

OFFICE OF THE EXECUTIVE ENGINEER
CENTRAL DIVISION, SEWERAGE, DRAINAGE AND SOLID WASTE MANAGEMENT SECTOR
KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY

cdsswmwskmda@gmail.com

BLOCK - A, 5TH FLOOR, UNNAYAN BHAWAN, SALT LAKE, KOLKATA - 700 091

NIT No.:06/EE/CD/SWM/KMDA of 2026-2027

Dated: 04.06.2026

Memo No.:44/EE/CD/SWM/KMDA/E-295

Dated: 04.06.2026

NIT

1. **Invitation:** The Executive Engineer, Central Division, SWM, Sector, KMDA, UnnayanBhavan, 5th floor, Salt Lake City, Kolkata-700091 from bonafide, reliable, experienced & resourceful firms / individuals contractors, joint ventures / consortium who have successfully completed works in Government / Govt. Undertaking / Autonomous Bodies / Semi-Govt. / Statutory Bodies/Local Bodies having credentials i.e. completion certificate of executing at least 40% value of any civil work in a single contract within last 5 (Five) years from the date of issue of this N.I.T are eligible to apply for the following works:

Sl. No.	Name of Work	Estimated Value of the work (₹)	Earnest Money Deposit (₹)	Time of Completion	Cost of Tender Document
1.	Cleaning, Jungle Cutting, removal of debris, water Hyacinth, weeds and floating materials time to time (as and when required) of KalikatalaKhal Within Halisahar Municipal area, for maintaining smooth drainage path throughout for 6(six) months".	71387.00	1428.00	180 (One-Eighty) days	350.00
2	Cleaning, Jungle Cutting, removal of debris, water Hyacinth, weeds and floating materials time to time (as and when required) of Kona Khal Within Halisahar Municipal area, for maintaining smooth drainage path throughout for 6(six) months".	81643.00	1633.00	180 (One-Eighty) days	350.00
3	Cleaning, Jungle Cutting, removal of debris, water Hyacinth, weeds and floating materials time to time (as and when required) of Meat Shop to Polytechnic Boys school Within Kanchrapara Municipal area, for maintaining smooth drainage path throughout for 6(six) months	68757.00	1375.00	180 (One-Eighty) days	350.00
4	Cleaning, Jungle Cutting, removal of debris, water Hyacinth, weeds and floating materials time to time (as and when required) of Thana More To railway underpass Within Kanchrapara Municipal area, for maintaining smooth drainage path throughout for 6(six) months	77999.00	1560.00	180 (One-Eighty) days	350.00

N.B.Corrigendum/addendum if any would be published on the Notice Board only.

2. **Details Tender Proceedings will as follows:**

No.	Description	Detailed date & time schedule
i)	Name of the Work	: Mentioned at Table No-1, Column-2
ii)	Name & Address of the tender Inviting authority	: Executive Engineer, Central Division, SWM Sector, KMDA
iii)	Name & Address of the tender Accepting authority	: Same as above
iv)	Submission of hard copy Bid documents	: The original bid documents including KMDA Form No: 1 shall be submitted duly signed and sealed on all pages to the said office.
v)	Price per copy of the complete set of tender documents for formal agreement (including printed tender form-1) to be submitted by the vendor awarded the work.	: Rs. 200/ - for each set for Estimated amount upto 2(two) Lakhs.
vi)	Last date and time of receipt of application (in duplicate) along with all relevant documents.	: 10.06.2026 upto 14:00 hours
vii)	Date and time of publishing list of intending bidders who have been qualified / allowed/ Permitted for Participation	: 10.06.2026 after 14:00 hours
viii)	Last Date and Time of purchasing of Bid Document	: 16.06.2026 upto 16:00 hours
ix)	Last Date and Time of Submission of Bid Document	: 18.06.2026 upto 14:00 hours
x)	Scheduled date & time for opening	: 18.06.2026 after 16:00 hours
xi)	Name & Address of the Executing Division	: Executive Engineer, Central Division, SWM Sector, KMDA.
xii)	Name & Address of the Tender dropping Office	: Office of The Executive Engineer, Central Division, SWM Sector, KMDA.

Tenders will be opened by the **Executive Engineer (Civil), Central Division, SWM Sector, KMDA** or his authorized representative in presence of the tendered or their authorized representatives who may like to be present.

3. **Eligible criteria for the bidders:**

A) The bidders should have the credentials as detailed below:

The prospective bidders shall have satisfactorily completed, as a prime agency during the last 5 (five) years, prior to date of issue of this notice, of any civil work of 40% of the estimated amount put to tender, or must have completed same nature of multiple works (more than one) of 30% of the estimated amount put to tender or must have completed 80% of work of a running project of any civil work, in a single tender, amounting to 40% of the estimated amount put to tender, under the authority of State/Central Government, State/Central Government undertaking/ Autonomous Bodies/ Statutory bodies constituted under the statute of the State/Central Government or local bodies.

B) Other terms and conditions of the credentials:

- i) Payment certificate will not be treated as credential.

- ii) Completion Certificate issued by the Executive Engineer or equivalent competent authority of a State/Central Government, State/Central Government undertaking, Autonomous/Statutory bodies constituted under the statute of the State/Central Government or local bodies on the executed value of completed/running works will be considered as Credential.
- iii) No credential will be considered as valid unless it is supported by work order, price schedule or BOQ of work and completion certificate mentioning the date of completion issued by the competent authority not below the rank of the Executive Engineer or equivalent or competent authority of a State/Central Government, State/Central Government undertaking, Autonomous/Statutory bodies constituted under the statute of the State/Central Government or local bodies. The Completion Certificate should indicate the value of the work (equal to booked expenditure).

N.B.: Estimated amount, Date of Completion of the project & detail communicational address of Client must be indicated in the Credential Certificate.

C) Joint Ventures/Consortiums are not allowed to participate in the bid.

D) **Earnest Money:** The tenderer shall have to deposit requisite initial earnest money alongwith the tender document in prescribed manner failing which the tender shall be rejected and treated as non-responsive. The balance earnest money if any to fulfil 2 (two) percent of the tendered value is to be deposited before the time of execution of formal agreement.

Original Earnest Money deposit in the form of DD/ Bank Draft/ Pay Order issued from any Nationalized/Scheduled Bank in favour, **KMDA** payable at **Kolkata**.

4. **Security Deposit:**

The amount of Security Deposit will be 10% of the contract value, as per Memorandum, vide No. 201-F(Y) dated 18.01.2021 of the Finance Department, Government of West Bengal. The amount already deposited as Earnest Money Deposit (EMD) will be converted as initial security deposit. Successful bidder has to submit the balance amount of 2% of the contract price, i.e., the tendered amount, if submitted EMD is less than 2% of the contract value, before execution of formal agreement. Balance security of 8% of the amount of each running account bill, will be recovered from each and subsequent bill till the balance of the amount of security deposit is realized.

5. **Additional Performance Security @ 10%** of the tendered amount in the form of Bank Guarantee from a Scheduled Bank (Advisory bank-ICICI), valid up to the date of completion of the work, shall have to be submitted by the successful bidder, if the accepted bid value is 80% or less than the estimated/DPR amount.

If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of issue of Letter of Acceptance/Letter of Intent or the time period as mentioned by the tender inviting authority, his Earnest Money will be forfeited. The Bank Guarantee shall be returned immediately on successful completion of the Contract.

If the bidder fails to complete the work successfully, the Additional Performance Security along with Security Deposit lying with KMDA shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.

Necessary provisions regarding deductions of Security Deposit from the progressive bill of the Contractor as per relevant clauses of the contract will in no way affected/ altered by this Additional Performance Security.

6. **Release of Security Deposit:**

Release of normal security deposit shall be made after 3 (three) months from the date of successful completion of the work. This supersedes the clause 17 of tender form No -1.

7. **Suspension and Debarment of Contractor:-**The detailed procedures for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum No. 547-W©/1M-387/15 dated 16.11.2015 and its subsequent amendment notified vide memorandum no. 724-W©/1M-953/19 dated 19.12.2019, of works branch PWD, GOWB shall be followed for debarment and suspension of bidders & agencies selected for executing public works for their false declaration or forgery or falsification of records submitted for failure to execute committed contract or for their failure to perform contractual obligations and thereby resulting delay for execution of public works or execution of faulty works.
8. **List of common documents shall have to be by each tenderer at the time of submission of last date of receiving quotation:**
 - i) Certificate of Incorporation/Registration of firm or company (Memorandum and Articles of Association, if any)
 - ii) Deed of Partnership (constituted/reconstituted/amended, if any) (Only for Partnership Firms)
 - iii) Income Tax Return (for the last 3 financial years)
 - iv) Audited Balance Sheet (for the last 3 financial years)
 - v) PAN Card
 - vi) GST registration certificate with up-to-date challan
 - vii) Latest Professional Tax Enrollment Certificate and up-to-date challan.
 - viii) Latest valid Trade License
 - ix) Technical Credential
 - a) Work Order
 - b) Completion Certificate for the work completed/running
 - c) BOQ of work or price-breakup schedule
 - d) Payment Certificate of the said work
 - x) Affidavit before Notary mentioning the correctness of the documents and declaration of penalty or debarment etc., before the issuance of this NIT.
9. The prospective bidders must not have been debarred to participate in any tender invited by the KMDA during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility (a declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated as non-responsive).
10. **Language of Tender:**

The bid and all related correspondences and documents shall be written in the English language. Supporting documents and printed literature furnished by the eligible bidder with the proposal may be in any other language if they are accompanied by an appropriate translation into English. Supporting materials that are not translated into English shall not be considered. For the purpose of interpretation and evaluation of the Proposal, the English language translation shall prevail.
11. All materials required for execution of the work (as per BOQ) shall be supplied by the contractor at their own risk and cost.
12. Bid shall remain valid for a period not less than 120 days (one hundred twenty days) from the last date of submission of financial bid/sealed bid. If the bidder withdraws the bid during the period of bid validity, the earnest money as deposited will be forfeited without assigning any reason thereof.
13. The Tender Notice along with other documents like Tender Form-1, Terms and Conditions, BOQ and Corrigendum, if any etc. whatever documents uploaded by the department

concern, shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his/her rate.

14. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances or may accept or reject any or all the tenders without assigning any reason what so ever. No claim in this respect will be entertained.
15. During scrutiny, if it is come to the Tender Inviting Authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

List of technically qualified bidders will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, bidders are requested to view the tender status on a regular basis. In case if there be any objection regarding pre-qualification/list of technically qualified bidders, that objection should be lodged to the Chairman, Tender/Bid Evaluation Committee within 24 hours from the date and time of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender/Bid Evaluation Committee.

16. Before issuance of the Letter of Intent (LOI), the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false, in that case, LOI will not be issued in favour of the tenderer under any circumstances.

Executive Engineer (Civil)
Central Division, SWM Sector
Kolkata Metropolitan Development Authority

1. Technical Bid:

Technical bid contains scanned copies of the following further in two folders.

- a) Statutory cover containing:
 - i. NIT with all corrigenda & addenda.
- b) Non-statutory cover containing:
 - i. Certificate of Incorporation/Registration of firm or company (Memorandum and Articles of Association, if any).
 - ii. Deed of Partnership (constituted/reconstituted/amended, if any) (Only for Partnership Firms)
 - iii. Income Tax Return (for the last 3 financial years)
 - iv. Audited Balance Sheet (for the last 3 financial years)
 - v. PAN Card
 - vi. GST registration certificate with up-to-date challan
 - vii. Latest Professional Tax paid challan and P-Tax Enrollment Certificate.
 - viii. Latest valid Trade License
 - ix. Technical Credential
 - a) Work Order
 - b) Completion Certificate for the work completed/running
 - c) BOQ of work or price-breakup schedule
 - d) Payment Certificate of the said work
 - x. Affidavit before Notary mentioning the correctness of the documents and declaration of penalty debarment etc.
 - xi. Technical Manpower details (to be deployed at project).
 - xii. Confirmation of supply of minimum number of manpower during Operation & Maintenance (if any).
 - xiii. Local office address for communication.

2. Penalty for suppression/distortion of facts:

Submission of false document by tenderer is strictly prohibited.

Executive Engineer (Civil)
Central Division, SWM Sector
Kolkata Metropolitan Development Authority

Memo No.:44 /1(15)/EE/CD/SWM/KMDA/E-295

dated: 04.06.2026

Copy forwarded for kind information and necessary action to:

1. The Chief Executive Officer, KMDA
2. The Chief Engineer-in- Charge, SD Sector, KMDA
3. The Chief Engineer, WS Sector, KMDA
4. The Chief Engineer, Housing Sector, KMDA,
5. The Chief Engineer, R&B Sector, KMDA
6. The Chief Engineer, E&AM Sector, KMDA
7. The Chief Engineer, PM&C Sector, KMDA
8. The Chief Engineer, EM Sector, KMDA
9. The Director of Finance, KMDA
10. The Superintending Engineer, Prog Circle, SD Sector, KMDA
11. The Superintending Engineer, South Circle, SD Sector, KMDA
12. The Superintending Engineer, North Circle, SWM Sector, KMDA
13. The Accounts Officer, SWM Sector, KMDA.
14. The Deputy Secretary, P.R.O., KMDA along with 3 (three) copies of the NIT for publication in at least three leading daily News Papers and uploading this NIT on KMDA website and Government of West Bengal website.
15. The Notice Board, Executive Engineer,Central Division, SWM Sector, KMDA.

Executive Engineer (Civil)
Central Division, SWM Sector
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