Office of the Executive Engineer
BPPD-II, E&AM Sector, KMDA
KIT Market Complex, Jadavpur
Kolkata-700032

Kolkata Metropolitan Development Authority

Memo No.66/EE/BPPD-II/E&AM/KMDA/W-18 (Pt.-IV) Dated:18.01.2022

Notice Inviting Tender No.:11/EE/BPPD-II/E&AM/KMDA of 2021-22, Dated: 18.01.2022

Sealed Tender in Prescribed form are invited by the Executive Engineer, BPPD-II/E&AM Sector, KMDA at KIT Market complex building (2nd floor), Jadavpur, Kolkata-32 for the following under mentioned works from bonafide, reliable, experienced & resourceful firms/companies/individual/Joint venture/Consortium, who have successfully & satisfactorily completed the **similar nature of works of in a single contract not less than 40% of the value of amount put to tender or minimum 30% of the value of work put to tender in each of two separate contracts within last 5 (Five) years from the date of NIT in any Government/Semi Government/Undertaking/Autonomous bodies(constituted under the State/Central Statute) / Statutory Bodies and local bodies is eligible for the under mentioned works as stated below :-**

Sl. No.	Name of Works	Estimated Cost (Rs.)	Earnest Money (Rs.)	Time of Completion	Cost of Tender Documents (Rs.)
1	"Providing sweepers for sweeping and cleaning of the Nazrul Mancha including the toilets and the maintenance of green zones in the adjoining areas for a period of 1(One) year."	**4,78,924.87/-** (Including GST & Labour Cess)	**9579/-**	01 (One) Year	850/-

Detailed Tender Proceeding will as follow: -

i) Last date of receiving application: 28.01.2022 up to 12.00 noon.
ii) Permission to purchase tender: 28.01.2022 at 2.00 p.m.
iii) Sale of tender document:02.02.2022 up to 4.00 p.m. from the Office of the Executive Engineer, BPPD-II, E&AM Sector, KMDA, KIT Market Building Complex, (2nd. Floor), Jadavpur, Kolkata-700 032.
iv) Date and time for submission of tender documents: 07.02.2022 up to 3.00 p.m.
v) Date & Time for Opening of tender documents: 07.02.2022 at 3.30 p.m.

A) Tender documents will be sold only to the permitted tenderers from the Office of the Executive Engineer, BPPD-II, E&AM. Sector, KMDA., KIT Market Building Complex, (2nd. Floor), Jadavpur, Kolkata-700 032.

B) Sealed Tenders will be received in the Tender Boxes on or before the Schedule date and time as mentioned above at Office of the Executive Engineer, BPPD-II, E&AM. Sector, K.M.D.A., K.I.T. Market Complex, (2nd.floor), Jadavpur, Kolkata- 700 032.

Tender documents will also be receivable by the register post within the specified time and date. However, no claim towards postal delay in either way would be entertained under any circumstances.

The following terms & conditions should be clearly noted and strictly followed by the intending tenderers at the time of application for purchase of tender documents and should also be read along with the Notice Inviting Tender.

1. In order to establish the credentials, the tenderer must submit certified copies of his earlier completed works of similar nature and copies of receipts of payment by him at the time of application for purchasing the tender. The intending tenderers should also submit a written declaration in the form of an AFFIDAVIT (in original) before NOTARY as to correctness of the copies of all the documents

submitted (mentioning each submitted documents in the Affidavit) and a declaration of penalty / debarment etc. faced by him (if any) under any Govt./Semi-Govt./Autonomous body / Institution etc. original of all documents submitted, should be made available to the Tendering Authority. Applicants should mention Phone No./ E-mail contact of their employer (credential issuing authority) for verification of credentials if required.

2. Tender documents are not transferable and cost of tender documents is not refundable/adjustable under any circumstances.

3. Tender documents/papers would be issued to eligible applicant only, on payment cost of tender documents by Demand draft/Pay order from any Nationalized Bank in favour of K.M.D.A. Payable at Kolkata and list of such eligible tenderers will be displayed in the Notice Board in due course.

4. Issuance of tender documents/ papers does not however entitle the purchaser of tender document to become eligible for participation in the tender for which all other eligibility criteria as mentioned in the detailed NIT and other terms and conditions of the tender document are to be fulfilled. Cost of tender documents /paper would not be refunded, if purchasers of tender document /paper does not fulfill the eligibility criteria and is not permitted to participate in the tender/financial bid.

5. Detailed documents are to be submitted with the application: -

   a) Credential& Payment Certificate for similar nature of work **(single contract not less than 40% of the value of amount put to tender or minimum 30% of the value of work put to tender in each of two separate contracts)**.
   b) Affidavit before Notary **mentioning the NIT No.** and the correctness of the documents and a declaration of penalty debarment etc.
   c) GST Registration certificate.
   d) PAN CARD.
   e) Professional Tax Enrolment Certificate with Current Year Challan.
   f) Renewed Trade Licensewith latest challan.
   g) Income Tax e-Return (For last 3yrs).
   h) Partnership Deed (in case of partnership firm)
   i) Cost of Tender Documents in the form of Pay order/ Banker`s Cheque/Demand Draft from any Nationalized Bank in favour of "K.M.D.A." Payable at KOLKATA.

All other above documents should bear "Submitted by me" with Signature and Office Seal of Tenderer.

The Original documents as stated above must also be produced for verification when called for by the KMDA Officials.

Tenderers who fail to submit all the above mentioned documents will not be qualified for participating in the Price Bid of the Tender.

a) In "Sealed Tender" documents marked the original tender document duly signed by the Tenderer with their Office Seal at each page of the tender documents are to be furnished. The Tenderer is to quote their rate in figure as well as in words in the specified space in page of KMDA printed Form No.1.

b) Amount of **Earnest money** will be not less than 2% of the estimated value of the Tender.

c) The **Earnest money** shall be deposited in the form of separate **Demand Draft/ Bank Draft/ Pay Order** of Nationalized Bank drawn in favour of "**K.M.D.A."**Payable at **Kolkata**.

d) Bidders should quote the rate including all Government, Statutory Taxes including GST & Labour welfare Cess as applicable. GST & Labour welfare Cess will be deducted from the bills as per rules in accordance with the provisions of GST Act, 2017.

e) Tender will be opened on the scheduled date and time at the OFFICE OF THE EXECUTIVE ENGINEER, BPPD–II, E&AM SECTOR, KMDA, 2ND FLOOR, KIT MARKET COMPLEX, JADAVPUR, KOLKATA – 700032.

e) In any case cost of Tender Paper will not be refundable, but only Earnest Money will be returned to unsuccessful tenderers.

g) The successful Tenderer should have to execute Formal agreement as per KMDA norms. Copies of the Formal agreement will be available from the office of The Executive Engineer, BPPD-II, E&AM Sector, K.M.D.A., K.I.T. Market Complex, (2nd.floor), Jadavpur, Kolkata- 700 032 on payment of the cost of Formal Tender documents.

d) The successful Tenderer will have to provide as security for the work an amount of 10% (Ten percent) of the contract amount. The earnest money already deposited shall be converted in to part of security deposit. The balance some required to make the security for the work done shall be recovered progressively by deduction for each running account bill at 8% (Eight percent) only of each such bill.

f) Deduction of Income Tax and Surcharge will be made as per prevailing Norms and Govt. Order time to time.

h) The Authority reserves the right to accept or reject any or all the Tenders without assigning any reason whatsoever.

Further details may be available in the office of the undersigned or to visit our website www.kmdaonline.org.

18.01.2022

Executive Engineer,
BPPD-II/ E&AMSector/ K.M.D.A.

Memo No.66/1(10)/EE/BPPD-II/E&AM/KMDA/W-18 (Pt.-IV) Dated:18.01.2022

Copy forwarded for information and wide circulation to: -

1. The Chief Engineer, E&AM Sector, KMDA.
2. The Superintending Engineer, Construction Circle, E&AM Sector, KMDA.
3. The Dy. Secretary, P.R. Cell / KMDA/DD-I/ Unnayan Bhavan, Salt Lake, Kol-700 091 Enclosed 4(four) copies of this NIT for circulation as per prevailing norms of KMDA.
4. The A.C.F.A, E&AM Sector, KMDA
5. The Executive Engineer, BPPD-I Division, E&AM Sector, KMDA.
6. The R.A.O, KMDA.
7. The Estimator, BPPD-II, E&AM Sector, KMDA.
8. Divisional Accountant, BPPD-II, E&AM Sector, KMDA.
9. NOTICE BOARD, BPPD-II, E&AM Sector, KMDA
10. Office copy.

18.01.2022

Executive Engineer,
BPPD-II/ E&AM Sector/ K.M.D.A.