OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION –III, E-M SECTOR, K.M.D.A
39A/38, P.G.M. SHAH ROAD, KOLKATA – 700 095

Kolkata Metropolitan Development Authority

Abridged e-Tender Notice No.:
10/EE/ED-III/EM/KMDA of 2025-26 dated 24/07/2025

Executive Engineer, Electrical Division-III, E-M Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online tender for the following work from the eligible agencies. All necessary information for participation in the tender are stated in Detailed e-tender Notice.

Sl. No.	Description of work	Amount	EMD	Time of completion
1.	Repairing and overhauling of HVAC PDB, Main PDB, Curtain PDB & Temporary power supply PDB installed at Ahindra Mancha, Chetla, Kolkata.	Rs.2,99,254.00	Rs.5985.00	15(fifteen) days
2	Supply and replacement of pre filter for AHU installed at Nazrul Mancha, Kolkata.	Rs.2,51,976.00	Rs.5040.00	7(Seven) days

An online request for participating in the tender is **from 05/08/2025, 13.00 hours to 12/08/2025, 13.00 hours**. Further details may be had from the detailed e-NIT at the office of the undersigned or from the web sites: www.kmda.wb.gov.in and www.wbtenders.gov.in.

Executive Engineer
Electrical Division-III, EM Sector, KMDA

No.: 30/1(17)/EE/ED-III/EM/KMDA/T-3 Date: 24/07/2025

Copy forwarded to:

1. PS to The CEO, KMDA
2. The Chief Engineer, EM Sector, KMDA
3. The Chief Engineer-in-charge, EM Sector, KMDA.
4. The Superintending Engineer, EC- I, EM Sector, KMDA
5. The Superintending Engineer, EC- II, EM Sector, KMDA
6. The Superintending Engineer, MC-I, EM Sector, KMDA
7. The Superintending Engineer, MC-II, EM Sector, KMDA
8. The Deputy Secretary (PR), KMDA - With the request to publish the tender notice in leading dailies and in KMDA website as per norms. The copy of the approval of the Scheme is enclosed.

9-15. The Executive Engineer, ED-I/II/IV/V/VI/VII/VIII, EM Sector, KMDA

16. The Accnts. Asst., ED-III, EM Sector, KMDA
17. Notice Board.

Executive Engineer
Electrical Division-III, EM Sector, KMDA

OFFICE OF THE EXECUTIVE ENGINEER,
ELECTRICAL DIVISION –III, E-M SECTOR, K.M.D.A
39A/38, P.G.M. SHAH ROAD, KOLKATA – 700 095

Kolkata Metropolitan Development Authority

Detailed e-tender Notice No.:
10/EE/ED-III/EM/KMDA of 2025-26 dated 24/07/2025

Executive Engineer, Electrical Division-III, for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online tender from eligible agencies for the following work. The criteria for participation in the tender are mentioned in detail below.

Sl no.	Items for consideration		Information
1.1	**Name of Work**	:	1. Repairing and overhauling of HVAC PDB, Main PDB, Curtain PDB & Temporary power supply PDB installed at Ahindra Mancha, Chetla, Kolkata. 2. Supply and replacement of pre filter for AHU installed at Nazrul Mancha, Kolkata.
1.2	**Name & Address of the tender inviting authority**	:	Executive Engineer, Electrical Division-III, EM Sector, KMDA, 39A/38, P.G.M. Shah Road, Kolkata – 700 095
1.3	**Name & Address of the Executing Division**	:	Same as above
1.4	**Firm (s) / Contractor(s) eligible to submit tender**	:	Any agency willing to take part in the e-tendering process will have to be enrolled and registered with the Govt. e-procurement system, through logging on to www.wbtenders.gov.in and to obtain a Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the NIC.
1.5	**Estimated Value of work**	:	1. Rs.2,99,254.00 2. Rs.2,51,976.00
1.6	**Earnest Money Deposit**	:	1. Rs.5,985.00 2. Rs.5,040.00
1.7	**Time of Completion**	:	1. 15 (fifteen) days 2. 7 (Seven) days
1.8	**Collection of tender documents**		The agency can search and download NIT and tender documents electronically from computer once he logs on to website using the DSC. This is the only mode of collection of tender documents.
1.9	**Submission of Tenders**	:	Tenders are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), he documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats)
1.10	**Date & time limit for request of tender (online)**	:	From 05/08/2025, 13.00 hours to 12/08/2025, 13.00 hours.
1.11	**Date & time limit for submission of tender (online)**	:	From 05/08/2025, 13.00 hours to 12/08/2025, 13.00 hours
1.12	**Date & time for opening of Technical Bid (online)**	:	14/08/2025 at 13.00 hours
1.13	**Financial Bid Opening Date& time (online)**	:	To be notified later

2.0. Submission of Tenders:

2.1 Tenders are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

2.2 **Technical Proposal (PART-I)**

The Technical should contain scanned copies and / or declarations in the following standardized format in further to covers (Folders).

a) **Technical files(Statutory covers)**

i. NIT and Addendum or Corrigendum if any.
ii. Tender Form No. 1.
iii. Declaration.
iv. Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bidto persons other than the applicant must be uploaded.
v. Scan Copy of Bank Challan.
vi. Credential.
vii. Valid Electrical Contractor's License, valid supervisory certificate.

b) **My Documents(Non- statutory cover)containing**:

(i) The firm shall have valid and / or renewed trade license.

(ii) The intending tenderer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.

(iii) The firm shall have Valid GST Registration with Certificate.

(iv) The firm shall have valid PAN issued by GOI with IT Return of last assessment year.

(v) The intending bidder shall have Valid Electrical Contractor's License and requisite valid supervisory certificate enlisted in DOE (with relevant SCC Part 1, 2,7A & 11) and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract.

(vi) Credential :-Tenderers having successfully completed **(a)** similar nature contract jobs within last five years, of value not less than 40% of the value put to tender in one single contract during 5 (five) years prior to the date of this tender notice **or (b)** having successfully completed similar nature contract jobs of value not less than 30% of the value put to tender in each of two separate contract during 5 (five) years prior to the date of this tender notice **or (c)** intending tenderers should produce credential of one single running similar nature contract job which has been completed to the extent of 80% or more and value which is not less than the 40% of the value put to tender in one single contract during 5 (five) years prior to the date of this tender notice and each under any Govt./Govt. undertaking /Autonomous Body/Local Body. Completion certificate by the said department in favour of the bidder is only acceptable. In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. tenderer.

(vii) The work completion certificate (Credential) must specify detailed nature of job completed, Tender value of job, date of commencement of work and the date of completion of work and Final Bill value.

(viii) In case of Running works, only those tenderers who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the tender. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, Tender value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.

(ix) A declaration on non-judicial stamp paper as per specified format given in tender documents stating that the documents submitted / furnished by him are true and genuine to the best of his knowledge and belief. In case any fraudulent activities are observed and or detected, he shall be solely responsible for such activities. He shall also declare that whether his firm has been debarred in recent past from any sort of tendering in any department or punished in any form.

(x) Partnership firms should submit a copy of the Partnership deed along with the Part A of the Tender Documents otherwise the application may not be considered.

(xi)Declaration of penalty/debarment etc. faced by the bidder under any Govt./Semi Govt./Autonomous Body/Institution etc.

(xii) All the pages of Tender paper and all the documents (submitted as Bid Document) including photo copies must be signed by the authorized representative on the body of such documents in the following manner failing which, the application may not be considered.

(xiii) The successful agencyafter receiving work order must report above office within 4(four) hours as and when required and asked for reporting by the EIC and submit contact person details, official e-mail address along with the application.

3.0 Financial Proposal- (PART-II)

The financial proposal should contain the following document in Bill of quantities (BOQ). The contractor is to offer the rate (Percentage above/ below) online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

4.0 Earnest Money Deposit:

In addition to the complete set of tender documents as mentioned here in before, the tenderer shall have to deposit an initial earnest money as mentioned above to be deposited at the time of bidding through online. The balance amount of earnest money [Total 2%(two percent) of the value of quoted amount (–)initial earnest money will have to be submitted to the department within 10 working days by the L1 (lowest) bidder only after issuance of L.O.I. through online, failing which the initial E.M. will be forfeited. The Work order will be issued only after receiving the balance E.M. amount. Please note that submission of tender without earnest money will be treated as non-responsive.

The initial earnest money shall be deposited with the tender/ offer as per online e-procurement requirement in favor of KMDA payable at Kolkata.

5.0. Security Deposit:

The successful tenderer shall have to provide for as security for the work an amount in terms of clause no. 1 of the printed tender form. An amount at the rate of 10% of the work /supply will be recovered from the progressive running bills. This is inclusive of the initial security deposit already deposited with the Department at the rate of two percentile (2%). That means Eight percent (8%) is deductible from billed amount and 2% already with the department as initial EMD shall together form 10% security deposit.

Failure on the part of the contractor (successful bidder) in depositing the additional amount of initial security where so required in terms of above shall constitute a breach of the obligations and shall render the offer / contract liable for termination with forfeiture of initial security deposit that may be lying with KMDA without any reference to the bidder.

6.0 Statutory Deduction of taxes / duties / Cess etc.:

Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period.

If the Union Government of India declares any variation of the tax structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. of the gross billed value for registered dealer will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period

If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor's account.

6.1 Additional Performance security:

Additional performance security @10% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimate put to tender. Additional performance security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the work order if the bidder fails to submit additional performance security within 7(seven) working days from the date of issuance of Letter of acceptance, his EMD will be forfeited and other necessary action like black listing of contractor etc may be taken .the bank guarantee to be valid up-to the end of contract period shall be renewed accordingly if required.

7.0 Opening and evaluation of tender:

7.1 Opening of Technical Proposal:

a) Technical proposals will be opened by the Executive Engineer, ED –III, EM Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate.

b) Intending tenderers may remain present if they so desire.

c) cover for statutory documents should be opened first if found in order cover for non- Statutory documents will be opened. If there is any deficiency in the statutory documents, the tender will summarily rejected.

d) Decrypted documents of the non-statutory documents will be downloaded and handed over to the tender accepting authority.

7.2 Opening and evaluation of financial proposal:

Financial proposal of tenderers declared technically eligible by the tender accepting authority will be opened electronically from the web Portal on prescribed date and time by the E.E./ E.D.- III, EM, KMDA. After evaluation of financial proposal, the authority may upload the final summary result.

7.3 The Tender Accepting Authority may ask any of the tenders to submit analysis to justify the rate quoted by that tenderer.

7.4 The liquidated damage shall be 0.5% per week & maximum amount of liquidated damages shall be 10% of the Contract Price.

8.0 Conditional and incomplete Tender:

Conditional and incomplete tenders are liable to summary rejection.

9.0 Withdrawal of tender:

A tender once submitted shall not be withdrawn within a period of 120 days from the date of the opening of the financial bid. If a tenderer withdraws his tender within this period without any valid reason, he may be disqualified from submitting any tender in KMDA for a minimum period of one year.

10.0 Validity of the offer/ tender:

The validity of the tender shall be 120 days from the date of the date of the opening of the financial bid. Time of completion of work shall be reckoned from the date of issuance of Work order date or date of layout as specified by the EIC.

11.0 Rates inclusive of all charges:

As stated elsewhere the rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands.

The tenderer shall include income taxes, GST etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted. No claim what so ever on this account will be entertained.

12.0 Payment of wages and other regulatory benefits:

The wages and other regulatory benefits as per the prevailing rules, regulations, acts etc of the state and union Govt. shall be provided to all the personnel deployed by the contractor from time to time for undertaking the work. In no case, the department shall not be held responsible for any eventualities in this regard.

13.0 Acceptance of Tender

I. Lowest valid rate should normally be accepted. However, the Tender accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reasons thereof.

II. During the entire process of the tender, if it is found that any penal measures imposed by any Govt/ Semi-Govt./ Autonomous body against any intending tenderer, the Authority reserves the right to reject any bid offered by the said tenderer.

III. Submission false document by tenderer is strictly prohibited and if found action may be referred to the appropriate authority for persecution as per relevant I.T. Act with forfeiture of earnest Money forthwith.

14.0 Provision of Defect Liability Period & Refund of Security Deposit:

Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work of the maintenance is to be maintained during stipulated contractual period till completion and an appropriate Defect Liability Period as mentioned in KMDA Form No. I from the date of successful completion of the work. If any defect/ damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA . Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP).

15.0 Prohibition on suspended / debarred persons / entities to participate in the bidding process:

As per memo no. 547-W(C)/1M-387/15 dated 16/11/2015, Government of West Bengal introduced panelmeasures of Suspension and Debarment of Contractors Suppliers and Consultants who are participatingin tender process as well as selected for execution of works for their false declaration or forgery orfalsification of records submitted or failure to

execute committed contract or for their failure to performcontractual obligations and thereby resulting delay in execution of works. The detailed guidelines are annexed in the said memorandum.

A person / entity that is suspended / debarred by a procuring entity shall not be allowed toparticipate in any procurement process under KMDA during the period of suspension/ debarment unless the same has been revoked.A joint venture or consortium which is suspended / debarred or which has suspended / debarredmember/s and / or partner/s as well as a person / entity who is a member of a suspended / debarred jointventure or consortium shall, likewise, not be allowed to participate in any procurement process under KMDA during the period of suspension / debarment unless the same has beenrevoked.

16.0 Disclaimer:

All expense for preparing and submission of the tender bid shall be to the bidder's account and shall no way be refunded/ compensated in any form. KMDA reserve the right to reject or accept or split any or all tenders / bids without assigning any reasons what so ever. KMDA reserves the right to terminate the tender without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

Executive Engineer
Electrical Division-III, EM Sector, KMDA

No.: 30/1(16)/EE/ED-III/EM/KMDA/T-3 Date-: 24/07/2025

Copy forwarded to:

1. PS to The CEO, KMDA
2. The Chief Engineer, EM Sector, KMDA
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