



**OFFICE OF THE SUPERINTENDING ENGINEER**  
**CIRCLE NO. III, R&B SECTOR, K.M.D.A.**  
**UNNAYAN BHAVAN, BLOCK 'D', (3<sup>RD</sup> FLOOR)**  
**BIDHAN NAGAR, KOLKATA – 700 091**  
e-Mail ID – [sec3rbkmda@gmail.com](mailto:sec3rbkmda@gmail.com) , Pn. No. – 033- 23372565

**“e” Tender NIT. No. -10/SE/C-III/R&B/KMDA of 2025-2026; Dt.- 25/07/2025**

**Tender Ref No. CIVIL/KMDA/10/SE/C-III/R&B/KMDA of 2025- 2026**

Superintending Engineer, Circle-III, R&B Sector, KMDA, Unnayan Bhavan, ‘D’ Block, 3rd. floor Saltlake, Kolkata-700 091 invites online bids of the said NIT from bonafide, reliable, experienced & resourceful firms / individuals contractors, who have successfully completed works in Government / Govt. Undertaking / Autonomous Bodies / Semi-Govt. / Statutory Bodies/ Local Bodes having credentials of **1 (One) Similar Nature** Of Completed Work of the minimum value of **40%** of the estimated amount put to tender during last **5 (five) years** prior to the date of issue of the tender notice, **or** Intending tenderers should produce credentials of **2 (Two) Similar Nature** Of Completed Work, each of the minimum value of **30%** of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice, or Intending tenderers should produce credentials of **1 (One) Single Running Work** of similar nature which has been completed to the extent of **80%** or more.

| Sl. No. | Name of Work                                                                                                            | Value of the work (Rs.)            | Earnest Money (Rs.)                                                                           | Time of Completion |
|---------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------|--------------------|
| 1       | 2                                                                                                                       | 3                                  | 4                                                                                             | 5                  |
| 1.      | <b>Safety Audit for Kamarhati, Baranagar Municipal Roads.</b><br><br><b>Tender ID:</b><br><br><b>2025_KMDA_883473_1</b> | <b>To be quoted by the bidders</b> | <b>24,000.00</b><br><br>[Rupees Twenty four Thousand only]<br>Online (Net Banking /NEFT/RTGS) | <b>15 Days</b>     |

- Earnest Money deposit (EMD)** is to be remitted by the Tenderer in favour of **KMDA**. Payable at **KOLKATA**, as mentioned in the **column 4** above through Net- Banking/ RTGS/NEFT in respect of the Tender ID as per requirement of e-Procurement System of Government of West Bengal (<https://wbtenders.gov.in/>).

In addition instruction by the Finance Department **MEMORANDUM**, vide no. - **3975-F(Y)**; **Dated, 28th July, 2016** to be followed for ready reference and guidance.

- Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
- Bidders should quote the rate including all Gov. statutory Tax's and GST as applicable. The Tax invoice(s) need to be issued by the supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017.
- Submission of Tender:** - a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
- The Bidder**, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the services as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- The intending Bidders** shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Tender accepting authority of **Roads & Bridge Sector**,

**KMDA reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.**

7. Conditional / Incomplete Tender will not be accepted under any circumstances.
8. Agencies against which departmental proceedings or legal actions are pending or have been identified by KMDA as having violated the terms of existing contract(s) shall be debarred from participating in this bid.
9. The intending Tenderers are required to quote the rate online.
10. Joint Venture/Association is not permitted.
11. Bids shall remain valid for a period of **120 (One Twenty) days** from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
12. During scrutiny, if it comes to the notice of the Tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the Tender and that application will be rejected without any prejudice.
13. The Superintending Engineer (Circle-III), Roads & Bridge Sector, KMDA reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
14. Before issuance of the WORK ORDER, the Tender inviting authority may verify the credential and other documents of the lowest Tenderer if found necessary. After verification if it is found that the documents submitted by the lowest Tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

**Time Schedule for Downloading, Uploading and Opening of Tender Documents: -**

| <b>15. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-</b> |                                                                                           |                                          |
|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------|
| a)                                                                                    | Date of uploading of N.I.T. & other Documents (online) (Publishing Date)                  | <b>Date: 30/07/2025, Time: 18.00 hrs</b> |
| b)                                                                                    | Documents download start date (Online)                                                    | <b>Date: 30/07/2025, Time: 18.00 hrs</b> |
| c)                                                                                    | Documents download end date (Online)                                                      | <b>Date: 07/08/2025, Time: 14.00 hrs</b> |
| d)                                                                                    | Seek Clarification Start Date & Time                                                      |                                          |
| h)                                                                                    | Online Bid Submission Start Date & Time                                                   | <b>Date: 30/07/2025, Time: 18.00 hrs</b> |
| i)                                                                                    | Online Bid Submission Last Date & Time                                                    | <b>Date: 07/08/2025, Time: 14.00 hrs</b> |
| j)                                                                                    | Time and Date of Opening of Technical Bid ( Bid will be opened by the Authorized Officer) | <b>Date: 09/08/2025, Time: 14.00 hrs</b> |
| h)                                                                                    | Date for opening of Financial Proposal (Online)                                           | <b>To be notified later</b>              |

Tenders will be opened by the Superintending Engineer, Circle-III, R&B SECTOR, KMDA or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

**15. Eligibility criteria for the bidders :-**

- a) Intending tenderers should produce credentials of **1 (one) Similar Nature of Completed Work** of the minimum value of **40%** of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice; or
- b) Intending tenderers should produce credentials of **2(Two) Similar Nature of completed work** each of the minimum value of **30%** of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice; or
- c) Intending tenderers should produce credentials of **1 (One) Single Running Work Of Similar Nature** which has been completed to the extent of **80%** or more and value of which is not less than the desired value at (a) above;
- d) Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 yrs ), VAT clearance certificate, GST registration. Last 3 yrs audited balance sheet, Credentials, Work Order, Payment certificate, Bank Solvency Certificate in Current Financial Year and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbttenders.gov.in>.
- e) Scanned Copy of one original affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

- f) Agencies against which departmental proceedings or legal actions are pending or have been identified by KMDA as having violated the terms of existing contract(s) shall be debarred from participating in this bid.
- g) The Bidder should have office establishment within West Bengal.
- h) **Earnest Money:-** The tenderer shall have to upload scanned copy of requisite documents in support of submission of EMD through online, along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

**16. Site inspection before submission of quotation :**

The Bidder is advised to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid. Visit to the site shall be at bidder's own expense.

- i) Neither prospective bidders nor any of constituent partners (either individually or as a member of a Joint Venture) had been debarred to participate in tender by the Ministry of Road Transport and Highways (MoRT&H), or Govt. Of West Bengal or its implementing agencies for the works of Expressways, National/State Highways/ KMDA during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive).
- ii) The applicants / bidders are expected to examine all terms and instructions included in the Documents. Failure to provide all requested information will be at their own risk and may result in rejection of the proposal.

**17. No mobilization advance will be allowed.**

**18. Bidders are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.**

**19. All the uploaded documents should be organized in proper order in the respective folders assigning names to the individual documents, failing which bid may liable to be cancelled.**

**20. Department shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground including non-possession of land.**

**21. a) KMDA reserves the right to.**

- i) Accept any Bid;
- ii) Reject any Bid;
- iii) Annul the bidding process and reject all Bids;
- iv) Annul the bidding process and commence a new process; and
- v) Waive irregularities, minor informalities, or minor non-conformities which do not constitute material deviations in the submitted Bids from the Bidding Documents, at any time prior to the award of the Contract without incurring any liability to the affected Bidder or Bidders and without any obligation to inform the affected Bidder or Bidders of the grounds for KMDA's actions.

b) Nothing in ITB is intended to permit KMDA to refuse to provide reasons for rejection to an unsuccessful Bidder.

**22. The Superintending Engineer, Circle-III, KMDA reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.**

During scrutiny, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of Bid Security forthwith.

List of "Technically Qualified Bidders" will be published in the web portal only.

Financial Bid will be opened within a short period after such publication. Therefore Bidders are requested to view the tender status on a regular basis. In case if there be any objection regarding Pre-qualification/ list of " Technically Qualified Bidders", that objection should be lodged to the SE, Tender/Bid Evaluation Committee within 24 hours from the date and time of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Tender/Bid Evaluation Committee.

**23. Before issuance of the LOA, the quotation inviting authority may verify the credential & other documents of the successful bidder if found necessary. After verification, if it is found that such documents submitted by the successful bidder is false, the bid shall be cancelled and bid security forfeited.**

**24.** Please note that: (i) costs of preparing the proposal and of negotiating the contract, including visits to the Site/Client, etc., are not reimbursable as a direct cost of the assignment; and (ii) Authority is not bound to accept any of the proposals submitted and reserve the right to reject any or all proposals without assigning any reasons.

**25. List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-**

- i. Income Tax Return ( For last 3yrs )
- ii. Audited Balance Sheet (For last 3yrs) average annual turnover for last three years should be in accordance to total project cost for this NIT.
- iii. Pan Card.
- iv. Professional Tax clearance certificate.
- v. Vat clearance certificate
- vi. GST registration.
- vii. Trade License.
- viii. Technical Credential.
- ix. Work Order for the work in technical credential.
- x. Payment certificate of the said work.
- xi. Bank Solvency Certificate in Current Financial Year in conformity with the total project cost for this NIT.
- xii. Engineer's qualification Certificate.
- xiii. B.O.Q of the similar nature of work.
- xiv. Registration certificates and relevant papers of Employees Provident Fund & ESI.

**26. Language of Tender:-** The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

**27. Others:** - The Tender Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

**28. Declaration:** - Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

**29. Defect Liability Period:** - Defect liability period for this work is 3 months.

**31. Suspension and Debarment:-** The detailed procedures for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum No. 547-W@/1M-387/15 dated 16.11.2015 and its subsequent amendment notified vide memorandum no. 724-W@/1M-953/19 dated 19.12.2019, of works branch PWD, GOWB shall be followed for debarment and suspension of bidders & agencies selected for executing public works for their false declaration or forgery or falsification of records submitted for failure to execute committed contract or for their failure to perform contractual obligations and thereby resulting delay for execution of public works or execution of faulty works

**The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.**

For detail information please visit <https://wbtenders.gov.in> & [www.kmdaonline.org](http://www.kmdaonline.org).

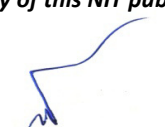


Superintending Engineer,  
Circle No. III, R&B Sector, KMDA

No: 41/SE/C-III/R&B/KMDA/T-3

Date: 25/07/2025

**Copy forwarded to the Deputy Secretary, P.R. Department, KMDA- enclosed please copy of this NIT publish in KMDA website only, as it is limit bid among six bidders**



Superintending Engineer,  
Circle No. III, R&B Sector, KMDA

**Copy forwarded for information and necessary action to:-**

1. The Chief Engineer, R & B Sector, KMDA.
2. The Director of Finance, KMDA.
3. The Superintending Engineer, Programme, R &B, KMDA
4. The Executive Engineer / SCD II/ R&B Sector, KMDA.
5. P.S. to the CEO, KMDA.
6. A.C.F.A., R & B Sector, KMDA.
7. Estimator, C-III, R &B Sector, KMDA.
8. Notice Board.
9. Office Copy.

**Superintending Engineer,  
Circle No. III, R&B Sector, KMDA**

## **INSTRUCTION TO BIDDERS**

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e- tendering.

1. **Registration of Contractor:** - Any contractor willing to take part in the process of e – Tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e – Tendering site as given on the web portal.
2. **Digital Signature Certificate (DSC) :-** Each contractor is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the national Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e – Token.
3. **Collection of Tender documents:** - The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
4. **Bidders are strictly instructed to submit the financial proposal (as per Appendix-A & Appendix –B, uploaded in tender documents) in Finance Cover through 'e'- procurement system of Government of West Bengal (<https://wbtenders.gov.in/>).**  
**If any bidder uploads the Appendix-A & Appendix -B in Technical Cover his bid will be cancelled.**
5. **Submission of Tenders :-**
  - a) **General process of submission:-** Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
  - b) **Technical Bid:-** Technical Bid contain scanned copies of the followings further in two cover (folder).

### **A-1. Statutory Cover Containing.**

- i) Demand Draft/Pay Order towards earnest money (EMD) as prescribed in the NIT.
- ii) NIT (downloads & uploads the same digitally signed).
- iii) Declaration as per prescribed format.

**N.B: Bidder must download KMDA Tender Form No-1, RFP Documents, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are necessarily be uploaded by the bidder.**

**Note: Failure of submission of any of the above mentioned documents (as stated in A-1 & A-2 ) will render the tender liable to summarily rejected for both statutory & non statutory cover.**

### **Financial Bid:-**

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through on line in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

### **6. Opening & Evaluation of Tender:- Opening of Technical Bid:**

- i) Technical bid will be opened by the Superintending Engineer, Circle-III, R&B SECTOR, KMDA Intending tenderer may remain present if they so desire.

**NB: While evaluation, the committee may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.**

**Opening and evaluation of Financial Bid:**

- i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.*

**7. Penalty for suppression / distortion of facts:**

*Submission of false document by tenderer is strictly prohibited.*

***Superintending Engineer,  
Circle No. III, R&B Sector, KMDA.***