



OFFICE OF THE EXECUTIVE ENGINEER
DIVISION-O&M-IA, W&S SECTOR, KMDA
3RD FLOOR, HIT (ANNEX) BUILDING
HOWRAH MAIDAN, HOWRAH-711101

Kolkata
Metropolitan
Development
Authority

Memo No.: 112/3T-1/O&M-IA/17-18

Dated 13.11.2025

ABRIDGED e-Tender-NOTICE No. 20/EE/O&M-IA/W&S/KMDA/2025-26

e-Tender is hereby invited in two parts viz Part-I and part-II from reliable, experienced, and resourceful agencies who have successfully completed similar nature of works having at least 30% of the estimated value in a single contract within last 5 (five) years from the date of issuance of this NIT Or, credential of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value in any Government / Government Undertaking / Autonomous Body / Statutory Body and Local Body etc. In case of running works, only those tenderers who will submit the certificate of satisfactory running works from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the progress of work is satisfactory.

Sl. No	Name of the Work	Cost of Work (Rs.)	Earnest Money (Rs.)	Time of completion
(1)	(2)	(3)	(4)	(5)
1	Supply of plumbing helper for daily operation of valves for distribution of water supply at Dakshin Sankrail, Saha Para & Ramchandrapur area for 365 days under S.J.B FAWS (Zone-I) Scheme.	2,58,394.00	5,170.00	365 days
2	Supply of plumbing helper for daily operation of valves for OHR loading at N C Pal for 365 days under Sankrail Zone-II (N C Pal) FAWS scheme.	2,58,394.00	5,170.00	365 days

Last date & time of Online-Submission of Bids: 17:00Hrs of 08.12.2025.

For details & corrigendum if any, please visit: <https://kmda.wb.gov.in> or contact the office of the undersigned. The authority reserves the right to reject or accept any or all tenders without assigning any reason.

Executive Engineer (Division-O&M-IA)
W&S Sector/KMDA.

Memo No.: 112/ (v)/3T-1/O&M-IA/17-18

Dated 13.11.2025

Copy to:

- The Chief Engineer, W&S Sector, KMDA.
- The Joint Secretary (Works), KMDA.
- The Superintending Engineer (FAWS), W&S Sector, KMDA.
- The DOF, KMDA.
- The Deputy Secretary (PR Cell), KMDA, Unnayan Bhawan, Salt Lake, Kolkata- with a request to publish in the website and newspaper as per existing norms.
- The PS to CEO, KMDA

Besides, one copy for displaying in the Notice Board.

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Detailed e-Tender Notice No. 20/EE/O&M-IA/W&S/KMDA/2025-26

The Executive Engineer, Division-O&M-IA, W&S Sector, KMDA invites online tender for the undernoted work. Any reliable, resourceful, bonafide and experienced firm/company/individual contractor who has successfully completed similar nature of works as mentioned in Qualification Criteria of Bid document within last 5 (five) years from the date of this NIT in any Government /Semi-Government/Govt-undertaking /Autonomous Body / Statutory Body and Local Body is eligible to participate in the procedure.

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1	Supply of plumbing helper for daily operation of valves for distribution of water supply at Dakshin Sankrail, Saha Para & Ramchandrapur area for 365 days under S.J.B FAWS (Zone-I) Scheme.	2,58,394.00	5,170.00	365 days
2	Supply of plumbing helper for daily operation of valves for OHR loading at N C Pal for 365 days under Sankrail Zone-II (N C Pal) FAWS scheme.	2,58,394.00	5,170.00	365 days

Corrigendum/Addendum, if any, would be published in the Website.

Last date & time of Online-Submission of Bids: 17:00 Hrs of 08.12.2025.

- Intending bidders may download the tender document from the website <https://kmda.wb.gov.in> (the web portal of the KMDA) and directly with the help of Digital Signature Certificate and Earnest Money to be deposited through online transfer either by Net banking (any scheduled bank) or through RTGS/NEFT as per requirement of the system.
- Submission of Tender:
 - Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online at the same time duly digitally signed in the website <https://kmda.wb.gov.in> as per time schedule stated hereunder.
 - Financial Bid will be opened only in case of those tenderers who qualify in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

3. Time schedule for Downloading, Uploading and Opening of Tender Documents:

Sl. No	Activity	Date & Time
1.	Publishing Date	21.11.2025 (15.00 hrs.)
2.	Document Download start date and time	21.11.2025 (From 15.00 hrs.)
3.	Bid submission start date and time	21.11.2025 (From 16.00 hrs.)
4.	Document Download end date and time	On or before 08.12.2025 (Up to 15.00 hrs.)
5.	Bid submission end date and time (online)	08.12.2025 (Up to 17.00 hrs.)
6.	Technical Bid opening date	10.12.2025 (After 17.00 hrs.)
7.	Uploading of preliminary list of Technically qualified bidders.	Will be notified later on
8.	Uploading of final list of Technically qualified bidders	do
9.	Financial Bid opening date	do
10.	Uploading of Financial Bid evaluation sheet	do

4. Eligibility Criteria for the Bidders:

A. The bidders should have the credentials as detailed below to be produced on demand.

- A similar nature of completed work of minimum 30% of the estimated amount put to tender during last 5 (five) years prior to date of issuance of this tender notice.**

Or,

ii) One single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above.

In case of running works only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or, equivalent competent authority will be eligible for the tender. In the said certificate, it should be clearly stated that the work in progress is satisfactory and also that no penal action has been initiated against the executing agency, i.e the tenderer.

B. Other Terms and Condition of the Credential:

- Payment certificate will not be treated as credential.
- Completion/Credential certificate issued by the Executive Engineer or equivalent competent authority of a State/Central Govt., State or Central govt. undertaking, Statutory/Autonomous bodies constituted under Central/State Statute on the executed value completed/running works will be considered as Credential.

N.B Estimated amount, Date of completion of project & detailed communication address of the Client must be indicated in the Credential Certificate.

- C. Scanned copy of GST registration certificate with latest Challan under GST ACT,2017, Professional Tax (P.Tax) Certificate along with latest Challan, PAN Card, Trade license, Income Tax return for last three consecutive assessment years, Credentials, Work Order, Completion Certificate, Payment certificate must be duly digitally signed and uploaded at the desired location in the website:<https://kmda.wb.gov.in>
- D. Scanned copy of one affidavit (as per enclosed format-Annexure-III) before Notary will have to be submitted online certifying the correctness of the documents and declaration of penalty, debarment etc faced by him under any Govt./Semi-Govt./Autonomous Body/Institution at the desired location.
- E. A partnership firm shall furnish the registered partnership deed and a company shall furnish the Article of Association and Memorandum.
- F. Joint Ventures will not be allowed.
- G. Engagement of Sub-Contractor/Subletting is not permitted.
- H. Earnest Money:

The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfil 2%(two percent) of the tender value is to be deposited at the time of execution of formal agreement.

However, even though the earnest money deposited exceeds the prescribed percentage, due to reduction of tendered amount due to any reason whatsoever, such additional earnest money shall be deemed to have been converted into security and further deductions from progressive bills shall be made, taking into consideration the enhanced component of earnest money so converted into security.

Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No.

If the L1 bidder does not agree to execute the job after opening of Bid, the Earnest Money will be forfeited without any further intimation and may be construed as an attempt to disturb the tendering process and dealt legally which includes debarment up to 3(three) years of the Bidder.

5) a) List of common documents duly digitally signed shall have to be uploaded by each tenderer at the time of submission of Tender through-online:

- i. Pan Card.
- ii. P.Tax with payment certificate.
- iii. Income Tax Return (For last 3yrs)
- iv. Audited Balance Sheet for Last Three financial years.
- v. 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- vi. Latest Registration Certificate and/or Trade License.
- vii. Technical Credential.

a) Work Order

b) Completion certificate for the work issued by competent authority.

c) Payment certificate for the said work.

viii) Affidavit before Notary mentioning the correctness of the documents and declaration of penalty, debarment etc.

as per Format-IV, Annexure-A_II, Annexure-A_III.

ix) Bank solvency Certificate from any scheduled bank Rs. 2.00 Lac (Rupees two Lac) only through a period of last one year from the date of this e-NIT.

x) PF & ESI with latest challan.

xi) The average annual turnover of last three financial years, of the intending bidder, shall have to be at least Rs. 5.00 Lakh (Rupees five Lakh) only.

b) List of documents shall have to be uploaded by a Partnership Firm in addition to Sl. No.5.a)

i) The firm will execute a power of Attorney empowering any of the partners to sign on all tender related papers.

ii) Partnership Deed.

6) The prospective bidders shall engage full time knowledgeable and experienced technical personnel.

7) Mismatch in Name

All documents uploaded by the Bidder, in support of his eligibility/credential for Pre-qualification to participate in this Tender should be same and identical & with: Digital signature certificate (DSC). Minor mismatch like "M/S", "Kr/Kumar", "Co-Op/Co-Operative etc has to be legalized /authenticated by the Bidder by uploading of proper Affidavit (duly Notarized) in this regard.

8) Neither prospective bidders nor any of constituent partners had been debarred to participate in tender by the KMDA during the last 5 (five) years prior to the date of this NIT. Such debarment will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated as non-responsive).

9) ADDITIONAL PERFORMANCE SECURITY IN PROJECT.

i) Additional Performance Security 10% of the tendered amount in the form of Bank Guarantee from any Scheduled Bank, valid up to the date of completion of work, shall have to be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender.

The Additional Performance Security shall be equal to 10% of the tendered amount. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Bank as per enclosed format (**Annexure-I**) before issuance of Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited.

The said Bank Guarantee shall be valid up to the successful completion of the work stated in the in addition to contract claim period of Six months and shall be renewed accordingly, if required. The said Bank Guarantee shall be returned immediately after successful completion of the in the work stated in the contract plus claim period of Six months.

If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the Contractor.

Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract will in no way be affected / altered by this Additional Performance Guarantee.

ii) While issuing bank guarantee in favour of KMDA, the issuing applicants must mention receiver's details as **ICICI bank, IFSC: ICIC0006950, Branch: Salt Lake, Sec-I**, in BG text to which a message sending as **SFMS IFIN 760** is to be sent by the issuing bank to verify the authenticity of the given BG.

10) Taxes & duties to be borne by the Contractor

Income Tax, GST and Other Taxes as per GOVT. Rule to be borne by the contractor and **the rate should be quoted accordingly after consideration of all these charges.**

11) Security Deposit

Security Deposit @ 8% of the work value shall be deducted from all R/A Bills as per prevailing order. No interest will be paid on Security Deposit. Earnest Money @ 2% of the quoted value put to tender would be converted to Security Deposit (total @10%) in case of the successful bidder. The entire security money will be refunded after completion of the security period or defect liability period. Defect liability period for the work will be 1(one) year. Hence, Security Deposit will be released after 1 (one) year from the date of completion of the work.

12) Withdrawal of Tender

As per NIC Rules.

13) All materials/labours required for execution of the work (as per BOQ) shall be supplied by the contractor at his own cost including Cement, Paints and Steel.

14) For (a) Procurement of goods and services and (b) Works related contract involving supply of goods and services by contractor, Tax Invoice (S) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provision of GST Act 2017.

15) There shall be no provision of Arbitration.

16) No Adjustment of Price OR Price Escalation of any kind will be allowed.

17) No Price preference will be allowed for the Work under this NIT.

18) No mobilization advance and secured advance will be allowed.

19) The Executive Engineer, Division: O&M-IA, W&S Sector, KMDA reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained. At any stage of bidding or even after award of contract if any inadvertent typographical mistake is found in the BOQ or any other tender document, the same will be so corrected as to conform to the prevailing relevant Schedule of Rate and/or Technically Sanctioned Estimate or any other document as the case may be.

20) Contractors are to keep track of the entire Addendum / Corrigendum issued with regard to a particular tender and upload the same, digitally signed, along with the NIT Tenders. If submitted without the Addendum /be Corrigendum, it will be treated as informal and liable to be rejection.

21) Site inspection before submission of tender: -

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these accounts afterwards. In this connection intending tenderers may contact the office of the Executive Engineer, concerned between 11.30 hours to 16.30 hours on any working day prior to the date of submission of tenders.

22) All possible precautions should be taken for the safety of the people and work force deployed at work site as per safety rules in force. Contractor will remain responsible for his labour under the Workmen's Compensation Act etc. He must deal with such cases as promptly as possible.

23) All the uploaded documents should be organized in proper order in the respective folders assigning names to the individual documents, failing which your tender may be liable to be cancelled.

24) Payment: -

The payment of RA as well as final bill for any work will be made according to the availability of fund and no additional claim due to delay in payment will be entertained.

25) The acceptance of the tender including the right to distribute the work between two or amongst more than two bidders will rest with the Tender Accepting Authority without assigning any reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.

26) Department shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground including non-possession of land.

27) Bids shall remain valid for a period of 120 days (One Hundred Twenty) from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

28) CONDITIONAL and INCOMPLETE TENDER will not be accepted under any circumstances.

29) The Executive Engineer, NWD, W&S Sector, KMDA reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

30) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other particular paper is incorrect/manufactured/fabricated, that particular tenderer will not be allowed to participate in the tender and his application will be out-rightly rejected without any prejudice with forfeiture of earnest money forthwith.

List of "Technically Qualified Bidders" will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, Bidders are requested to view the tender status on a regular basis. In case there is any objection regarding Pre-qualification/ list of conveyed "**Technically Qualified Bidders**", that

objection should be conveyed to the Chairman, Tender/Bid Evaluation Committee within **24 hours** from the date and time of publication of list of qualified Agencies and beyond that time schedule no objection will be entertained by the Tender/Bid Evaluation Committee.

31) Before issuance of the LOI, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents are submitted by the lowest tenderer are either manufactured or false, LOI will not be issued in favour of the tenderer under any circumstances.

32) Language of Tender: - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

33) Others: The Tender Notice along with other documents like **Tender Form No.-1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc.** uploaded by the department concerned shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his rate.

34) All the documents uploaded by the Tender Inviting Authority form an integral part of the tender contract/agreement. Contractors/bidders are required to upload the entire set of tender documents along with other related documents as asked for in the e-tender through the above website(s) within the stipulated date and time as given in the e-NIT. Tenders are to be submitted in two folders at a time for each work, one being the 'Technical Bid' and the other, Financial Bid'. The contractor/ bidder shall carefully go through all the documents and prepare to upload the scanned documents in Portable Document Format (PDF) in the designated link in the web portal as their Technical Bid. He/she needs to fill up the rates of items/percentage in the BOQ downloaded for the work in the designated cell and upload the same again in the designated link in the portal as their Financial Bid. Documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Contractors/bidders should especially take note of all the addenda and corrigenda related to the e-tender and upload all these documents also as a part of their tender document.

35) The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

I. KMDA reserves the right to,

- a) Accept any Bid;
- b) Reject any Bid;
- c) Annul the bidding process and reject all Bids;
- d) Annul the bidding process and commence a new process; and
- e) Waive irregularities, minor informalities, or minor non-conformities which do not constitute material deviations in the submitted Bids from the Bidding Documents, at any time prior to the award of the Contract without incurring any liability to the affected Bidder or Bidders and about without any obligation to inform the affected Bidder or Bidders about the grounds for KMDA'S actions.

II. Nothing in ITB is intended to permit KMDA to refuse to provide reasons for rejection to an unsuccessful Bidder.

36) Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Inviting there Authority/Tender Evaluation Committee within a specified time frame or if there is any deviation in the hardcopies from the uploaded soft copies or if there is any suppression, the Tender Inviting Authority/Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of Water Supply Sector, KMDA as per approval of the Chief Engineer for a maximum period 3(three) years. In addition, the Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably be communicated to the Nodal Officer, e-Governance, of this Department with a request to upload the same in the Departmental website.

37) Debarment clause:

In case of forgery or falsification of record submitted by tenderer or failure, to execute committed in contract or failure to perform contractual obligation and thereby resulting in delay of the works or debarred execution of faulty works, the contractor / supplier / consultant may be suspended or debarred from KMDA as per the procedure stated in the memorandum no. 547-W(C)/1M-387/15 dated 16/11/2015 and 724-W(c)/1M-953/19 dt. 19/12/19 of Joint Secretary to the Govt. of West Bengal, Public Works Department, Government of West Bengal.

38) The work is to be executed with necessary arrangements for safety, machineries, temporary Barricading, labour hutments, electricity and other misc. at contractor's own cost. The contractor has to execute the work at

site following all the guidelines of Covid 19 precautions viz. face mask for every labour, social distancing, application of sanitizer at regular interval etc.

39) Successful tenderer shall have to follow all the terms & conditions as in force in the KMDA Form No. 1. If any irregularly/misconduct happens or is noticed during the work or within the security period with respect to specification & quality of materials, workmanship then the agency has to rectify the same which at his own cost to the satisfaction of the E.I.C, failing which necessary penal action will be taken against him as per the norms in force in the KMDA Form No.1.

40) Successful tenderer shall have to execute an agreement with KMDA after finalization of tender in 5(Five) set of formal documents including KMDA Form No.1 for each work on payment of Rs. 600/- (Rupees Six Hundred only) through DD, in favour of KMDA, payable at KOLKATA or in cash to the office of the Executive Engineer, NWD, W&S Sector, KMDA.

41) The TDS under GST and/or other Taxes will be applicable during processing the bill against the work as per rules. For detail information please visit <https://wbtdenders.gov.in> and <https://kmda.wb.gov.in>.

**Executive Engineer (Division-O&M-IA)
W&S Sector / KMDA.**

Memo No.:112/ (v)/3T-1/O&M-IA/17-18

Dated 13.11.2025

Copy to:

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- ii) The Joint Secretary (Works), KMDA.
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