



OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION -III, E-M SECTOR, K.M.D.A
39A/38, P.G.M. SHAH ROAD, KOLKATA - 700 095

**Kolkata
Metropolitan
Development
Authority**

**Abridged e-Quotation Notice No. :
33/EE/ED-III/EM/KMDA of 2023-24 dated 15/02/2024**

Executive Engineer, Electrical Division-III, E-M Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online quotation for the following work from the eligible agencies. All necessary information for participation in the quotation are stated in Detailed e-quotation Notice.

Sl. No.	Description of work	Amount	EMD	Time of completion
1.	Supply & replacement of damage GI Ducting, insulation and cladding with support for Ahindra Mancha, Chetla, Kolkata	To be quoted	₹6,127.00 (Initial)	20 (Twenty) days

An online request for participating in the quotation is from **28/02/2024, 13.00 hours to 06/03/2024, 13.00 hours**. Further details may be had from the detailed e-NIQ at the office of the undersigned or from the web sites: www.kmda.wb.gov.in and www.wbtenders.gov.in.

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Executive Engineer
Electrical Division-III, EM Sector, KMDA

No.: 141/1(15)/EE/ED-III/EM/KMDA/T-3

Date: 15/02/2024

Copy forwarded to:

1. The Chief Engineer-in-charge, EM Sector, KMDA.
2. The Superintending Engineer, EC- I, EM Sector, KMDA
3. The Superintending Engineer, EC- II, EM Sector, KMDA
4. The Superintending Engineer, MC-I, EM Sector, KMDA
5. The Superintending Engineer, MC-II, EM Sector, KMDA
- ✓ 6. The Deputy Secretary (PR), KMDA - With the request to publish the quotation notice in leading dailies and in KMDA website as per norms. The copy of the approval of the Scheme is enclosed.
- 7-13. The Executive Engineer, ED-I/II/IV/V/VI/VII/VIII, EM Sector, KMDA
14. The Accounts. Asst., ED-III, EM Sector, KMDA
15. Notice Board.

S.m
Executive Engineer
Electrical Division-III, EM Sector, KMDA



**Detailed e-quotation Notice No. :
33/EE/ED-III/EM/KMDA of 2023-24 dated 15/02/2024**

Executive Engineer, Electrical Division-III, for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online quotation from eligible agencies for the following work. The criteria for participation in the quotation are mentioned in detail below.

<u>Sl no.</u>	<u>Items for consideration</u>	<u>Information</u>
1.1	Name of Work	: Supply & replacement of damage GI Ducting, insulation and cladding with support for Ahindra Mancha, Chetla, Kolkata
1.2	Name & Address of the quotation inviting authority	: Executive Engineer, Electrical Division -III, E-M Sector, K.M.D.A, 39A/38, P.G.M. SHAH ROAD, KOLKATA-700 095
1.3	Name & Address of the Executing Division	: Same as above
1.4	Firm (s) / Contractor(s) eligible to submit quotation	: Any agency willing to take part in the e-quotationing process will have to be enrolled and registered with the Govt. e-procurement system, through logging on to www.wbtenders.gov.in and to obtain a Class-III Digital Signature Certificate (DSC) for submission of quotations from the approved service provider of the NIC.
1.5	Estimated Value of work	: To be quoted
1.6	Earnest Money Deposit	: ₹6,127.00 (Initial)
1.7	Time of Completion	: 20 (Twenty) days from the date of firm order
1.8	Collection of quotation documents	The agency can search and download NIQ and quotation documents electronically from computer once he logs on to website using the DSC. This is the only mode of collection of quotation documents.
1.9	Submission of Quotations	: Quotations are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), he documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats)
1.10	Date & time limit for request of quotation (online)	: From 28/02/2024, 13.00 hours to 06/03/2024, 13.00 hours
1.11	Date & time limit for submission of quotation (online)	: From 28/02/2024, 13.00 hours to 06/03/2024, 13.00 hours
1.12	Date & time for opening of Technical Bid (online)	: 09/03/2024 at 13.00 hours
1.13	Financial Bid Opening Date& time (online)	: To be notified later

2.0. Submission of Quotations:

2.1 Quotations are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

2.2 Technical Proposal (PART-I)

The Technical should contain scanned copies and / or declarations in the following standardized format in further to covers (Folders).

a) Technical files(Statutory covers)

- i. NIQ and Addendum or Corrigendum if any.
- ii. Tender Form No. 1.
- iii. Declaration.
- iv. Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bid to persons other than the applicant must be uploaded.
- v. Scan Copy of Bank Challan.
- vi. Credential.
- vii. Valid Electrical Contractor's License, valid supervisory certificate.

b) My Documents(Non- statutory cover)containing:

- (i) The firm shall have valid and / or renewed trade license.
- (ii) The intending quotationer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
- (iii) The firm shall have Valid GST Registration with Certificate.
- (iv) The firm shall have valid PAN issued by GOI with IT Return of assessment year 2022-2023.
- (v) The intending bidder shall have Valid Electrical Contractor's License and requisite valid supervisory certificate enlisted in DOE and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract.
- (vi) Credential :-Quotationers having successfully completed **(a)** Electrical installation contract jobs within last five years, of value not less than ₹1,22,546.00 in one single contract during 5 (five) years prior to the date of this quotation notice **or (b)** having successfully completed electrical installation contract jobs of value not less than ₹91,909.00 in each of two separate contract during 5(five) years prior to the date of this quotation notice **or (c)** intending quotationers should produce credential of one single running electrical installation contract job which has been completed to the extent of 80% or more and value which is not less than ₹1,22,546.00 in one single contract during 5(five) years prior to the date of this quotation notice and each under any Govt./Govt. undertaking /Autonomous Body/Local Body. Completion certificate by the said department in favour of the bidder is only acceptable. In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. quotationer.
- (vii) The work completion certificate (Credential) must specify detailed nature of job completed, Tender value of job, date of commencement of work and the date of completion of work and Final Bill value.
- (viii) In case of Running works, only those quotationers who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the quotation. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, Tender value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.
- (ix) A declaration on non-judicial stamp paper as per specified format given in quotation documents stating that the documents submitted / furnished by him are true and genuine to the best of his knowledge and belief. In case any fraudulent activities are observed and or detected, he shall be solely responsible for such activities. He shall also declare that whether his firm has been debarred in recent past from any sort of quotationing in any department or punished in any form.
- (x) Partnership firms should submit a copy of the Partnership deed along with the Part A of the Quotation Documents otherwise the application may not be considered.
- (xi) Declaration of penalty/debarment etc. faced by the bidder under any Govt./Semi Govt./Autonomous Body/Institution etc.

(xii) All the pages of Quotation paper and all the documents (submitted as Bid Document) including photo copies must be signed by the authorized representative on the body of such documents in the following manner failing which, the application may not be considered.

(xiii) All agencies must report above office within 4(four) hours as and when required and asked for reporting by the EIC and submit contact person details, official e-mail address along with the application.

3.0 Financial Proposal- (PART-II)

The financial proposal should contain the following document in Bill of quantities (BOQ). The contractor is to offer the rate (Percentage above/ below) online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

4.0 Earnest Money Deposit:

In addition to the complete set of quotation documents as mentioned here in before, the quotationer shall have to deposit an initial earnest money of ₹6,127.00 to be deposited at the time of bidding through online. The balance amount of earnest money [Total 2%(two percent) of the value of quoted amount (-)₹6,127.00] will have to be submitted to the department within 10 working days by the L1 (lowest) bidder only after issuance of L.O.I. through online, failing which the initial E.M. will be forfeited. The Work order will be issued only after receiving the balance E.M. amount. Please note that submission of quotation without earnest money will be treated as non-responsive.

The initial earnest money shall be deposited with the quotation/ offer as per online e-procurement requirement in favor of KMDA payable at Kolkata.

5.0. Security Deposit:

The successful quotationer shall have to provide for as security for the work an amount in terms of clause no. 1 of the printed tender form. An amount at the rate of 10% of the work /supply will be recovered from the progressive running bills. This is inclusive of the initial security deposit already deposited with the Department at the rate of two percentile (2%). That means Eight percent (8%) is deductible from billed amount and 2% already with the department as initial EMD shall together form 10% security deposit.

Failure on the part of the contractor (successful bidder) in depositing the additional amount of initial security where so required in terms of above shall constitute a breach of the obligations and shall render the offer / contract liable for termination with forfeiture of initial security deposit that may be lying with KMDA without any reference to the bidder.

6.0 Statutory Deduction of taxes / duties / Cess etc.:

Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period.

If the Union Government of India declares any variation of the tax structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. of the gross billed value for registered dealer will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period

If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor's account.

6.1 Additional Performance security:

Additional performance security @10% of the quotation amount shall be obtained from the successful bidder if the accepted bid value is ₹2,45,091.00 or less. Additional performance security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the work order if the bidder fails to submit additional performance security within 7(seven) working days from the date of issuance of Letter of acceptance, his EMD will be forfeited and other necessary action like black listing of contractor etc may be taken .the bank guarantee to be valid up-to the end of contract period shall be renewed accordingly if required.

7.0 Opening and evaluation of quotation:

7.1 Opening of Technical Proposal:

a) Technical proposals will be opened by the Executive Engineer, ED-III, EM Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate.

b) Intending quotationers may remain present if they so desire.

c) cover for statutory documents should be opened first if found in order cover for non- Statutory documents will be opened. If there is any deficiency in the statutory documents, the quotation will summarily rejected.

d) Decrypted documents of the non-statutory documents will be downloaded and handed over to the quotation accepting authority.

7.2 Opening and evaluation of financial proposal:

Financial proposal of quotationers declared technically eligible by the quotation accepting authority will be opened electronically from the web Portal on prescribed date and time by the E.E./ E.D.-III, EM, KMDA. After evaluation of financial proposal, the authority may upload the final summary result.

7.3 The Quotation Accepting Authority may ask any of the quotations to submit analysis to justify the rate quoted by that quotationer.

7.4 The liquidated damage shall be 0.5% per week & maximum amount of liquidated damages shall be 10% of the Contract Price.

8.0 Conditional and incomplete Quotation:

Conditional and incomplete quotations are liable to summary rejection.

9.0 Withdrawal of quotation:

A quotation once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the quotation. If a quotationer withdraws his quotation within this period without any valid reason, he may be disqualified from submitting any tender in KMDA for a minimum period of one year.

10.0 Validity of the offer/ quotation:

The validity of the quotation shall be 120 days from the date of the opening of the offer. Time of completion of work shall be reckoned from the date of issuance of Work order date or date of layout as specified by the EIC.

11.0 Rates inclusive of all charges:

As stated elsewhere the rate quoted by the quotationer shall be inclusive of all elements of taxes and duties, demands.

The quotationer shall include income taxes, GST etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted. No claim what so ever on this account will be entertained.

12.0 Payment of wages and other regulatory benefits:

The wages and other regulatory benefits as per the prevailing rules, regulations, acts etc of the state and union Govt. shall be provided to all the personnel deployed by the contractor from time to time for undertaking the work. In no case, the department shall not be held responsible for any eventualities in this regard.

13.0 Acceptance of Quotation

I. Lowest valid rate should normally be accepted. However, the quotation accepting Authority does not bind himself to do so and reserves the right to reject any or all the quotations, without assigning any reasons thereof.

II. During the entire process of the quotation, if it is found that any penal measures imposed by any Govt./ Semi-Govt./ Autonomous body against any intending quotationer, the Authority reserves the right to reject any bid offered by the said quotationer.

III. Submission false document by quotationer is strictly prohibited and if found action may be referred to the appropriate authority for persecution as per relevant I.T. Act with forfeiture of earnest Money forthwith.

14.0 Provision of Defect Liability Period & Refund of Security Deposit:

Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work of the maintenance is to be maintained during stipulated contractual period till completion and an appropriate Defect Liability Period as mentioned in KMDA Form No. I from the date of successful completion of the work. If any defect/ damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA . Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP).

15.0 Disclaimer:

All expense for preparing and submission of the quotation bid shall be to the bidder's account and shall no way be refunded/ compensated in any form. KMDA reserve the right to reject or accept or split any or all quotations / bids without assigning any reasons what so ever. KMDA reserves the right to terminate the quotation without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

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Executive Engineer

Electrical Division-III, EM Sector, KMDA

No.: 141/1(15)/EE/ED-III/EM/KMDA/T-3

Date: 15/02/2024

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 15/2/24

Executive Engineer

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