



Memo No :- SE/HIT Wing/KMDA/MISC-33/2025-26/104

Date:-06.11.25

e -QUOTATION NOTICE

Detailed 'e'-N.I.Q. No.- 05/SE/HIT WING/KMDA of 2025-26

SUPERINTENDING ENGINEER, HIT WING, KMDA invites online e-Quotation on & behalf of **Kolkata Metropolitan Development Authority (KMDA)** for the following work given below:

Sl. no	Name of work	Quoted Rate per Annum (Rs.)	Earnest Money (Rs.)	Contract Period	Reserved Fees Per Annum (Excluding GST) (Rs.)
1.	Temporary license agreement of stall no. 18, 19 & 20 under Buckland Bridge (Rishi Bankim Setu).		9,760.00 (Rupees Nine Thousand Seven Hundred sixty only)	9 years	4,87,800.00 (Rupees Four Lakh Eighty Seven Thousand Eight Hundred only)

Note : Earnest Money considered as 2% of Reserved Price for 1(ONE) year.

Title of the Land:

HIT WING, KMDA is and shall continue to be the absolute owner of the Stall no.18,19&20under Buckland Bridge (Rishi Bankim Setu) allotted to the successful bidder.

1) Eligibility criteria for participation in the tender:

1.1 e-Quotations are invited by Superintending Engineer, HIT WING, KMDA from Firms (Proprietorship / Partnership) / Societies / Company/agency / NGO's / individuals/ registered Co-operative Society who are eligible to participate in the tender. Any agency willing to take part in the quotation process should have executed similar nature of work.

1.2 Each Co-operative Society willing to participate in tender for Temporary license agreement of stall no. 18 ,19 & 20 under Buckland Bridge (Rishi Bankim Setu) must submit/enclose currently valid registration certificate issued by Assistant Registrar of Co-Operative Society/Deputy Registrar of Co-Operative Society under the Co-Operative Societies Act. etc.

1.3 The agency /allottee / licensee who has already been debarred may not be allowed to participate in any tender till the embargo is over.

1.4 The intending bidder who has been debarred either by KMDA or by any Govt. Department, Statutory Body, Organization etc. will not be eligible for participating in the tender. Bidder shall submit a **declaration to that effect that they are not under debarred by any such authorities and submitted documents by them are true and genuine and consequence of any eventuality will be solely borne by them. (Annexure-I)**

1.5 Consortium / Joint Venture of establishments or Agencies are not eligible to participate in the tender.

1.6Also note that in future no single stall from the lots/combined stall can be surrendered. If any licensee wants to surrender, then the whole lot has to be surrendered. Surrender, if any shall be considered for acceptance with at least three months prior notice and clearance with up to date payment.

1.7The participating bidder must possess Income Tax Acknowledgement Receipt for the last three Assessment years, Professional Tax Deposit Challan for the current year, PAN Card, GSTIN Number.

1.8The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. **(A declaration in this respect through affidavit in original for each bid/tender has to be furnished by the intending bidders without which the Technical Bid shall be treated as non-responsive).(Annexure-II).**

1.9Must possess valid Certificate of Enlistment (commonly known as trade license) issued by Local Authorities. Registered Partnership Deed for Partnership Firm only along with Power of Attorney if required, is to be submitted along with the application. The company shall furnish the copy of Registration of Company (ROC), LLP, Master Data, copy of Board Resolution etc.

2. Roles and Responsibilities:

2.1)The financial proposals will be evaluated on the basis of the Yearly Charge for the 1st year payable to HIT WING, KMDA, to be quoted by the Bidders. The bidder who will quote the highest Yearly Charge for the 1st year will be the successful bidder. The successful bidder has to pay first Yearly charge (quoted value) in Indian Rupees through demand draft drawn on any Nationalized Bank in favour of **‘HOWRAH IMPROVEMENT TRUST’** Payable at **‘HOWRAH’**, prior to the date of issuance of the work order. In subsequent years of the **9 (NINE) years** License period, the yearly charge must be paid within **14 (Fourteen) working days** from the date of issuance of the work order. If bidder fails to pay yearly charge within 14 days from 2nd year and onwards, they are allowed to deposit the amount with 6.25% annual interest for the delay period maximum up to 60(Sixty) days from the starting of 2nd year. In that conditions the bidders have to appeal for that before due date.

2.2)After expiry of the next 60 (SIXTY) Days, HIT Wing/KMDA will reserve the right to cancel/terminate the Agreement without any further notice and to take over possession of the Stalls. without any prejudice to the rights of the HIT Wing/ KMDA as per the provisions of the Agreement and the license will hand over possession of the stalls peacefully to HIT Wing/KMDA.

2.3)The Yearly Charge paid in every subsequent year on or before 14 (Fourteen) working days from the day of issuance of the work order will be enhanced throughout the License period @ **5%** (Five percent) of previous year's Yearly Charge. Thus, the increment of **5%** compounded annually is applicable from 2nd Yearly Charge payment onwards.

2.4)All demand should be sent to the registered Address/e-mail ID of each and every licensee/ allottee / agency etc. on 1st day of the year (from the date of issue of work order) and this demand shall be deemed as proper service of demand notice.

The agency shall be liable to pay the requisite amount of yearly rent of the every year along with @18% GST extra on the said yearly rent. Payment of GST shall be made in Indian Rupees through demand draft drawn on any Nationalized Bank in favour of **‘KMDA’** Payable at **‘KOLKATA’**.

The Licensee must inform the office of T.I.A of KMDA regarding any change of its address, E-mail ID, change in constitution, closure of Bank A/c etc.

The intimation regarding change of address shall be given to the office of T.I.A of HIT WING, KMDA with supporting documents for necessary amendments in the registration certificate for better communication to the concerned contractor/licensee. If it/he/she does not communicate about any

changes of the establishment, all information or communication will be made by HIT WING,KMDA at the recorded address of the contractor/agency/licensee.

2.5) No subletting of Stall: No subletting of the stall, fully or part thereof, is permissible. The Licensee shall manage the stall by himself/itself or through his/its employees but shall not be allowed to sublet the stall to any other person/agency/firm. At any point of time if it is found that the Licensee has been sub-let the zone/stretch/location partly or fully, allotted to him/her/it, current contracts) shall be liable for cancellation with the forfeiture of Earnest Money .

2.6) Trading of any hazardous/ inflammable/food items will not be allowed in these stalls.

2.7) The successful agency shall fix Display Board duly approved by KMDA/HIT Wing .

3). Description of the works

3.1 The establishments/firms/Co-operative/Company/Agency/NGOs shall be permitted to participate in the e-NIQ of Temporary license agreement of stall no. 18 ,19 & 20 under Buckland Bridge (Rishi Bankim Setu) which shall be allotted on '**as is where is**' basis.

3.2In no case the allotted stall area should go beyond the demarcated area. Moreover, If the agency violates any of the provisions laid down in the NIQ/NIT, KMDA reserves the right to terminate the agreement at any point of time after giving 1 (one) month prior notice with the forfeiture of Earnest Money.

All terms and conditions as noted in this tender document should be strictly adhered.

4.TENURE& PRIMARY TERMS AND CONDITION:

successful bidder will be allotted the stalls for a period of **9 (Nine)** years and of time under any exceptional circumstances, if agreed by both sides, subject to discretion of the authority depending on the satisfactory performance by the already selected & awarded bidder and subject to approval of competent authority, with mutual consent of both the parties with the same terms & conditions.

- All demand will be sent to the registered address, e-mail ID of each and every licensee / allottee / agency etc. on 1st day of each year and this demand shall be deemed as proper service of demand notice. He shall be liable to pay the amount within 14(Fourteen) days of the issue of demand notice.'
- HIT WING,KMDA has every right to cancel without any Penal charge any stall at any point of time, if situation so demands.

5. WHO CAN APPLY:

Firms (Proprietorship / Partnership) / Societies / Company/agency / NGO's / individuals/ registered Co-operative Society.

After submission of tender document if it is found that the applicant is already blacklisted / debarred defaulter firms / individuals, said application will be treated as cancelled without any reference including forfeiture of EMD.

6. HOW TO APPLY/ MODE OF APPLICATION:-

- Application is to be uploaded online under NIC portal in stipulated Folder.

List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs, ending on 31.03.2025)

- ii. Audited Balance Sheet (For last 3yrs, ending on 31.03.2025)
- iii. Valid PAN issued by the IT Deptt. , Govt of India.
- iv. Latest Professional Tax Paid Challan as per enrollment rate slab and P-Tax Enrollment Certificate.
- v. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- vi. Latest Valid Trade License.
- vii. Enclose Xerox copy of Co-operative Registration Certificate with current eligibility certificate in favour of co-operative societies and Certificate of Enlistment of Kolkata Municipal Corporation.
- viii. For partnership firm - Enclosed Xerox copy of registered partnership deed and Certificate of Enlistment of Kolkata Municipal Corporation.
- ix. For Company - enclosed Xerox copy of Registration & Certificate of Enlistment of KMC/HMC/local municipal bodies/ any Govt. statutory authorities
- x. For individual- xerox copy of Voter ID Card or Aadhaar Card & Certificate of Enlistment of Kolkata Municipal Corporation/ local municipal bodies/ any Govt. statutory authorities.
- xi. For NGO -PAN Card, registration certificate -West Bengal Society Registration ACT and Certificate of Enlistment of Kolkata Municipal Corporation.

7. Modality of Inviting Tender:-

- A. **NIC TENDER PORTAL** i.e (www.wbtenders.gov.in and www.kmda.wb.gov.in). There is no provision of submission of tender in any hard copy.
- B. Intending bidder may download the quotation documents from the website <https://wbtenders.gov.in> and www.kmda.wb.gov.in and directly with the help of Digital Signature Certificate.
- C. EMD (Earnest Money Deposit) Shall be deposited through online only as per requirement of the system. in the tender portal in the respective field, failing which the tender shall be rejected.
- D. Submission of Tender- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> and www.kmda.wb.gov.in as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
- E. Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee and it will be opened electronically from the web portal on the prescribed date and time.
- F. **During uploading of documents all bidders should be careful enough to assign the name of the file that it so that it can be easily understand about its content. Misleading file name may produce error in evaluation process for which Tender inviting Authority will not be responsible.**
- G. **All the bidders are requested to upload only necessary documents for the tender. Uploading unnecessary/irrelevant documents may create problem in the evaluation process. In that case any inadvertent mistake during evaluation of the tender, Tender Inviting Authority (TIA) will not be responsible.**
- H. **Penalty for suppression / distortion of facts:** If any document/statement/information submitted by any bidder in the tender is found to be false, the Tender Inviting Authority (TIA) will take legal action against the bidder including forfeiture of Earnest Money Deposit (EMD)."

8. SELECTION OF BIDDER:

Evaluation and selection procedure will be made as per financial norms. Only H1 bidder will be entitled for award of the license. If the successful bidder is un-willing to accept the offer letter, the successful bidder will be debarred for participating in NIQ for the next tender and will be

debarred for a period of 1 (one) year from participating any tender in KMDA including forfeiture of Earnest Money Deposit (EMD). Qualified agency has to execute 04 (Four) copies of formal tender with KMDA against fee @ Rs 300/- per copy. **The quoted amount of the successful bidder should be either equal to or above the reserved yearly charges as mentioned in the NIT/NIQ document. Any quoted rate below the reserved yearly charges (4,87,800.00) will not be accepted.**

9. MODE OF PAYMENT:-

The tenderer/licensee shall deposit the license fee on yearly basis in advance within 14(Fourteen) days of each year from the date of issuance of work order. The successful bidder has to pay Yearly charges in Indian Rupees through demand draft drawn on any Nationalized Bank in favour of '**HOWRAH IMPROVEMENT TRUST**' Payable at '**HOWRAH**', Bank details for online payment are as follows:

A/c No- 3355165457.

IFSC:-CBIN0280113

Bank Name:-Central Bank Of India.

INFORMATION TO THE BIDDER

1) AMENDMENT OF TENDER DOCUMENT:-

Before the deadline for submission of Tenders, the Tender Document, if necessary, may be modified by the KMDA with the issuance of Addendum / Corrigendum.. Addendum / Corrigendum will also be available in the <https://kmda.wb.gov.in/> and <https://wbtenders.gov.in> The Prospective bidders are required to download the same from the website and quote their rate accordingly in the respective field considering the all Addendum/Corrigendum published in the website within the last date of submission of Bid.

To give prospective tenderers reasonable time in which to take the Addendum / Corrigendum into account in preparing their tenders, extension of the deadline for submission of Tenders may be given as considered necessary by HIT WING, KMDA.

2) Earnest Money Deposit (EMD) :

Earnest Money deposit (EMD) is to be remitted by the Bidder in favour of **KMDA**. Payable at **KOLKATA**, as mentioned in the **column 4** above through Net- Banking/ RTGS/NEFT in respect of the Tender ID, as per requirement of e-Procurement System of Government of West Bengal (<https://wbtenders.gov.in/>).

In addition, instruction by the Finance Department **MEMORANDUM**, vide no. - **3975-F(Y)**; **Dated, 28th July, 2016** to be followed for ready reference and guidance.

The EMD for successful bidder will be converted to Security Deposit which will be released after until the successful completion of the contract period.

3) (a) Refund of Earnest Money:

The Earnest Money of all the Bidder except successful bidder i.e. H1 will be returned after execution of agreement with the successful bidder i.e. H1.

b) The Earnest Money is liable to be forfeited:

i) If any tenderer,

- withdraws tender after its submission, or,

- If not any clauses of tender are accepted by tenderer, or,

- withdraws or modifies the bid after the deadline for submission of bids.

ii) In case any statement/information/document furnished by the tenderer is found to be incorrect or false.

iii) In the case of a successful tenderer, if the tenderer fails to commence the work within 30 days after the date of issue of Letter of Acceptance or from the date of handing over of the site, whichever is later. In case of forfeiture of Earnest Money as prescribed herein above, the tenderer will be debarred for participating in the next tender and will be debarred for a period of 1 (one) year from participating any tender in Kolkata Metropolitan Development Authority..

4)The Bidder, at its/his own responsibility and risk, is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at its own expense/cost. In the event as noted above no claim for financial adjustment / refund to the Establishment/Firm/Co-operative/KMDA Licensee/Company/Agency/NGO will be entertained by HIT Wing/KMDA.

5) The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. **The TIA HIT Wing/KMDA reserves the right to accept or reject any offer without assigning any reason whatsoever** and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

6) KMDA'S RIGHT ON ACCEPTANCE OF ANY TENDER

The competent authority of KMDA does not bind itself to accept the highest or any other tender and reserves to himself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall summarily be rejected.

7) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in Eligibility criteria for participation in the tender' stated in before tendering the bids.

8) Conditional / Incomplete tender will not be accepted under any circumstances.

9) The intending tenderers are required to quote the rate clearly.

10) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

11) TIA,HIT WING, KMDA, reserves the right to cancel the N.I.T. due to unavoidable circumstances without assigning any reasons whatsoever and no claim in this respect will be entertained. In this regard no interest will be payable on the Earnest Money.

12) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the accepted tenderer, if found necessary. After verification if it is found that the documents submitted by the accepted tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

13) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede the former one as per clause of condition precedence.

14) The eligibility of a bidder will be ascertained on the basis of the documents in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit (in original for each bid/tender) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is found to be either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

15) No price preference and other concession will be allowed.

16) There shall be no provision of Arbitration and decision of the Authority will be final, binding and conclusive on the agency.

17) That an Agreement to be executed between the selected bidder and HIT WING, KMDA and will govern by Laws of India and Act the Court of Calcutta Jurisdiction only. The agreement to be executed in **04 (Four) sets** of agreement documents on payment of Rs 300/- (Rupees Three Hundred) only per set **(Total Rs. 4x300= Rs. 1200/-) only**. Agreement documents will be collected from office of HIT WING, KMDA, and submit proper filling & signed in same location **within 10 (Ten) working days** from the date of issue of LOA failing which the tender is liable to be cancelled with forfeiture of the earnest money.

• Applicants should quote the offer price in Rupees, on per annum basis. Highest bidder (H1), if quoted price be equal to or above the reserve price (as mentioned in NIQ), will be considered for allowing such work with the fulfillment of other conditions as noted here in above.

Reserve price against the Stalls is **Rs. 4,87,800.00 Per annum**. **The quoted price by the bidder should be more than the yearly reserve price as mentioned in the tender document** and he has to pay **GST separately @18%** over his quoted price. No statutory taxes should be collected from the owner of the cars beyond the stipulated tax rate.

Date & Time Schedule :-

a)	Date of uploading NIQ and other documents (online publishing date)	05.12.2025 Time 14:00 HRS
b)	Documents download start date (online)	05.12.2025 Time 14:00 HRS
c)	Documents download end date (online)	15.12.2025 Time 14:00 HRS
d)	Pre-bid Meeting Date & Time	09.12.2025 Time 15.00 HRS
e)	Online bid submission start date & time	05.12.2025 Time 14.00 HRS
f)	Online bid submission last date & time	15.12.2025 Time 14.00 HRS
g)	Time & date of opening of Technical bid(Bid will be opened by the authorised officers)	18.12.2025 Time 15.00 HRS
h)	Date for opening of Financial Bid (online)	Will be notified later.


06.11.25
Superintending Engineer
HIT Wing KMDA

INSTRUCTION TO BIDDERS :-

> Penalty for suppression / distortion of facts:

If any bidder fails to produce the copies of the documents like Certificates and any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the original copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant Law.

> Rejection of Bid:

Tender Accepting Authority reserves the right to accept or reject any Bid and to cancel the bidding processes and reject all bids at any time prior to the award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for Employer's (Tender Accepting Authority) action.

> Award of Contract

The bidder whose bid has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement as per KMDA standard form will be executed between KMDA and the successful bidder. All the tender documents including N.I.T. etc. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website. The successful bidder / tenderer shall pay necessary fees as may be determined by the Agreement.

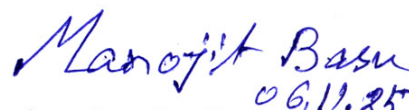
If any discrepancy is found in tender, it will be rectified and updated in Addendum/Corrigendum.

Memo no.: **SE/HIT Wing/KMDA/MISC-33/2025-26/104**

Date: 06.11.25

Copy forwarded for information to:-

1. The Special Secretary, work cell / KMDA.
2. The OSD & EO, Senior Deputy Secretary/HIT Wing (KMDA).
3. The Advisor/ KMDA.
4. The D.G. W&S Sector, KMDA.
5. The Chief Engineer, PM & C/ KMDA.
6. The Director of Finance, KMDA.
7. The Deputy Secretary (P.R.C), Public Relation Cell /KMDA, along with 3(Three) copies of the NIQ for timely Publication in leading Newspaper as per Tendering norms and for display this NIQ in KMDA Website.
8. The Account Officer, HIT Wing, KMDA.
9. The P.S. to the Chief Executive Officer, KMDA.
10. S.O. Estate Wing, HIT Wing, KMDA.
11. Notice Board.


06.11.25
Superintending Engineer
HIT Wing KMDA

(Annexure-I)

PRE-QUALIFICATION APPLICATION

To
The Superintending Engineer,
HIT Wing/KMDA,
19,G.T.Road,(S),
Howrah-711101.

Ref: NIQ No. for
(Name of work).....
N.I.Q. No.:
(SI. No.
Of TIA, HIT WING, KMDA.

Dear Sir,
Having examined the Statutory, N.I.Q. documents etc, I /we hereby submit all the necessary information and relevant documents for evaluation.
The application is made by me / us on behalf
of.....
.....in the
capacity.....
duly authorized to submit the order.
The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.
We are interested in bidding for the work(s) given in Enclosure to this letter.
We understand that:
Tender Inviting and Accepting Authority can amend the scope and value of the contract bid under this project on approval of the competent authority of KMDA.
Tender Inviting and Accepting Authority reserve the right to reject any application without assigning any reason.
Enclosure(s):
1)
2)
Note:
1) Credential Certificate from the Employers to be attached
2) Non-disclosure of any information in the Schedule will result in disqualification of the firm
Date:
Signature of applicant including title in which application is made.
Date:.....

(Annexure-II)

AFFIDAVIT (by Notary)

1. That I am a citizen of India.

2. That I am the (Your status of the firm).

3. That no case (Criminal) is pending against me or my company or representative for commission of any offence. I further undertake that in the event it is found that any Criminal case for violation of any Act is pending against me or my company or company's representative in any court of India then the KMDA reserves its right to cancel this License agreement without giving any further notice.

4. That I am not convicted against any Criminal case.

5. That I/my organization is not debarred by KMDA or any Government/Semi-Government organizations/ statutory authority.

The statements made above are all true to the best of my knowledge and belief.

DEPONENT

Prepared in my office

and identified by me