

OFFICE OF THE EXECUTIVE ENGINEER
MECHANICAL DIVISION -V, E-M SECTOR, KMDA
BLOCK -'L', 1st FLOOR, UNNAYAN BHAVAN
SECTOR-II, SALT LAKE CITY, KOLKATA-700 091

Abridged Notice Inviting e-Quotation

e-NIQ No: 10 /EE / MD-V / EM / KMDA of 2024-25 dated:27.09.2024

e-Quotations are invited by the Executive Engineer, MD-V, E-M Sector, KMDA in KMDA Form No: 1 for the following work from reliable, resourceful, bonafide, licensed electrical Contractors having experienced in executing similar nature of work of not less than 40% of the estimated amount in a single contract within last five years in a Government /Semi-Government /Autonomous Body / Institutions etc. of high repute.

Sl. No.	Brief description of work	Estimated Cost	Earnest Money deposit	Time of work / completion
i	Round the clock operation, guarding, cleaning including daily / periodic Maintenance etc. of the Clear Water Pumping Station including Yard Light at Kalyani under Kalyani Municipal Area for three (03) years.	Rate to be quoted	Rs. 195,000.00 (Differential amount of 2 % of the Quoted amount & the deposited EMD is to be submitted by the successful bidder prior to issuance of W.O)	36 Calender Months

• An online request for participating in the quotation is from **24.10.2024, 14.00 hours to 09.11.2024, 14.00 hours**. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site:

• <https://kmda.wb.gov.in/> and [www.wbtenders.gov.in](http://wbtenders.gov.in)


Executive Engineer
MD-V, E-M, KMDA

Dated:27.09.2024

No: 43 / 1(14) / EE / MD-V / E-M / KMDA / T-88

Copy forwarded for information and necessary action to:-

1. The Chief Engineer In-Charge , E-M Sector, KMDA
2. The Superintending Engineer, MC-I , E-M Sector, KMDA
- 3-6. The Dy. Secretary,(PR), KMDA - With the request to please publish the tender notice in one Bengali leading daily and in KMDA & GOWB Web-site (<http://wbtenders.gov.in>).. Enclosed- 4 copies NIT.
- 7-10. The Executive Engineer- MD-I/II/III/IV, E-M Sector, KMDA.
11. The O&M Cell, D.O.F., KMDA.
12. The AE(E), MD-V, EM Sector, KMDA.
13. The D.A., MD-V, EM Sector, KMDA.
14. Notice Boar


Executive Engineer
MD-V, E-M, KMDA

**OFFICE OF THE EXECUTIVE ENGINEER
MECHANICAL DIVISION -V, E-M SECTOR, KMDA
BLOCK -'L', 1ST FLOOR, UNNAYAN BHAVAN
SECTOR-II, SALT LAKE CITY, KOLKATA-700 091**

Detailed Notice Inviting e-Quotation No.

e-NIQ No: 10 /EE / MD-V / EM / KMDA of 2024-25 dated:27.09.2024

Executive Engineer, Mechanical Division - V, EM Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online Quotation for the following work from the eligible agencies. All necessary information for participation in the Quotation are mentioned in detail below.

Sl. No. 1.0	Brief description of work	Estimated Cost	Earnest Money deposit	Time of work / completion
(i)	Round the clock operation, guarding, cleaning including daily / periodic Maintenance etc. of the Clear Water Pumping Station including Yard Light at Kalyani under Kalyani Municipal Area for three (03) years.	Rate to be quoted	Rs. 195,000.00 (Differential amount of 2 % of the Quoted amount & the deposited EMD is to be submitted by the successful bidder prior to issuance of W.O)	36 Calendar Months

Sl no.

Items for consideration

Information

- (ii) **Name & Address of the quotation Inviting authority** : Executive Engineer, Mechanical Division - V, EM Sector, KMDA, Unnayan Bhavan, 'L' Block, 1ST floor, Salt Lake City, Kolkata-91.
- (iii) **Name & Address of the Executing Cell** : Executive Engineer, Mechanical Division - V, EM Sector, KMDA, Unnayan Bhavan, 'L' Block, 1ST floor, Salt Lake City, Kolkata-91.
- (iv) **Firm (s) / Contractor(s) eligible to submit quotation** : Any agency willing to take part in the e-tendering process will have to be enrolled and registered with the Govt. e-procurement system, through logging on to <http://wbtenders.gov.in> and to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the NIC.
- (v) **Collection of Quotation documents** : The agency can search and download NIQ and tender documents electronically from computer once he logs on to website using the DSC. This is the only mode of collection of tender documents.

- (vi) **Submission of Quotation** : Quotation are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats)
- (vii) **Date & time limit** for request of **Quotation** (online) : From 24.10.2024,14.00 hours to 09.11.2024 upto 14.00 hours
- (viii) **Date & time limit** for submission of **Quotation**(online) : From 24.10.2024,14.00 hours to 09.11.2024 upto 14.00 hours
- (ix) **Date & time** for opening of **Technical Bid**(online) : 12.11.2024 at 14.00 hours
- (x) Financial Bid Opening Date& time (online) : To be notified later.
- (xi) Date of Pre-Bid Meeting : 29.10.2024 at 14.00 hours.

2.0. **Submission of Quotation:**

2.1 Quotations are to be submitted online through website in two folders at a time for each work, one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

2.2 Technical Proposal (PART-I)

The Technical should contain scanned copies and / or declarations in the following standardized format in further to covers (Folders).

a) **Technical files (Statutory covers)**

- i. NIQ and Addendum or Corrigendum if any.
- ii. Tender Form No. 1.
- iii. Declaration.
- iv. Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bid to persons other than the applicant must be uploaded.
- v. Scan Copy of Bank Challan.
- vi. Credential.
- vii. Valid Electrical Contractor's License, valid Supervisor's certificate (name mention in Electrical Contractor's License)

b) **My Documents (Non- statutory cover) containing:**

- (i) The firm shall have valid and / or renewed trade license.
- (ii) The intending Quotationer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
- (iii) The firm shall have Valid GST Registration with Certificate.
- (iv) The firm shall have valid PAN issued by GOI with IT (last three year's) Return.
- (v) The Firm shall have valid EPF and ESI registration certificate.
- (vi) The Firm shall have Audited Balance Sheet for Last Three financial years, as applicable.

- (vii) The intending bidder shall have Valid Electrical Contractor's License. The personnel to be provided by agency shall possess requisite valid supervisory certificate enlisted in DOE (SCC Part no- 1, 2, 4, 7A, 7B & 11 etc. for HT Installation)& (SCC Part no-1, 2, 4, 7A & 11 etc. for LT Installations)where it applicable considering the site and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract. Declaration of appointment shall be uploaded.
- (viii) Credential :- (A) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or (B) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or (C)) Intending tenderers should produce credentials of one single running work of similar nature which has been to the completed extent of 80% or more and value of which is not less than the desired value at (A) above; and In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.
- (ix) The work completion certificate (Credential) must specify detailed nature of job completed, quotation value of job, date of commencement of work and the date of completion of work and Final Bill value.
- (x) In case of Running works, only those Quotationers who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the quotation. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, quotation value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.
- (xi) A declaration on non-judicial stamp paper stating that the documents submitted / furnished by him are true and genuine to the best of his knowledge and belief. In case any fraudulent activities are observed and or detected, he shall be solely responsible for such activities .He shall also declare that whether his firm has been debarred in recent past from any sort of tendering in any department or punished in any form.
- (xii) Partnership firms should submit a copy of the Partnership deed along with the Part A of the quotation Documents otherwise the application may not be considered.
- (xiii) Declaration of penalty/debarment etc. faced by the bidder under any Govt./ Semi Govt./Autonomous Body/Institution etc.
- (xiv) Bank solvency Certificate not less than @20% of the estimated amount put to tender to be issued not before 12 (Twelve) Months from the last date of Bid Submission from any Scheduled Bank and valid at the time of last date of bid submission of e-NIT.
- (xv) All the pages of Quotation paper and all the documents (submitted as Bid Document) including photo copies must be signed by the authorized representative on the body of such documents in the following manner failing which, the application may not be considered.
- (xvi) All agencies must have local office situated at Kolkata and its suburbs for correspondences. Bidders are requested to submit the Kolkata office address and contact person details along with the Part -A. This has been considered for emergency situation and this is very much essential for an agency undertaking O &M activity of a 24 X 7 pumping station .
- (xvii) Joint venture or any consortium is not permitted to participate the tender.

3.0 Financial Proposal-(PART-II)

The financial proposal should contain the following documents in two cover (Folder) i.e.

- (i) Bill of quantities (BOQ) the contractor is to offer the rate (Lump sum amount) online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.
- (ii) Bidder should consider minimum wages of the pump operators as per the prevailing West Bengal Government circular published time to time.

4.0 Earnest Money Deposit:

In addition to the complete set of quotation documents as mentioned here in before, the quotationer shall have to deposit an initial earnest money as mentioned in the e-NIQ column No. 04 to be deposited at the time of Bidding through online. The additional amount of earnest money [Difference between 2 % (two percent) of the quoted amount and earnest money deposited initially with the Quotation] will have to be submitted by the L1 (lowest) bidder to the department through online / Demand draft prior to issuance of Work Order failing which the initial E.M. will be forfeited. The Work order will be issued only after receiving the balance E.M. amount. Please note that submission of quotation without earnest money will be treated as non-responsive.

The initial earnest money shall be deposited with the quotation/ offer as per online e-procurement requirement in favour of KMDA payable at Kolkata.

5.0. Security Deposit :

The successful quotationer shall have to provide for as security for the work an amount in terms of clause no. 1 of the printed quotation form.

An amount at the rate of 10% of the work /supply will be recovered from the progressive running bills. This is inclusive of the initial security deposit already deposited with the Department at the rate of two percentile (2%). That means eight percent (8%) is deductible from billed amount and 2 % already with the department as initial EMD shall together form 10% security deposit.

5.1. Security Deposit as deducted shall be returned after 6 month from the realization of final Bill against the completion of O&M job. No interest / benefit shall be paid against deposited SD.

6.0 Statutory Deduction of taxes / duties / Cess etc. :

Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period. If the Union Government of India declares any variation of the tax structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. of the gross billed value for registered dealer will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period

If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor's account.

7.0 Opening and evaluation of quotation:

7.1 Opening of Technical Proposal:

a) Technical proposals will be opened by the Executive Engineer, M.D. – V, EM Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate.

b) Intending quotationers may remain present if they so desire.

c) cover for statutory documents should be opened first if found in order cover for non- Statutory documents will be opened. If there is any deficiency in the statutory documents, the quotation will summarily rejected.

d) Decrypted documents of the non-statutory documents will be downloaded and handed over to the quotation accepting authority.

7.2 Opening and evaluation of financial proposal:

Financial proposal of Quotationer declared technically eligible by the quotation accepting authority will be opened electronically from the web Portal on prescribed date and time by the E.E./ M.D. - V, EM, KMDA.

After evaluation of financial proposal, the authority may upload the final summary result.

7.3 The quotation Accepting Authority may ask any of the quotation to submit analysis to justify the rate quoted by that quotationers.

8.0 Conditional and incomplete Quotation:

Conditional and incomplete quotations are liable to summary rejection.

9.0 Withdrawal of Quotation::

A quotation once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the quotation.

If a quotationer withdraws his quotation within this period without any valid reason, he may be disqualified from submitting any quotation in KMDA for a minimum period of one year.

10.0 Validity of the offer/ Quotation:

The validity of the quotation shall be 120 days from the date of the opening of the offer. Time of completion of work shall be reckoned from the date of issuance of Work order date or date of layout as specified by the EIC.

11.0 Rates inclusive of all charges:

As stated elsewhere the rate quoted by the quotationer shall be inclusive of all elements of taxes and duties, demands.

The quotationer shall include income taxes, GST etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted. No claim what so ever on this account will be entertained.

12.0 Payment of wages and other regulatory benefits:

The wages and other regulatory benefits / viz. ESI, EPF & Bonus, as per the prevailing rules, regulations, acts etc of the state and union Govt. shall be provided to all the personnel deployed by the contractor from time to time for undertaking the work. In no case, the department shall not be held responsible for any eventualities in this regard.

13.0 Acceptance of Quotation:Quotation:

I. Lowest valid rate should normally be accepted. However, the Quotation accepting Authority does not bind himself to do so and reserves the right to reject any or all the quotations, without assigning any reasons thereof.

II. During the entire process of the quotation, if it is found that any penal measures imposed by any Govt/ Semi-Govt/ Autonomous body against any intending quotationer, the Authority reserves the right to reject any bid offered by the said quotationer.

III. Submission of false document by quotationer is strictly prohibited and if found action may be referred to the appropriate authority for persecution as per relevant I.T. Act. With forfeiture of earnest Money forthwith.

14.0 All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.

15.0 If "While issuing Bank Guarantees in favour of KMDA, the issuing applicants must mention receiver's details as ICICI bank, IFSC : ICIC0006950, Branch Salt Lake, Sec-I, in BG text at which SFMS IFIN760 message to be sent by the issuing bank to establish the authenticity of the given BG " .

16.0 Suspension and Debarment of Contractor :

The detailed procedure for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum no.: 547-W(C)/1M-387/15, date: 16.11.15, and its subsequent amendment notified vide memorandum no.: 724-W(C)/1M-953/19, dated: 19.12.2019 of Works Branch, PWD, GoWB shall be followed for debarment and suspension of bidders and agencies selected for executing public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to

perform contractual obligation and thereby resulting delay of execution of public works or execution of faulty works.

17.0 The bidder must have a competent maintenance team with necessary electrical license/certificate and be capable of attending all electro-mechanical breakdowns within maximum 3(three) hours from the commencement of any fault.


18.0 If any typographical errors and other contradictory point are observed by the bidder that should be informed in writing to the TIA before pre-bid meeting and that will be rectified/resolved/discussed in the said meeting.

19.0 Disclaimer :

All expense for preparing and submission of the quotation bid shall be to the bidder's account and shall no way be refunded/ compensated in any form.

KMDA reserve the right to reject or accept or split any or all quotations / bids without assigning any reasons what so ever.

KMDA reserves the right to terminate the quotation without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.



Executive Engineer
MD-V, E-M, KMDA

No: 43 / 1(14) / EE / MD-V / E-M / KMDA / T-88

Dated:27.09.2024

Copy forwarded for information and necessary action to:-

3. The Chief Engineer In-Charge , E-M Sector, KMDA
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Executive Engineer
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