giving 1 (one) month prior notice with the forfeiture of Earnest Money and Bank Guarantee (BG) amount.

**3.3.2.** If KMDA/ Govt. of West Bengal desires to use the said space for any purpose other than parking space, then KMDA/HIT Wing shall reserve the right to terminate the agreement on giving 1 (one) month prior notice, in that case KMDA/HIT Wing shall refund the deposited money (if any) for the unexpired period of tenure of agreement in proportionate manner along with the already deposited EMD.

**3.4** HIT Wing/KMDA holds the right to increase and/or decrease the parking area / stretch / location / lot etc. on the basis of assessment of site condition with the adjustment of fees and charges thereof. For such deviation prior permission shall be obtained from TIA on approval of the competent authority of KMDA.

**3.5** In case the parking is full, parking licensee/agency shall provide a board at the entrance displaying 'PARKING IS FULL, KINDLY USE ALTERNATE PARKING' at his/its/her own cost, in order to avoid any inconvenience to the intending visitors to the parking lot. Refusal of parking despite sufficient parking space is not desirable.

### **3.6 Information Board displaying mandatory information of parking site:**

The licensee/agency shall display an illuminated glow-sign board (size 6 ft. X 4 ft.) at the entrance and exit points of the parking site at their own cost showing prominently there upon the following details with one board in Bengali/Hindi and other in English language or a single bilingual board in Bengali/Hindi & English:-

Specific location of the fee parking zone along with KMDA Scheduled Rate-Chart and the time of parking is mandatory to display.

(Iron angle with GI sheet, blue background with white letter and KMDA logo, along with the map of parking site).

### **4. TENURE& PRIMARY TERMS AND CONDITION:**

successful bidder for a period of **1 (One)** year and may be extended for a stipulated period of time under any exceptional circumstances, if agreed by both sides, subject to discretion of the authority depending on the satisfactory performance by the already selected & awarded bidder and subject to approval of competent authority, with mutual consent of both the parties with the same terms & conditions.

- If any tax is payable to any government (Central/State) or is imposed by the government in future, liability for payment of such tax shall be upon the Agency. KMDA will not bear any such tax liability.

- The mode of parking will be strictly followed based on Kolkata Police Traffic Guidelines.

A. No "exclusive parking permission" and/or any sub-contract can be granted by the contractor/agency/licensee.

- All demand should be sent to the registered e-mail ID/Address of each and every licensee / allottee / agency etc. on 1st day of the year(from the date of work order) and this demand shall be deemed as proper service of demand notice. He shall be liable to pay the amount within **14 (fourteen)** days of the issue of demand notice.'

- HIT WING, KMDA has every right to cancel without any Penal charge any parking lot/stretch/location/area or part thereof at any point of time, if situation so demands.

- If it be established / substantiated that the collection is done / made manually (with pre-printed payment receipt) or without using POS machine agency / allottee/ licensee will be penalized. Repeated occurrence of such violation / incident may lead to termination of the contract / agreement.

B. All types of Govt. Vehicles are exempted from this Parking Charges.

## 5. WHO CAN APPLY:

1. Firms (Proprietorship / Partnership) / Societies / Company/agency / NGO's / individuals/ registered Co-operative Society.

**After submission of tender document if it is found that the applicant is already blacklisted / debarred defaulter firms / individuals, said application will be treated as cancelled without any reference including forfeiture of EMD.**

## 6. HOW TO APPLY/ MODE OF APPLICATION:-

- Application is to be uploaded online under NIC portal in stipulated Folder.

List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- Income Tax Return ( For last 3yrs, ending on 31.03.2024 )
- Audited Balance Sheet ( For last 3yrs, ending on 31.03.2023 )
- Valid PAN issued by the IT Deptt. , Govt of India.
- Latest Professional Tax Paid Challan as per enrollment rate slab and P-Tax Enrollment Certificate.
- Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- Latest Valid Trade License in theirbusiness fields.
- Scanned Copy of one original affidavit before Notary will have to be submitted as per (Annexure-I) and Declaration by the tenderer as per prescribed format (Annexure-II).
- Enclose Xerox copy of Co-operative Registration Certificate with current eligibility certificate in favour of co-operative societies and Certificate of Enlistment of Kolkata Municipal Corporation.
- For partnership firm - Enclosed Xerox copy of registered partnership deed and Certificate of Enlistment of Kolkata Municipal Corporation.
- For Company - enclosed Xerox copy of Registration & Certificate of Enlistment of Kolkata Municipal Corporation.
- For individual- xerox of last updated page of Bank Pass Book (not more than 2 months), Xerox of Voter ID Card or Aadhaar Card & Certificate of Enlistment of Kolkata Municipal Corporation/ local municipal bodies/ any Govt. statutory authorities.
- For NGO -PAN Card, registration certificate -West Bengal Society Registration ACT and Certificate of Enlistment of Kolkata Municipal Corporation.

## 7. Modality of Inviting Tender:-

- A. **NIC TENDER PORTAL** i.e ([www.wbtenders.gov.in](http://www.wbtenders.gov.in) and [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in)). There is no provision of submission of tender in any hard copy.
- B. Intending bidder may download the quotation documents from the website <https://wbtenders.gov.in> and [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in) directly with the help of Digital Signature Certificate.
- C. EMD (Earnest Money Deposit) Shall be deposited through online only as per requirement of the system.in the tender portal i.e ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)) in the respective field, failing which the tender shall be rejected.
- D. Submission of Tender- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> and [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in) as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
- E. The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to the rate through on line in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded , scanned and digitally Signed by the contractor.
- F. Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee and it will be opened electronically from the web portal on the prescribed date and time.
- G. **During uploading of documents all bidders should be careful enough to assign the name of the file that it so that it can be easily understand about its content. Misleading file name may produce error in evaluation process for which Tender inviting Authority will not be responsible.**
- H. **All the bidders are requested to upload only necessary documents for the tender. Uploading unnecessary/irrelevant documents may create problem in the evaluation process. In that case any inadvertent mistake during evaluation of the tender, Tender Inviting Authority (TIA) will not be responsible.**
- I. **Penalty for suppression / distortion of facts:** If any document/statement/information submitted by any bidder in the tender is found to be false, the Tender Inviting Authority (TIA) will take legal action against the bidder including forfeiture of Earnest Money Deposit (EMD).”

## 8. SELECTION OF BIDDER:

Evaluation and selection procedure will be made as per financial norms. Only H1 bidder will be entitled for award of the license.If the successful bidder is un-willing to accept the offer letter, the successful bidder will be debarred for participating in Car Parking Department for the next tender and will be debarred for a period of 1 (one) year from participating any tender in KMDA including forfeiture of Earnest Money Deposit (EMD). Qualified bidder has to submit additional earnest money. Qualified agency has to execute 04 (Four)copies of formal tender with KMDA against requisite fees.**The quoted amount of the successful bidder should be either equal to or above the reserved monthly charges as mentioned in the NIT/NIQ document. Any quoted rate below the reserved yearly charges of each location will not be accepted.**

## 9. MODE OF PAYMENT:-

The successful bidder will have to execute an agreement with HIT WING,KMDA prior to issuance of allotment letter / work order.The tenderer/licensee shall deposit the license fee on yearly basis in advance within**14(forteen)** days from the date of issuance of work order.Payment shall be made in draft in favour of HOWRAH IMPROVEMENT TRUST payable at HOWRAH.

Bank details for online payment are as follows:

A/c No- 3355165457.

IFSC:-CBIN0280113

Bank Name:-Central Bank Of India.

Note:- Yearly payment of license fee towards KMDA will be modified proportionately as per increment of parking rate by KMC and the agency shall have to comply/ to be liable to pay the same.

### **10. Opening of Tender:**

Technical and Financial bid will be opened as per standard Govt. rule.

#### **PRE-BID CONFERENCE**

Pre- Bid Meeting will be held in Venue :- OFFICE OF SUPERINTENDING ENGINEER, HIT WING, KMDA in the Date andtime as per schedule. Any query from the intending bidder shall be uploaded in the e-portal andduly signed hard copy of the same also may be submitted to the TIA within the date & time of the Pre- Bid Meeting.

## INFORMATION TO THE BIDDER

### **1) AMENDMENT OF TENDER DOCUMENT:-**

Before the deadline for submission of Tenders, the Tender Document, if necessary, may be modified by the KMDA with the issuance of Addendum / Corrigendum.

Addendum/Corrigendum issued shall be part and parcel of the Tender Documents and shall not be communicated individually in writing by Registered Post or by tele-fax to all the intending tenderers. Addendum / Corrigendum will also be available in the <https://kmda.wb.gov.in/> and <https://wbtenders.gov.in>. The Prospective bidders are required to download the same from the website and quote their rate accordingly in the respective field considering the all Addendum/Corrigendum published in the website within the last date of submission of Bid.

To give prospective tenderers reasonable time in which to take the Addendum / Corrigendum into account in preparing their tenders, extension of the deadline for submission of Tenders may be given as considered necessary by the KMDA.

### **2) Earnest Money Deposit (EMD) :**

Intending tenderers/bidders/licensees will have to deposit EMD through online as per the system. The EMD will be @ 2% of reserved fees for the entire contract period (i.e. for 12 months) against each lot (for Day and Night Parking both). The balance earnest money, if any, to fulfill 2(two) percent of the quoted amount for the entire contract period is to be deposited at the time of execution of formal agreement and the said amount for successful bidder will be converted to Security Deposit which will be released after until the successful completion of the contract period.

**Earnest Money deposit (EMD)** is to be remitted by the Tenderer in favour of **KMDA**. Payable at **KOLKATA**, as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID, as per requirement of e-Procurement System of Government of West Bengal (<https://wbtenders.gov.in/>).

In addition, instruction by the Finance Department MEMORANDUM, vide no. - 3975-F(Y); Dated, 28th July, 2016 to be followed for ready reference and guidance.

### **3) (a) Refund of Earnest Money:**

The Earnest Money of all the Tenderers except successful bidder i.e. H1 will be returned after execution of agreement with the successful bidder i.e. H1.

b) The Earnest Money is liable to be forfeited:

i) If any tenderer,

- withdraws tender after its submission, or,
- If not any clauses of tender are accepted by tenderer, or,
- withdraws or modifies the bid after the deadline for submission of bids.

ii) In case any statement/information/document furnished by the tenderer is found to be incorrect or false.

iii) In the case of a successful tenderer, if the tenderer fails to commence the work within 15 days after the date of issue of Letter of Acceptance or from the date of handing over of the site, whichever is later. In case of forfeiture of Earnest Money as prescribed herein above, the tenderer will be debarred for participating in Car Parking Department for the next tender and will be debarred for a period of 1 (one) year from participating any tender in Kolkata Metropolitan Development Authority.

4) The Bidder, at its/his own responsibility and risk, is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at its own expense/cost. In the event as noted above no claim for financial adjustment / refund to the Establishment / Firm / Co-operative / KMDA Licensee / Company / Agency / NGO will be entertained by KMDA.

5) The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The TIA (Car Parking), KMDA reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

#### 6) CANVASSING PROHIBITED

Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable to rejection.

#### 7) KMDA'S RIGHT ON ACCEPTANCE OF ANY TENDER

(i) The competent authority of KMDA does not bind itself to accept the highest or any other tender and reserves to himself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall summarily be rejected

8) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Eligibility criteria for participation in the tender' stated in before tendering the bids.

9) Conditional / Incomplete tender will not be accepted under any circumstances.

10) The intending tenderers are required to quote the rate clearly.

11) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

12) TIA, HIT WING, KMDA, reserves the right to cancel the N.I.T. due to unavoidable circumstances without assigning any reasons whatsoever and no claim in this respect will be entertained. In this regard no interest will be payable on the Earnest Money and deposited BG.

13) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the accepted tenderer, if found necessary. After verification if it is found that the documents submitted by the accepted tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

14) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede the former one as per clause of condition precedence.

15) The eligibility of a bidder will be ascertained on the basis of the documents) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit (in original for each bid/tender) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is found to be either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

16) No price preference and other concession will be allowed.

17) No mobilization advance and secured advance will be allowed

18) There shall be no provision of Arbitration and decision of the Authority will be final, binding and conclusive on the agency.

19) That an Agreement to be executed between the selected bidder and HIT WING,KMDA and will govern by Laws of India and Act the Court of Calcutta Jurisdiction only. The agreement to be executed in **04 (Four) sets** of agreement documents on payment of Rs 300/- (Rupees Three Hundred) only per set (**Total Rs. 4x300= Rs. 1200/-** )by cash or by Demand Draft drawn in favour of “KMDA” on a scheduled Bank In India payable at “**Kolkata**”. Agreement documents will be collected from office of the TIA of HIT WING, KMDA, and submit proper filling & signed in same location **within 10 (Ten) working days** from the date of issue of LOA failing which the tender is liable to be cancelled with forfeiture of the earnest money.

20) The contractors)/agency(s) shall maintain appropriate books of accounts for collection of parking fee from time to time, and produce the relevant books of accounts, as and when specifically required by KMDA.

21) Please note that during these agreement period no consideration for remission for strike, hartal, festival, traffic dislocation, Sundays and Holidays will be entertained. If parking zone is totally / partially suspended for public work on such road by KMDA/HMC/ Telephone / CESC / Irrigation Department, Government of West Bengal, the licensee be entitled to a proportionate remission (not less than 7 [seven] days) of license fee on production of valid certificate and report.

22) If at any point of time parking fees or rates are modified licensee/agency shall pay the car parking licensee fees to KMDA accordingly.

23) KMDA will not take liability for any damage caused to any car parked within the parking lot for any situation whatsoever.

24) Minimum width of road shall have to be kept free for 24x7 Hours for movement of the Fire Tender vehicles as per norms in the allotted parking stretch.

25) Ingress and Egress in front of the premises shall be kept free from parking 24x7 Hours in the allotted parking stretch.

- Applicants should quote the offer price site-wise, in Rupees, on per month basis. The bidder shall clearly mention the parking no. number for which the rate is offered. Highest bidder, if quoted price be equal to or above the reserve price (as annexed), will be considered for allowing such work with the fulfillment of other conditions as noted here in above.

The quoted price by the bidder should be more than the yearly reserve price as mentioned in the tender document and he has to pay GST separately @18% over his quoted price. No statutory taxes should be collected from the owner of the cars beyond the stipulated tax rate.

**Note.** This rate chart is at par the approved rate chart of KMC. However, but it will be modified time to time in parity with KMC rate chart.

Date & Time Schedule :-

a)	Date of uploading NIQ and other documents (online publishing date)	23.07.2025 Time 15:00 HRS
b)	Documents download start date (online)	23.07.2025 Time 15:00 HRS
c)	Documents download end date (online)	08.08.2025 Time 15:00 HRS
d)	Pre-bid Meeting Date & Time	28.07.2025 Time 16.00 HRS
e)	End Date & Time for Reply of Pre Bid Clarification	N.A.
f)	Online bid submission start date & time	23.07.2025 Time 15.00 HRS
g)	Online bid submission last date & time	08.08.2025 Time 15.00 HRS
h)	Time & date of opening of Technical bid(Bid will be opened by the authorised officers)	14.08.2025 Time 15.30 HRS
i)	Date for opening of Financial Bid (online)	Will be notified later.

Superintending Engineer  
HIT Wing KMDA

Memo no.:SE/KMDA/HIT WING/MISC/36/2025-26/56

Date:-16.07.25

Copy forwarded for information to:-

1. The Special Secretary, work cell / KMDA.
2. The OSD & EO, Senior Deputy Secretary/HIT Wing (KMDA).
3. The Advisor/ KMDA.
4. The D.G. W&S Sector, KMDA.
5. The Chief Engineer, PM & C/ KMDA.
6. The Director of Finance, KMDA.
7. The Deputy Secretary (P.R.C), Public Relation Cell /KMDA, along with 3(Three) copies of the e- NIQ for timely Publication in leading Newspaper as per Tendering norms and for display this e-NIQ in KMDA Website.
8. The Account Officer, HIT Wing, KMDA.
9. The P.S. to Chief Executive Officer, KMDA.
10. S.O. Estate Wing , HIT Wing, KMDA.
11. Notice Board.

Superintending Engineer  
HIT Wing KMDA

## **INSTRUCTION TO BIDDERS :-**

> Penalty for suppression / distortion of facts:

If any bidder fails to produce the copies of the documents like Certificates and any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the original copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant Law.

> Rejection of Bid:

Tender Accepting Authority reserves the right to accept or reject any Bid and to cancel the bidding processes and reject all bids at any time prior to the award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for Employer's (Tender Accepting Authority) action.

> Award of Contract

The bidder whose bid has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement as per KMDA standard form will be executed between KMDA and the successful bidder. All the tender documents including N.I.T. etc. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents

downloading from the website. The successful bidder / tenderer shall pay necessary fees as may be determined by the Agreement.

N.B.

If any discrepancy is found in tender, it will be rectified and updated in Addendum/Corrigendum.

- Read the tender document carefully before submission.

(Annexure-I)

PRE-QUALIFICATION APPLICATION

To  
The Superintending Engineer,  
HIT Wing/KMDA,  
19,G.T.Road,(S),  
Howrah-711101.

Ref: NIQ No. for .....  
(Name of work).....  
N.I.Q. No.:  
(SI. No. .... DAY/NIGHT,  
Of TIA, HIT WING, KMDA.

Dear Sir,  
Having examined the Statutory, N.I.Q. documents etc, I /we hereby submit all the necessary information and relevant documents for evaluation.  
The application is made by me / us on behalf  
of..... in the  
capacity.....  
duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

Tender Inviting and Accepting Authority can amend the scope and value of the contract bid under this project on approval of the competent authority of KMDA.

Tender Inviting and Accepting Authority reserve the right to reject any application without assigning any reason.

Enclosure(s):

- 1)
- 2)

Note:

- 1) Credential Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Date:

Signature of applicant including title and capacity in which application is made.

Date:.....

**(Annexure-II)**

**AFFIDAVIT (by Notary)**

1. That I am a citizen of India.
2. That I am the (Your status of the firm).
3. That no case (Criminal) is pending against me or my company or representative for commission of any offence. I further undertake that in the event it is found that any Criminal case for violation of any Act is pending against me or my company or company's representative in any court of India then the KMDA reserves its right to cancel this License agreement without giving any further notice.
4. That I am not convicted against any Criminal case.
5. That I/my organization is not debarred by KMDA or any Government/Semi-Government organizations/ statutory authority.

The statements made above are all true to the best of my knowledge and belief.

DEPONENT

Prepared in my office

and identified by me

(Annexure-III)

**RATE SCHEDULE OF CAR PARKING**

The rate chart for various categories of Day Car Parking stretch has been given below:

**Chart of rates for Day and Night parking (2025-26)**

**i. Rate chart for Day Parking only (7 A.M.- 7 P.M.) (Through Licensee)**

Category of Parking Space	Rate per hour of part thereof (in Rs.)	
	Type of Vehicle	
	Two Wheeler (Motorized) in Rs.	Car / Van/ Mini Bus in Rs.
	5	10

Memo no.:SE/KMDA/HIT WING/MISC/36/2025-26/56

Date:-16.07.25

***Copy forwarded for information & necessary action to:***

**Copy forwarded for information to:-**

1. The Special Secretary, work cell / KMDA.
2. The OSD & EO, Senior Deputy Secretary/HIT Wing (KMDA).
3. The Advisor/ KMDA.
4. The D.G. W&S Sector, KMDA.
5. The Chief Engineer, PM & C/ KMDA.
6. The Director of Finance, KMDA.
7. The Deputy Secretary (P.R.C), Public Relation Cell /KMDA, along with 3(Three) copies of the NIQ for timely Publication in leading Newspaper as per Tendering norms and for display this NIQ in KMDA Website.
8. The Account Officer, HIT Wing, KMDA.
9. The P.S. to Chief Executive Officer, KMDA.
10. S.O. Estate Wing , HIT Wing, KMDA.
11. Notice Board.

Superintending Engineer  
HIT Wing KMDA