Kolkata Metropolitan Development Authority

Office of The Executive Engineer
South Division, SD Sector, KMDA
Baghajatin, STP Complex, Kolkata-700094

Memo no. : 194 /EE/South/SD Sector/KMDA/N- 03 **Date: 07.08.2025**

Detailed–e-NIT

e-NIT NO. 06/EE/South /SD Sector/KMDA of 2025-26

Invitation: - Executive Engineer, South Division, SD Sector invites tender from reliable, resourceful, bonafide and experienced agencies having successfully completed any similar nature of work in Government/Govt. Undertaking/Autonomous Bodies/Statutory Bodies and Local Bodies and having value not less than i) **30% (in case of 2nd Call) in a single contract of the estimated amount put to tender of intended job OR ii) two contracts each of at least 25% (in case of 2nd Call) of the estimated amount put to tender of intended job OR iii) single running work having completed 70% (in case of 2nd Call) the estimated amount put to tender of intended job or more and value of which is not less than as in i) above, during last 5 (five) years from the date of issue of this e-NIT.**

Sl. No.	Name of Work	Estimated amt. Put to tender (Rs)	Earnest Money Deposit (Rs)	Time of Completion	Cost of Tender Document
1	Cleaning of clogged drainage network and allied works at various locations of ward no 01,02,10 under Maheshtala Municipality.(2nd Call)	₹ 21,67,440.00 (with 18% GST, 1% Cess)	₹ 43,400.00	365 Days	NIL

Intending bidder may download the tender documents from**https://wbtenders.gov.in** directly with the help of Digital Signature Certificate. Date & time of uploading e- NIT is **14.08.2025** at **16:00 hrs** & last date & time for online submission in the tender **29.08.2025 up to 16:00 hrs.** Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site: www.kmdaonline.org.The Authority reserves the right to reject or accept any or all tender without assigning any reason.

1. Intending bidders may download the tender document from https://wbtenders.gov.in directly with the help of his/her Digital Signature Certificate and the Earnest Money should be deposited online either by Net Banking (through any Nationalised Bank/Scheduled Bank) or through RTGS/NEFT as per requirement of the system, as per GO no. 3975-F(Y) dt. 28.07.2016 of Finance Department, Government of West Bengal. Further details may be available from the office of the undersigned or from the KMDA website: www.kmdaonline.org.

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2. **Submission of Tender:**

(a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website https://wbtenders.gov.in, as per time Schedule stated herein under. Time will be recorded as per service clock.

(b) Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid.The decision of the Tender Inviting Authority (TIA) will be final and in no case challenge against such decision will be entertained.

3. **Time schedule and important information for downloading, uploading and opening of the Tender Documents:**

No.	Item		Detailed time schedule
a)	Date & time of uploading (publishing) of e-NIT and other documents (online)	:	**14.08.2025 16:00 hrs**
b)	Documents download starting date (Online)	:	**14.08.2025 at 16:00 hrs**
c)	Starting date & time for sub-mission of tender through on line	:	**14.08.2025 at 16:00 hrs**
d)	Documents download ending date (Online)	:	**29.08.2025 up to 16:00 hrs**
e)	**Last date**& time limit for **submission** of tender through on line	:	**29.08.2025 up to 16:00 hrs**
f)	Scheduled date & time for **opening** the Part-I tender document **(Technical Bid)**	:	**01.09.08.2025 after 16:00 hrs**
g)	Date of uploading the List of technically qualified bidders (Online)	:	To be notified later in https://wbtenders.gov.in
h)	Scheduled date & time for opening Part-II tender document **(Financial Bid)**	:	To be notified later in https://wbtenders.gov.in
No financial information should be uploaded to the folder marked for technical bid.			

Tenders will be opened by the **Executive Engineer , South Division, SD Sector, KMDA** or his authorized representative in presence of the tenderer or their authorized representatives who may like to be present.

Price per copy of the complete set of tender documents for formal agreement (including printed tender Form-1) to be submitted by the vendor awarded the work:
Rs. 300/- for each set for works above 2.00 Lakh & up to 50 lakh.

4. **Eligible criteria for the bidders:**

A) **The bidders should have the credentials as detailed below:**
The prospective bidders shall have satisfactorily completed any similar nature work, as a prime agency, under the authority of State/Central Government, State/Central Government undertaking/ Autonomous Bodies/Statutory bodies constituted under the statute of the State/Central Government or local bodies during the last **5 (five)** years, prior to date of issue of this notice of value not less than

i) 30% of the estimated amount put to tender of intended job in a single contract OR

ii) two contracts each of at least 25% of the estimated amount put to tender of intended job OR

iii) single running work having completed 70% of the estimated amount put to tender of intended job or more and value of which is not less than as in (i) above,

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B) **Other terms and conditions of the credentials:**

i) Payment certificate only will not be treated as credential.

ii) Completion Certificate issued by the Executive Engineer or equivalent competent authority of a State/Central Government, State/Central Government undertaking, Autonomous/Statutory bodies constituted under the statute of the State/Central Government or local bodies on the executed value of completed/running works will be considered as Credential.

iii) No credential will be considered as valid unless it is supported by work order, price schedule or BOQ of work and completion certificate mentioning the date of completion issued by the competent authority not below the rank of the Executive Engineer or equivalent or competent authority of a State/Central Government, State/Central Government undertaking, Autonomous/Statutory bodies constituted under the statute of the State/Central Government or local bodies. **The Completion Certificate should indicate the value of the work (equal to booked expenditure).**

N.B.: Estimated amount, Date of Completion of the project & detail communicational address of Client must be indicated in the Credential Certificate.

C) **Joint Ventures/Consortiums are not allowed to participate in the bid.**

D) **Earnest Money:**

The tenderer shall have to deposit requisite initial earnest money along with the tender document in prescribed manner failing which the tender shall be rejected and treated as non-responsive. Scan copy of Acknowledgement slip of Remittance of **EMD** to be uploaded during the online submission of the tender and the **L1 bidder shall submit the copy of the Acknowledgement to the Tender Inviting Authority before issuance of LOI.**

The balance earnest money ,if any, to fulfill 2 (two) percent of **the tendered value is to be deposited before the time of execution of formal agreement.**

5. **Security Deposit :**

It is **10 %(ten percent)** of the Contract Price , as per Memorandum vide no. 796-F(Y) dated 25.02.2022. The amount already deposited as Earnest Money Deposit (EMD) will be converted as initial security deposit. Successful bidder has to submit the balance amount of 2% of the contract price, i.e., the tendered amount, if submitted EMD is less than 2% of the contract value, before execution of formal agreement. Balance security of **8%** of the amount of each running account bill, will be recovered from each and subsequent bill till the balance of the amount of security deposit is realized.

6. **Additional Performance Security:**

@ 10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of the contract, shall have to be submitted by the successful bidder, if the accepted bid value is 80% or less than the estimated/DPR amount. If the bidder's quoted rate is more than 19.99% below on estimated amount. then performance security will be applicable.

If the bidder fails to submit Additional Performance Security **within 7 (seven) working days from the date of issue of Letter of Acceptance/Letter of Intent** or the time period as mentioned by the tender inviting authority, his Earnest Money will be forfeited. The Bank Guarantee shall be returned immediately on successful completion of the Contract.

If the bidder fails to complete the work successfully, the Additional Performance Security along with Security Deposit lying with KMDA, shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.

Necessary provisions regarding deductions of Security Deposit from the progressive bill of the Contractor as per relevant clauses of the contract will in no way affected/altered by this Additional Performance Security.

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7. **List of common documents shall have to be uploaded by each tenderer at the time of Tender through online:**

i) Certificate of Incorporation/Registration of firm or company (Memorandum and Articles of Association, if any)

ii) Deed of Partnership (constituted/reconstituted/amended, if any) (only for Partnership Firms)

iii) Income Tax Return (for the last 3 financial years)

iv) PAN Card

v) GST registration certificate with up-to-date challan

vi) Latest Professional Tax paid challan and P-Tax Enrolment Certificate.

vii) Latest valid Trade License

viii) **Technical Credential**

a) Work Order

b) Completion Certificate for the work completed/running

c) BOQ of work or price-breakup schedule

d) Payment Certificate of the said work

ix) Current Bank Solvency Certificate (of minimum **25%** of quoted amount) from a scheduled bank recognized by the Government of India, obtained within **6 (Six)** month from the date of publishing of NIT.
(not necessary for works below 25 lacs)

x) Audited Balance Sheet (for the last 3 financial years)
(not necessary for work value below 25 lacs)

xi) Provident Fund Registration Certificate with up-to-date challan) **(mandatory for work value above 25 lacs).**

xii) ESI Registration Certificate with up-to-date challan**(mandatory for work value above 25 lacs).**

xiii) Affidavit before Notary mentioning the correctness of the documents and declaration of penalty or debarment etc., before the issuance of this NIT.

8. The prospective bidders shall have in their full-time engagement experienced technical personnel with the sufficient knowledge of PERT/CPM, the minimum being one Civil Engineering Diploma holder.

9. The prospective bidders must not have been debarred to participate in any tender invited by the KMDA during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility (a declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated as non-responsive).

10. **Language of Tender:**

The bid and all related correspondences and documents shall be written in the English language. Supporting documents and printed literature furnished by the eligible bidder with the proposal may be in any other language if they are accompanied by an appropriate translation into English. Supporting materials that are not translated into English shall not be considered. For the purpose of interpretation and evaluation of the Proposal, the English language translation shall prevail.

11. All materials required for execution of the work (as per BOQ) shall be supplied by the contractor at their own risk and cost.

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12. Bid shall remain valid for a period not less than 120 days (one hundred twenty days) from the last date of submission of financial bid/sealed bid. If the bidder withdraws the bid during the period of bid validity, the earnest money as deposited will be forfeited without assigning any reason thereof.

13. The Tender Notice along with other documents like Tender Form-1, Terms and Conditions, BOQ and Corrigendum, if any etc. whatever documents uploaded by the department concern, shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his/her rate.

14. The Tender Inviting Authority reserves to right to cancel the NIT due to unavoidable circumstances or may accept or reject any or all the tenders without assigning any reason what so ever. No claim in this respect will be entertained.

15. During scrutiny, if it is come to the Tender Inviting Authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

List of technically qualified bidders will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, bidders are requested to view the tender status on a regular basis. In case if there be any objection regarding pre-qualification/list of technically qualified bidders, that objection should be lodged to the Chairman, Tender/Bid Evaluation Committee within 24 hours from the date and time of publication of the list of qualified agency and beyond that time schedule no objection will be entertained by the Tender/Bid Evaluation Committee.

16. Before issuance of the Letter of Intent (LOI), the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false, in that case, LOI will not be issued in favour of the tenderer under any circumstances.
For detailed information please visit the Government website: https://wbtenders. gov.in.

GENERAL INSTRUCTIONS FOR E-TENDERING

1. **General guidance for e-tendering:**
Instructions/guidelines for electronic submission of the tenders have been detailed above for assisting the contractors to participate in e-tendering.

1.1. **Registration of Contractors:**
Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement system, through login onto https://wbtenders.gov.in.The Contractor is to click on the link (online Bidder Enrolment) for e-tendering site.

1.2. **Digital Signature Certificate (DSC)**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the Controller of Certifying Authority, Government of India (http://cca.gov.in) on payment of requisite amount. The Contractor can search the tender and download NIT and other tender documents electronically from computer, once he/she logs onto the website https://wbtenders.gov.in. This is the only mood of collection of the tender documents. A prospective Bidder shall be allowed to participate in the job either in the capacity of the individual or as a partner of a firm. If it is found applied several in single job all his applications will be rejected for that job.

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1.3. **Submission of Tenders:**

General Process submission:

Tenders are to be submitted through online to the website stated in Sl. No. 2 (a) above of the e-NIT, two folders at a time for each work, one is technical bid and the other is financial bid before the prescribed date and time using his/her Digital Signature Certificate.

2. **Technical Bid:**

Technical bid contains scanned copies of the following further **in two folders.**

a) Statutory cover containing:

i. NIT with all addendum & corrigendum (download & upload the same digitally signed)

b) Non-statutory cover containing:

i. Certificate of Incorporation/Registration of firm or company (Memorandum and Articles of Association, if any).

ii. Deed of Partnership (constituted/reconstituted/amended, if any) (only for Partnership Firms)

iii. Income Tax Return (for the last 3 financial years)

iv. PAN Card

v. GST registration certificate with up-to-date challan

vi. Latest Professional Tax paid challan and P-Tax Enrolment Certificate.

vii. Latest valid Trade License

viii. **Technical Credential**

a) Work Order
b) Completion Certificate for the work completed/running
c) BOQ of work or price-breakup schedule
d) Payment Certificate of the said work

ix. Current Bank Solvency Certificate (of minimum **25%** of quoted amount) from a scheduled bank recognized by the Government of India, obtained within **6 (Six)** month from the date of publishing of NIT.
(not necessary for works below 25 lacs)

x. Audited Balance Sheet (for the last 3 financial years)
(not necessary for works below 25 lacs)

xi. Provident Fund Registration Certificate with up-to-date challan
(mandatory for work value above 25 lacs).

xii. ESI Registration Certificate with up-to-date challan.
(mandatory for work value above 25 lacs).

xiii. Affidavit before Notary mentioning the correctness of the documents and declaration of penalty debarment etc.

NOTE:

Failure of submission of any of the above-mentioned documents, as stated in 2. a) &2. b) of the General Instructions for e-tendering, will render the tender liable to summarily rejected for both statutory and non-statutory cover.

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3. Financial Bid

a) The financial Bid should contain the following documents in one folder, i.e. Bill of Quantities (BOQ). The Contractor is to mention the rate(inclusive GST and of all incidental fees, taxes and duties etc.)through online in space marked for quoting rate in the BOQ.

b) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

4. Opening & Evaluation of Tender

a) Technical Bid will be opened by the Executive Engineer ,South Division, SD & SWM Sector, KMDA. Intending tenderer may remain present if he/she so desire. Statutory Cover would be opened first and if found in order and correct, Non-Statutory Cover will be opened. If there is any deficiency in the Statutory and Non-Statutory documents, the tender will be summarily rejected.

b) Decrypted (transformed in to a readable formats) documents of the non-statutory folder will be downloaded & handed over to the evaluation committee.

c) List of technically qualified bidders will be uploaded only onto the designated Government website - https://wbtenders.gov.in.NB: (1) While evaluation, the Bid Evaluation Committee may summon the tenders and seek clarification/information or additional documents or original hard copy of any of the documents already submitted and if they couldn't produce the same within the stipulated time frame, their bid will liable for rejection.

(2) The Bid Evaluation Committee reserves the right to ignore minor deficiencies at their discretion. No challenge whatsoever against such decision of the said committee will be entertained.

5. Opening and evaluation of Financial bid:
Financial bid of Tenderers, declared technically eligible by the Tender Evaluation Committee, will be opened electronically from the web portal on the prescribed date and time.

6. Penalty for suppression/distortion of facts:
Submission of false document by tenderer is strictly prohibited.

Before participating in tender , bidder may go through the tender clause. no. 46 of SPECIAL TERMS AND CONDITIONS OF THE CONTRACT (CIVIL) for information about debarment clause.

7/8/2025

Executive Engineer
South Division,
SD Sector, KMDA

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Memo no. : 194 /1(16)//*EE/South/SD Sector/KMDA/N- 03* ***Date: 07.08.2025***

Copy forwarded for kind information and necessary action to:

1. The Chief Executive Officer, KMDA

2.-10. The Chief Engineer, SD Sector/SWM Sector /Water Supply, W and S Sector/ GAP Sector/ Housing Sector/ R&B Sector/ E&AM Sector/ PM&C Sector/ EM Sector, KMDA

11. The Director of Finance, KMDA

12. The Superintending Engineer, Programme Circle, SD Sector, KMDA

13.The Accounts Officer, SD Sector, KMDA.

14. The Deputy Secretary, P.R.O., KMDA along with 4 (four) hardcopies of the e-NIT for publication in at least three leading daily News Papers and uploading this NIT on KMDA website and Government of West Bengal website.

15. The Sr. Account Assistant, South Divn .SD Sector, KMDA.

16. The Notice Board, Executive Engineer, South Division, SD Sector, KMDA.

7/8/2025

Executive Engineer
South Division,
SD Sector, KMDA

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