



**Kolkata
Metropolitan
Development
Authority**

Memo no- 8S-2/B/80 (G) Pt-V (Stationery) /122

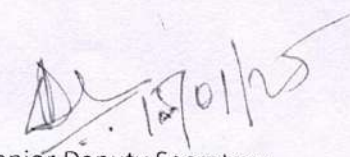
Date :- 16/01/2025

Sub:- Rate of Stationery materials for KMDA (HIT Wing) for 1st April ,2025 to 31th March,2026.
(per Kg /Liters/pieces)

"NOTICE INVITING QUOTATION"

Sealed Quotations are invited by The OSD & EO Senior Deputy Secretary, KMDA (HIT Wing), from bonafide, reliable, experienced in similar nature for the supply of Stationery items as per enclosed schedule at the Central Store (General Department Store room) Of KMDA at (HIT Wing)_ 19,G.T Road (s),Howrah-711001.

The rate is to be quoted both in figures and words including GST .The quotations with photocopy of Trade License, GST certificate & Pan Card in sealed cover will be received up to 1-30 P.M. on 30th January, 2025 in the office of the undersigned and will be opened on the same date at 2-00 P.M. in presence of the quotationers . The Authority reserves the right to accept or reject any or all the quotations without assigning any reasons whatsoever.

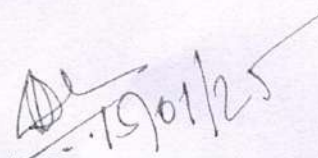

OSD & EO Senior Deputy Secretary,
KMDA (HIT Wing).

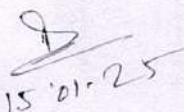
Memo no- 8S-2/B/80 (G) Pt-V (Stationery) /122/3

Date- 16/01/2025

Copy forwarded for information to:-

- 1) The District Magistrate & District Collector, Howrah.
- 2) The Commissioner, Howrah Municipal Corporation, Howrah.
- 3) The Deputy Secretary, PR Cell, KMDA is requested for display in KMDA Website.
- 4) The Accounts Officer, O & M Cell, KMDA
- 5) The Accountant, C S Cell, KMDA
- 6) The Additional Executive Officer, Howrah Zilla Parishad Howrah .
- 7) Notice Board CS Cell, HQ, KMDA.
- 8) Notice Board , KMDA (HIT Wing).
- 9) Office Copy.


OSD & EO Senior Deputy Secretary,
KMDA (HIT Wing).


15/01/25

1	Basket (Dustbin)	As per sample	One Piece
2	Brown tape	As per sample	One Piece
3	Carbon Paper	Kores Size 210mmx330mm)	One Book
4	Computer Paper (A4)	JK (70GSM)	One Packed(1Rim 500 piece)
5	Computer Paper (Legal)	JK (70GSM)	One Packed (1 Rim 500 piece)
6	Calculator	ORPAT (As per sample)	One Piece
7	Duster	As per sample	One Piece
8	Eraser	Apsara	One Box (12 piece)
9	Guard File	As per sample	One Piece
10	Gum Stick (BIG)	Fevi Gum 200 ml	One Piece
11	Gum Stick (medium)	Fevi Gum 50 ml	One Piece
12	Gems clip	Plastic cover (As per sample)	One Box
13	I T C Pad	As per sample	One Piece
14	Knife	As per sample	One Piece
15	Pin (King)	As per sample	One Box
16	Punch Machine (SINGLE)	As per sample	One Piece
17	Punch Machine (Double)	As per sample	One Piece
18	Paper Weight(Glass)	As per sample	One Piece
19	Pin cushion	Zorex (Magnetic pin –clip)	One Box
20	Pencil (Short hand)	As per sample	One Box (12 piece)
21	Plastic Folder (Blue)	As per sample	One Piece
22	Ruled Register (Book no-4)	As per sample	One Piece
23	Ruled Register (Book no-6	As per sample	One Piece
24	Ruled Register (Book no-8)	As per sample	One Piece
25	Ruled Register (Book no10)	As per sample	One Piece
26	Ruled Register (Book no-2	As per sample	One Piece
27	Scribing Pad (Short size)	As per sample	One Piece
28	Scribing Pad (Medium size)	As per sample	One Piece
29	Scribing Pad (Big size)	As per sample	One Piece
30	SOAP	As per sample	One Piece
31	Stapler (small)	Kangaro-10	One Piece
32	Stapler (Medium)	Kangaro	One Piece
33	Stapler pin (Medium)	Kangaro-10-1M	One Box (20piece)
34	Stapler pin (big)	Kangaro	One Box (20piece)
35	Stapler pin (small)	Kangaro	One Box (20piece)
36	Stamp pad (ink)	Faber Castell 60ml (Violet)	One Piece
37	Scale (steel)	As per sample	One Piece
38	Scale (WOODEN)	As per sample	One Piece
39	Scissors	As per sample	One Piece
40	Stamp Pad (Big) Ink pad	Kores (Long Life)	One Piece
41	Stamp Pad (small) Ink pad	Faber Castell	One Piece
42	Stapler jumbo (big)	As per sample	One Piece
43	Stapler jumbo (pin)	As per sample	One Piece


44	Self stick Stamp (small)	JB9-334 (20MM X 75MM X 4) 200 Sheets	25*76mm three colour 80 sheet
45	Tag (White)	As per sample	One Bundle
46	Thread ball (Red)	As per sample	One Piece
47	Thread ball (white)	As per sample	One Piece
48	White Fluid	Faber Castell	One Box 10 piece
49	White tape (Big)	2.5" As per sample	One Box 6 piece
50	White tape (small)	As per sample	One Box 12 Piece
51	Wooden pencil	Doms	One Box 12 piece
52	LED Tube light fittings (20W) Company (Phlips/Havells/Magik)	As per sample	One Piece
53	Normal fluorescent Tube light fittings(20W/40W) Company (Phlips /Havells /Magik)	As per sample	One Piece
54	Copper choke for normal tube fittings(20W/40W) Company (Phlips /Havells /Magik)	As per sample	One Piece
55	Normal tube Starter Company (Phlips /Havells /Magik)	As per sample	One Piece

15-1-25
DA

SK. Saribant
15-07-25
SA

15/01/25
HA

15-01-25
SO


OSD & EO Senior Deputy Secretary.
KMDA (HIT Wing),