

**OFFICE OF THE EXECUTIVE ENGINEER  
SOCIAL FORESTRY DIVISION, E & AM SECTOR, KMDA,  
UNNAYAN BHAVAN, 2<sup>nd</sup> FLOOR, BLOCK-D,  
SALT LAKE CITY, KOLKATA-700 091**

**ABRIDGED e – QUOTATION NOTICE**

**Notice Inviting e-NIT no.: 05/EE/SFD/E&AM/KMDA/2025-26**

**Tender Reference No. - KMDA/CIVIL/E&AM/EE (SFD)/05 of 2025-26**

**EXECUTIVE ENGINEER, SOCIAL FORESTRY DIVISION, E&AM SECTOR** for and on behalf of Kolkata Metropolitan Development Authority (**KMDA**) invites **ON LINE e-TENDER** in KMDA Form No: 1 from reliable, resourceful, bonafide, eligible Consultancy firms/companies/individual/Joint Venture agencies who have successfully & satisfactorily completed consultancy services of Auditorium & similar nature of works as per eligibility criteria in any Government/Semi Government /Undertaking/Autonomous bodies/Local bodies.

<b>Sl. no</b>	<b>Name of work</b>	<b>Value of works (Rs)</b>	<b>Earnest Money (Rs)</b>	<b>Cost of Tender Documents (Rs)</b>	<b>Time of Completion</b>
1.	<b>Investigation of Soil Sample and submission of Report in hard copies (3 Sets) of Proposed Integrated Urban Health and Wellness Centre ( Integrated UH&amp;WC) at 03 (three) Nos. Sites of different Municipalities and Municipal corporation under KMA Area.</b>	1,16,737.00	2335.00 Online (Net Banking /NEFT/RTGS)	Cost of Tender Documents <b>not required</b> during participating in e-Tendering.	<b>15</b> (Fifteen) Days

Last Date & Time for online request for participating in the tender is **18-02-2026, Time: 14.00 hours.**

Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA website: [www.kmdaonline.org](http://www.kmdaonline.org).

However, the detail tendering can be had from <https://wbtenders.gov.in>.

**No. 90/EE/SFD/E&AM/KMDA/M-4(Pt-I)**

**Dated: 05.02.2026**

**Copy forwarded for information & necessary action to:**

1. The Dy. Director, P.R.O, KMDA, publication as per KMDA rule and for display this NIT in KMDA & Govt. of West Bengal Web site.

**Executive Engineer,  
SFD, E & AM Sector, KMDA**



Memo No: 91 /EE/SFD/E&AM/KMDA/M-4(Pt-I)

Dated: 05.02.2026

**e. N.I.T No.- 05/EE/SFD/E&AM/KMDA/2025-26**

**e- N.I.T. Reference No. - KMDA/CIVIL/E&AM/EE (SFD)/05 of 2025-26**

**OFFICE OF THE EXECUTIVE ENGINEER, S. F. Division, E&AM Sector, KMDA, Unnayan Bhavan, (2nd floor), Block-“D” Salt Lake City, Kolkata-700091 for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-TENDER in KMDA Form No: 1 from reliable, resourceful, bonafide, eligible firms/companies/individual/Joint Venture agencies who have successfully & satisfactorily completed the similar nature of works of value not less than 40% of the value of amount put to tender in a single contract within last 5(five) years from the date of NIT in any Government/Semi Government /Undertaking/Autonomous bodies/Local bodies.**

Sl. no.	Name of work	Estimated Cost (Rs)	Earnest Money (Rs)	Cost of Tender Documents (Rs)	Time of Completion
1	Investigation of Soil Sample and submission of Report in hard copies (3 Sets) of Proposed Integrated Urban Health and Wellness Centre (Integrated UH&WC) at 03 (three) Nos. Sites of different Municipalities and Municipal Corporation under KMA Area.	1,16,737.00	2,335.00 Online (Net Banking /NEFT/RTGS)	Cost of Tender Documents <b>not required</b> during participating in e-Tendering	15 (Fifteen) Days

1. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
2. Earnest Money deposit (EMD) is to be remitted by the Tenderer through e-filing as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID in favour of KMDA. In this respect the designated Bank details are as follows:
3. Submission of Tender: - a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.

5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-		
a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	Date: 11-02-2026, Time: 18.00 hrs.
b)	Documents download start date (Online)	Date: 11-02-2026, Time: 18.30 hrs.
c)	Documents download end date (Online)	Date: 18-02-2026, Time: 14.00 hrs.
d)	Pre-bid Clarification Start Date & Time	NA
e)	Pre-bid Clarification End Date & Time	NA
f)	Online Bid Submission Start Date & Time	Date: 11-02-2026, Time: 18.30 hrs.
g)	Online Bid Submission Last Date & Time	Date: 18-02-2026, Time: 14.00 hrs.
h)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)	Date: 20-02-2026, Time: 14.00 hrs.
i)	Date for opening of Financial Proposal (Online)	To be notified later on

Tenders will be opened by the Executive Engineer, SFD, E&AM SECTOR, KMDA or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

**\*\*Some important criteria\*\***

1. Soil test must be executed in each site within **03 (Three) working days** from the date of demarcation of site.
  2. Soil test must be performed in the presence of concerned office representative.
  3. The agency has to **arrange water, electricity etc in his own cost for performing soil test.**
  4. The soil investigation reports (in hard copy & soft copy both) must be submitted **within 21 days from the date of test at field.**
  5. The agency has to submit the **calibration certificate report of the instruments** used in the laboratory test.
  6. The laboratory test has to be performed at **NABL certified laboratory** & test report must be consulted & recommended by any **GEO-TECH Engineer.**
- 6. Eligibility criteria for the bidders :-**
- a) The bidders should have the credentials of similar nature of works with the value not less than 40% of the estimated amount in a single contract.
  - b) Scanned copy of PAN card, P. Tax, Valid Income tax(For last 3yrs), GST as per latest Govt. order, VAT certificate with last qtr.-return, Last 3 yrs. balance sheet, Credentials, Work Order, Payment certificate and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.
  - c) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.
  - d) Partnership Firm/Consortium should submit necessary deed at desired location through on line.
  - e) Particulars regarding Joint Ventures/Consortium.
    - i. Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.
    - ii. The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with Mo.A/MoU.
    - iii. In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.
    - iv. The successful Joint Ventures/Consortium will have to submit VAT Registration. Pan Card, Trade License immediately after issuance of LOI.
- a) Earnest Money:** - The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

The tenderer shall have to upload scanned copy of requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

- 7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-**
- i. Income Tax e-Return ( For last 3yrs )
  - ii. Balance Sheet ( For last 3yrs)
  - iii. Pan Card.
  - iv. Professional Tax Enrolment certificate with current year challan.
    - a. Vat certificate with last Qtr. e-challan.
  - v. Valid Renewed Trade License.
  - vi. Technical Credential.
  - vii. Work Order for the work in technical credential.
  - viii. Payment certificate of the said work.
  - ix. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017.

**b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)**

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

**c) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)**

- i) Valid N.O.C. from concern ARCS.

**d) List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.a)**

- i) Copy of MoA/MoU on a stamp paper of Rs.100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

**8. Language of Tender:** - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

**9. Others:** - The Tender Notice along with other documents like Tender Form No. -1 of KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

**10. Declaration:** - Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

**The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.**

For detail information please visit <https://wbtenders.gov.in> & [www.kmdaonline.org](http://www.kmdaonline.org).

Executive Engineer  
SFD/ E&AM Sector /KMDA

Memo No: **91/EE/SFD/E&AM/KMDA/M-4(Pt-I)**

**Dated: 05.02.2026**

1. PRO, KMDA – With a request to publication the e-NIT in newspaper and website as per prevailing norms of KMDA.

Executive Engineer  
SFD/ E&AM Sector /KMDA

Memo No: 91/(1/13)/EE/SFD/E&AM/KMDA/M-4(Pt-I)

**Dated: 05.02.2026**

Copy forwarded for kind information & necessary action to: -

- 1) The Chief Engineer /E&AM Sector /KMDA.
- 2) The Superintending Engineer (Planning) / E&AM Sector /KMDA.
- 3) The Superintending Engineer (Construction) / E&AM Sector /KMDA.
- 4) The A. C. F. A. / E&AM Sector /KMDA.
- 5)-10) The Executive Engineer, CD-II, ECPD-I, ECPD-II, BPPD-I, BPPD-II & CRS Division/ E&AM Sector, KMDA.
- 11)-12) The Estimator & Accountant / E&AM Sector /KMDA.
- 13) NOTICE BOARD

Executive Engineer  
SFD/ E&AM Sector /KMDA

### **INSTRUCTION TO BIDDERS**

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e- tendering.

- 1. Registration of Contractor:** - Any contractor willing to take part in the process of e – Tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e – Tendering site as given on the web portal.
- 2. Digital Signature Certificate (DSC) :-** Each contractor is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information’s Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e – Token.
- 3. Collection of Tender documents:** - The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
- 4. Submission of Tenders :-**
  - a) General process of submission:** - Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
  - b) Technical Bid:** - Technical Bid contain scanned copies of the followings further in two covers (folder).

#### **A-1. Statutory Cover Containing.**

- i) Demand Draft/Pay Order towards earnest money (EMD) as prescribed in the NIT.
- ii) NIT.
- iii) Declaration as per prescribed format.

**N.B: Bidder must download KMDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.**

#### **A-2. Non Statutory/Technical documents Cover containing.**

- i) Income Tax e-Return ( For last 3yrs )
- ii) Audited Balance Sheet ( For last 3yrs)
- iii) Pan Card.
- iv) Professional Tax Enrolment certificate with current year challan.
- v) Vat certificate with last Qtr. e-challan.
- vi) Valid Renewed Trade License.
- vii) Technical Credential.
- viii) Work Order for the work in technical credential.
- ix) Payment certificate of the said work.
- x) Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017.
- xi) Current Bank Solvency Certificate.

**Note: Failure of submission of any of the above mentioned documents (as stated in A-1 & A-2 ) will render the tender liable to summarily rejected for both statutory & non statutory cover.**

- 5. THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.**

Sl. No	Category Name	Sub-Category Description	Details
A.	Certificates	Certificates	i) Pan Card .ii) Professional Tax clearance certificate. iii) Vat certificate. Iv) Acknowledgement of IT return (For last 3 hrs.) v) GSTIN
B.	Company Details	Company Details-1	i) Valid Trade License ii) Partnership Deed, iii) Society Registration, Power of Attorney, iv) MoA/MoU etc. as applicable.
C.	Financial Info	Financial Info-1	i) Audited Balance Sheet (For last 3 yrs.)
D.	Credential	Credential-1	i) 40% Credential within 5 years, Work Order, Payment certificate,

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

**c) Financial Bid:-**

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through on line in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

**6. Opening & Evaluation of Tender:-**

**Opening of Technical Bid:**

- i) Technical bid will be opened by the Superintending Engineer, CRS Circle, AD SECTOR, KMDA Intending tenderer may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non- statutory cover will be downloaded for evaluation.
- iii) List of technically qualified tenderers would be uploaded.

**During evaluation, the Tender Inviting Authority may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.**

**Opening and evaluation of Financial Bid:**

- i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

**7. Penalty for suppression / distortion of facts:**

Submission of false document by tenderer is strictly prohibited.

Executive Engineer  
SFD/ E&AM Sector /KMDA