



**OFFICE OF THE EXECUTIVE ENGINEER**  
**BARANAGAR DIVISION, W&S SECTOR, KMDA.**  
**1, R.N.TAGORE ROAD, KOLKATA – 700076.**

**Kolkata**  
**Metropolitan**  
**Development**  
**Authority**

**Memo No.151/EE/BD/W&S/KMDA/NIT(Part-II/3)/2025-26**

**Date : 08.12.2025**

**Details Notice Inviting Tender No: 16/EE/BD/W&S/KMDA of 2025-26**

**Dated: 08.12.2025**

Sealed Tender in prescribed Form No.01 are invited by the Executive Engineer, Baranagar Division, W&S. Sector, K.M.D.A. for the following under mentioned work from Bonafide, Reliable, Experience & Resourceful firm and individual who have credentials of similar nature of work in a single tender of minimum value of 40% **or** in two (2) tenders each of the minimum value of 30% estimated amount put to tender during last five (5) years to the date of issue of this Tender Notice **or** credentials of single running similar nature of work which has been completed to the extent of 80% or more and value of which is not less than the desire value completed in any Government/ Semi- Government /Undertaking/ Autonomous Body/Local Bodies :-

Sl. No.	Name of the Work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Cost of each Tender Paper (Rs.)	Time of Completion
1.	Cleaning and Sanitary maintenance of Office Building and Jungle/Shrubs cutting at outside premises with allied works related to Baranagar Division, Hooghly Division & Electro-Mechanical Division MD-III, at 1 No. R.N. Tagore Road, Kolkata-700076. <b>Project Code- O&amp;M 131</b>	88,910.00	1,780.00	350.00	365 Days.

Application together with self attested photocopy stating "SUBMITTED BY ME" of documentary evidence of following have to submit for obtaining permission to participate in the tender-

- (a) Income Tax Return ( For last three Year)
- (b) PAN Card
- (c) Latest P. Tax Paid Chalan & P. Tax Enrolment Certificate
- (d) Valid 15 Digit GSTN under GST Act 2017 & Registration Certificate
- (e) Latest valid Trade License
- (f) Technical Credentials
  - (i) Work Order & Completion certificate for the work in technical
  - (ii) Credentials.
  - (iii) Payment certificate of the said work.
- (g) Partnership Deed in case of partnership firm.
- (h) Audit Balance Sheet (For last 3 Yrs.) in case of Un-employed Engineers Co-operative Society.
- (i) Declaration in the Form of an Affidavit before Notary as to correctness of the copies of all documents submitted including declaration of penalty / debarment etc. faced by him under any Govt. / Semi-govt. / Autonomous Body / Institution etc., if any.

Application is to be submitted in the office of the undersigned.

If the bid value is 80% or less of the estimated amount, L1 Bidder will have to submit additional performance security @10% of tendered value.

**Schedule of Dates**

**Date of Publishing** : 09/12/2025  
**Last Date of Application** : 12/12/2025 up to 2:00 P.M  
**Last Date of Permission** : 15/12/2025  
**Date of Purchase on** : 15/12/2025  
**Date of Dropping on** : 20/12/2025 up to 1.00 P.M.  
**Date & time of Openings** : 20/12/2025 at 2.30 P.M.

Tender documents can be had on cash payment from the office of the Executive Engineer, Baranagar Division, W&S Sector, K.M.D.A. on the schedule date from 11.00 A.M. to 2.00 P.M. prior permission for issue of Tender Documents will have to be obtained from the undersigned.

Application will be received by the Executive Engineer, Baranagar Division, W&S Sector, K.M.D.A. in as specified above on all working days between 11.00 A.M. to 2.00 P.M. up to the last date of receiving application.

Tender documents can be submitted in the Tender Box on or before the schedule date as mentioned above to the Office of the Executive Engineer, Baranagar Division, W&S Sector, K.M.D.A. at 1 No, R. N. Tagore Road, Kolkata – 700076.

The tendering authority may, at its discretion, require submission of the original copies of all documents for verification of their authenticity. Failure to produce the originals when requested may result in penal action as per applicable rules.

Tender will be opened by the undersigned or his Authorised representative in presence of bidder or their authorised representative who may like to be present.

Cess @ 1% of the value of works will be applicable as per RECS Act 1996 and Building and other construction worker's Welfare Cess Act 1996.

Tenderers shall have to deposit earnest money of specified amount in the form of **Bank Draft /Demand Draft/ Pay Order** of any nationalized/ Scheduled Bank in favour of **K.M.D.A.** payable at Kolkata.

The authority making payment shall deduct such sum which together with the Earnest Money already deposited and converted into security deposit, shall amount to **10% of the value of works** executed at the material point of time and paid during the progressive running accounts bills, so that total deduction against Security deposit together with Earnest Money constitute **10% of the tendered value** of work actually done.

**The defect liability period** for this work shall be **One(1) Year** from the date of completion of the work.

Conditional tender will not be considered for acceptance. The authority reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Executive Engineer  
BD/ W&S Sector/ K.M.D.A.

**Date : 08.12.2025**

**Memo No. 151/1(14)/EE/BD/W&S/KMDA/NIT(Part-II/3)/2025-26**

Copy forwarded for information & necessary action to :-

- (1) The Chief Engineer, W&S. Sector, K.M.D.A.
- (2) The Deputy Secretary (Public Relation Cell), K.M.D.A. enclosing 4(four) copies of this N.I.T. for publication for display in website.
- (3)-(5) The S.E (S.C.)/ S.E(E.C.)/S.E (W.C.), W&S. Sector, K.M.D.A.
- (6)-(10) The Executive Engineer, H.D/E.M.D/W.C.D/N.W.D/K.C.M.D, W&S. Sector, K.M.D.A.
- (11) The A.C.F.A. W&S. Sector, K.M.D.A.
- (12) The Divisional Accountant, Baranagar Division, W&S. Sector, K.M.D.A.
- (13) The Estimator, Baranagar Division, W&S. Sector, K.M.D.A.
- (14) Notice Board, Baranagar Division, W&S. Sector, K.M.D.A.

Executive Engineer  
BD/ W&S Sector/ K.M.D.A.