



Kolkata Metropolitan Development Authority

Office of the Executive Engineer
Electrical Division -VI, E-M Sector, KMDA
14, Taratala Road, Kolkata- 700 088
Phone No. 033 2401 2181

NIT No.: 08/EE/ED-VI/E-M/KMDA of 2023-2024 dated: 17/11/2023

Sealed percentage rate tenders are invited by the Executive Engineer, Elect. Div.VI, E-M Sector, KMDA in KMDA Form NO.I for the following job from the reliable, resourceful and bona-fide Electrical licensed Contractors.

Sl. No	Description of work	Estimated cost (Rs.)	Earnest money (Rs.)	Time of completion	Cost of tender (Rs.)	Remarks
1	Maintenance including daily ON & OFF operation of pump motor set, indoor & outdoor light, glow sign board etc. for the office of the Executive Engineer, ED-VI, R&B(South) & SCD-V at 14, Taratala Road, Kol-700088	₹95,089.00	₹1,902.00	6(Six) calendar months	₹350.00	Tender documents along with other particulars may be had from the above office as per following schedule.

www.kmda.wb.gov.in

1. Last date and time limit of receiving application for tender: 01/12/2023 up to 3.00 PM
2. Last date and time limit for purchase of tender documents: 05/12/2023 up to 3.00 PM
3. Last date and time limit of submission of tender documents : 08/12/2023 up to 3.00 PM
4. Date and time of opening tender documents : 08/12/2023 at 4.00 PM

Issue of tender documents:-

Intending tenderer should submit their application to the office of the undersigned in duplicate in their own letter head along with photocopies of the following documents for obtaining qualification to remain in the tender process.

- (i) The firm shall have valid and/or renewed trade license.
- (ii) The intending tenderer shall have valid up to date clearance certificate of Professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued/obtained to the current year shall have to be produced.
- (iii) The firm shall have valid GST Registration with Certificate.
- (iv) The firm shall have valid PAN issued by GOI with IT Return for Assessment year 2022-2023.
- (v) The intending bidder shall have valid Electrical Contractor's License. The personnel to be provided by agency shall possess requisite valid supervisory certificate enlisted in DOE. SCC part No. - 1,2&11 etc and valid appointment documents of supervisor to which the EIC may ask for verification at any time during the period of contract.
- (vi) Bidder having successfully completed/executed maintenance of electrical installation work contract jobs within last five years of value not less than 40% of the value put to tender in one single contract or value not less than 30% of the value put to tender to each of two separate contracts for obtaining minimum qualification criterion under any Government /Govt. undertaking/Autonomous Body. Completion certificate by the said department in favour of the bidder is only accepted.
- (vii) The work completion certificate (Credential) must specify detailed nature of job completed. Tender value of job, date of commencement of work and date of completion of work and Final Bill Value.
- (viii) All agencies must report above office within 4(four) hours as and when required and asked for reporting by the EIC and submit contact person details, official e-mail address along with the application.

- (ix) Partnership firms should submit a copy of the Partnership deed along with the application otherwise the application may not be considered.
- (x) In case of registered un-employed engineer's co-op societies necessary registration paper in support of the registration and also for exemption of Earnest money deposit shall be submitted.
- (xi) All the pages of Tender paper and all the documents (Submitted as Bid documents) including photo copies must be signed by the authorized representative on the body of such documents in the following manner, failing which the application may not be considered.
- (xii) A declaration on non-judicial stamp paper stating that documents submitted/furnished by him are true and Genuine to the best of his knowledge and belief in case any fraudulent activities are observed and or detected he should solely responsible for such activities. He shall also declare that whether his firm has been debarred in recent past from any sort of tendering in any department or punished in any form.
After scrutinizing all above documents department will issue tender documents if those documents are found in order.

Mode of submission of tender documents:-

- (i) Tenderer shall mention their offered rate in percentage ABOVE or BELOW or AT PAR of the departmental estimated amount put to tender in proper position of the documents both in figure and words written in indelible ink and in English scripts.
Documents shall be signed by the tenderer /authorized signatory with company's seal on each page of the documents.
- (ii) The Earnest money Deposit as mentioned above in the form of Bank draft /Pay order from a scheduled bank payable at Kolkata in favor of "KMDA" shall be enclosed with the tender documents. Apart from the statutory Taxes, Cess etc. as per circular/notification of the Union Govt. / Govt. of W.B., Security Deposit @10% of billed value shall be deducted from contractor's bill of which EMD deposit @2% already deposited with the department shall be converted into security deposit. The stated security deposit shall be refundable as per KMDA FROM No. 1.
- (iii) The tender documents shall be placed in sealed cover superscripting the N.I.T. No., description of work.
- (iv) The tender document so prepared shall be submitted in tender box kept in the above office or either of the following offices within due date & time.
 - a) The Executive Engineer, ED-VI, EM Sector, KMDA, 14, Taratala Road Kolkata- 700 088
 - b) The Superintending Engineer, EC-I, EM Sector, KMDA, Block-D, 2nd Floor, Unnayan Bhavan, Kol- 91.
 - c) The Executive Engineer, ED-III, EM Sector, KMDA, 39A/38, P.G.M. Shah Road Kolkata- 700 095

Particular Instructions to the tenderer:

- (i) In no Circumstances the tendered rate will be enhanced after acceptance of tender.

Opening of the tender document:-

At the prefixed date & time tender will be opened at the office chamber of the Ex. Engineer of Elect Div-VI. Intending tenderer or their representative may present during opening of tender.

Disclaimer:-

KMDA reserves the right to reject, acceptant or all the tenders /bids without assigning any reason whatsoever.

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Executive Engineer (Electrical)
Electrical Division-VI, E-M sector/ KMDA

No.: 26/1(16)/EE/ED-VI/EM/KMDA/T-2

Date: 17/11/2023

Copy forwarded to:-

1. The Chief Engineer-in-charge, EM Sector, KMDA.
- 2-5. The Superintending Engineer, EC-I/EC-II/MC-I/MC-II, E-M, KMDA
- 6-12. The Executive Engineer, ED-I/II/III/IV/V/VII/VIII, E-M Sector, KMDA
- ✓ 13. The Dy. Secretary (PR), KMDA - with request to publish the tender notice in leading Dailies as per existing rule and in KMDA web site. Four (4) copies of NIT and copy of approval from competent authority is enclosed here with.
14. The A.O., E-M Sector, KMDA.
15. The Divisional Sr. Acct. Asst., ED-VI, E-M Sector, KMDA.
16. Notice Board.



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