

OFFICE OF THE EXECUTIVE ENGINEER,
 PLANNING DIVISION, SD SECTOR, K.M.D.A.
 VIP Block, (1st Floor), Unnayan Bhawan, Salt Lake, Kolkata - 700 091
 e-Mail ID - sdplng.kmda@gmail.com

NIT No.: 05/KMDA/SD/EE (Plng Divn.) of 2025-26,

Dt: -06.03.2026

Memo No: 243 /KMDA/SD/EE (Plng Divn.)/ W-255

Dated: 06.03.2026

NIT

Invitation: The Executive Engineer (Civil), Planning Division, SD Sector, KMDA invites online e-tenders in two part system (Part-I Technical Bid and Part-II Financial Bid) from bonafide, reliable, experienced & resourceful firms / individuals contractors, who have successfully completed works in Government / Govt. Undertaking / Govt. Autonomous Bodies / Semi-Govt. / Statutory Bodies/Local Bodes having credentials having credentials of **1 (One) Similar Nature Of Completed Work** of the minimum value **not less than 40%** of the estimated amount put to tender during last **5 (five) years** prior to the date of issue of the tender notice, or Intending tenderers should produce credentials of **2 (Two) Similar Nature of Completed Work**, each of the minimum value **not less than 30%** of the estimated amount put to tender during last **5(five) years** prior to the date of issue of the tender notice, or Intending tenderers should produce credentials of **1 (One) Similar Nature of Running having completed 80% or more and value of which is not less than as in i) above**, during last **5(five) years** prior to the date of issue of the tender notice.

Sl. No.	Name of Work	Estimated Value of the work (₹)	Earnest Money Deposit (₹)	Time of Completion	Cost of Tender Document
1	Repairing, Renovation Of Office Space under the Office of the SE, South Circle, SD Sector, KMDA.	95,281.00	1,906.00	30 (Thirty) days	350.00
2	Repairing, Renovation of office Room, Floor and supplying of Chairs under the office of the SE, South Circle, SD Sector, KMDA.	76,684.00	1,534.00	30 (Thirty) days	350.00

N.B. Corrigendum/addendum if any would be published on the Notice Board only.

- 1) Original Earnest Money deposit in the form of DD/ Bank Draft/ Pay Order issued from any Nationalized/ Scheduled Bank in favor, **KMDA** payable at **Kolkata**.
- 2) **Details Tender Proceedings will as follows :**

1)	Last date of receipt of application (in duplicate) along with all documents for quotation.	Up to 2.00 P.M. on 16.03.2026
2)	Date and time for permission for participating and issuance of Tender Documents.	At 4.00 P.M. on 16.03.2026
3)	Last date of purchase of Tender Paper	Up to 2.00 P.M. on 23.03.2026
4)	Date and time of submitting of quotation.	Up to 1.00 P.M. to 25.03.2026
5)	Date and time of opening of quotation.	Up to 3.00 P.M. to 25.03.2026

Tenders will be opened by the **Executive Engineer, Planning Division, SD Sector, KMDA**, Block – B (1st Floor), Unnayan Bhavan, Kolkata – 700 091 or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

- 4) **Eligibility criteria for the bidders:-**
- a) Intending tenderers should produce credentials of **1 (One) Similar Nature Of Completed Work** of the minimum value **not less than 40%** of the estimated amount put to tender during last **5 (five) years** prior to the date of issue of the tender notice, or;
 - b) Intending tenderers should produce credentials of **2 (Two) Similar Nature of Completed**, each of the minimum value **not less than 30%** of the estimated amount put to tender during last **5(five) years** prior to the date of issue of the tender notice, or;
 - c) Intending tenderers should produce credentials of **1 (One) Similar Nature of Running Work having completed 80% or more and value of which is not less than as in i) above**, during last **5(five) years** prior to the date of issue of the tender notice.
 - d) Bidder should have PAN card, P. Tax, Valid income tax return (For Last 3 yrs), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest Valid Trade License, Credentials, Work Order etc.
 - e) Bidders shall not be under Ban/Blacklisting/Debarment for corrupt and fraudulent practices or for lack in performance by any Government/Semi-Government entity.
 - f) Any false declaration and non-compliance of the above would be a ground for immediate termination of the contract and further legal action in accordance with the laws.
- 5) **Earnest Money:-** The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill **2(two) percent of the tender value** is to be deposited at the time of execution of formal agreement.
- 6) The **Executive Engineer, Planning Division, SD Sector, KMDA**, Block – B (1st Floor), Unnayan Bhavan, Kolkata – 700 091, reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
- 7) Before issuance of the Work Order, the tender inviting authority may verify the credential & other documents of the successful bidder if found necessary. After verification, if it is found that such documents submitted by the successful bidders either manufactures or false in that case Work Order will not be issued in favour of the bidder under any circumstances.
- 8) Rates should be quoted clearly both in figures & words for each item and the quoted rates must be inclusive of every demand. No conditional quotation will be accepted.
- 9) **Language of Quotation:-** The quotation shall be submitted in English. All literatures and correspondence in connection with the quotation shall be in English.
- 10) Successful bidder shall have to execute an agreement in the prescribe format which will be available from the office.
- 11) The Tender inviting authority reserves the right to accept or reject any or all the quotations without assigning any reason what so ever.

12) List of common documents shall have to be submitted by each tenderer at the time of submission of last date of receiving quotation.

- i) Income Tax Return (For last 3yrs)
- ii) Pan Card.
- iii) Professional Tax clearance certificate.
- iv) Trade License.
- v) Technical Credential.
- vi) Work Order for the work in technical credential.
- vii) Payment certificate of the said work.
- viii) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.

Note:- All the above documents should bear “submitted by me” with signature and office seal of the tenderer.

The original documents as stated above may have to be produced by the bidder for verification as and when required by the TENDER inviting authority.

For any technical details and information interested bidders may contact the office of the undersigned between 11 am to 4 pm in working days.

The TENDER inviting authority reserves the right to accept or reject any or all the participants without assigning any reason what so ever.

**Executive Engineer, Planning Division,
SD Sector, KMDA.**

Memo No.: **243/1(15) /KMDA/SD/EE (Plng Divn.)/ W-255**

Dated: 06.03.2026

Copy forwarded for kind information and necessary action to:

1. The Chief Engineer-in-Charge, SD Sector, KMDA
2. The Chief Engineer, WS Sector, KMDA
3. The Chief Engineer, Housing Sector, KMDA,
4. The Chief Engineer, R&B Sector, KMDA
5. The Chief Engineer, E&AM Sector, KMDA
6. The Chief Engineer, PM&C Sector, KMDA
7. The Chief Engineer, EM Sector, KMDA
8. The Director of Finance, KMDA
9. The Superintending Engineer, Prog. Circle, SD Sector, KMDA
10. The Superintending Engineer, South Circle, SD Sector, KMDA
11. The Executive Engineer, South Division, SD Sector, KMDA
12. The Executive Engineer, East Bank Division, SD Sector, KMDA
13. The A.C.F.A, SD Sector, KMDA.
14. The Deputy Secretary, P.R.O., KMDA along with 3 (three) copies of the NIT for publication in at least three leading daily News Papers and uploading this NIT on KMDA website and Government of West Bengal website.
15. The Notice Board, Executive Engineer, Planning Division, SD Sector, KMDA.

Executive Engineer (Civil)
Planning Division, SD Sector
Kolkata Metropolitan Development Authority