



# KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY

OFFICE OF THE EXECUTIVE ENGINEER, DIVISION-VI/SWTP

Chowdhury Para Lane, Serampore, Hooghly

No: 66/3T-01/VI/SWTP/2025-26

Dated: 15/05/2025.

## **Abridged e-Tender NIT**

### **TENDER No: EE-VI/T-04 of 2025-26**

Notice inviting e-Tender is invited by the **EXECUTIVE ENGINEER, DIV-VI/SWTP, W&S SECTOR, KMDA** on behalf of the Kolkata Metropolitan Development Authority for the works mentioned in the list given below, through electronic tendering (e-tendering) from eligible and resourceful contactors with financial capability & having credentials as per Eligibility Criteria Stated below.

Sl. No	Name of Work	Estimated Amount Rs.	Earnest Money Rs.	Time of Completion
1	2	3	4	5
1	Replacement of 350mm dia Sluice Valve at Pravas nagar ESR, Ward No-29 under Serampore Municipal Area in connection with Uttarpara Trans-municipal water supply scheme. <b>Project Code: - O&amp;M-131</b>	Rs. 1,25,257.00	Rs. 2,510.00	7 (Seven) Days

Intending bidders desirous of participating in the tender are to log on to the website [www.kmdaonline.org](http://www.kmdaonline.org) (the web portal of KMDA) and click on to the "e-procurement" link provided. They may also visit the website <https://wbttenders.gov.in> for the tender. The tender can be searched by typing KMDA in the search engine provided in the website.

**Last date & time of submission of bids online is 30/05/2025 upto 16:00 Hrs**

The authority reserved the right to reject or accept any or all tender without assigning any reason.

EXECUTIVE ENGINEER  
(DIV-VI/SWTP)/W&S/KMDA

No : 66/1(08)/3T-01/VI/SWTP/2025-26

Dated : 15/05/2025.

Copy forwarded for information to: -

1. The Chief Engineer, W&S Sector, KMDA.
2. The Special Secretary, KMDA.
3. The Director of Finance, KMDA.
4. The Superintending Engineer (FAWS-II), W&S Sector, KMDA.
5. The Deputy Secretary (P.R.), KMDA. He is requested to arrange for uploading the NIT in the KMDA website/Circulation/Publication in newspaper as per prevailing norms in KMDA. Four (4) copies of the same has been attached herewith.
6. The A.C.F.A., W&S Sector, KMDA.
7. Notice Board
8. The Respective File.

EXECUTIVE ENGINEER  
(DIV-VI/SWTP)/W&S/KMDA



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## Detailed e-Tendering NIT

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**If the bid value is 80% or less of the estimated amount, the L1 bidder will have to submit additional performance security @10% of tendered amount before issuance of Work Order, failing which EMD will be forfeited and the tender will be terminated.** Tender authority reserves the right to accept or reject any tender without assigning any reason.

### Eligibility Criteria:

i) Intending Tenderer should produce Credentials of **Similar Nature of work** in single tender of the minimum value of 40% of the estimated amount put to tender during last 5(five) years prior to the date of issue of this tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,

ii) Intending Tenderer should produce Credentials of **Similar Nature of work** in two (2) tenders, each of the minimum value of 30% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,

iii) Intending Tenderer should produce credentials of one single running work of Credentials of **Similar Nature of work** which has been completed to the extent of 80% or more and value of which is not less than the desired value at i) above. In case of running works in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies, only those Tenderer who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority with required credentials will be eligible for the tender in the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the Tenderer.

Intending bidders desirous of participating in the tender are to log on to the website [www.kmdaonline.org](http://www.kmdaonline.org) (the web portal of the KMDA) and click on to the “e-procurement” link provided. They may also visit the website <https://wbttenders.gov.in> for the tender. The tender can be searched by typing KMDA in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under C.Ca, Govt. of India (viz. NIC, n Code Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below under “General terms and conditions and information”.

**Last date & time of submission of bids online is 30/05/2025 upto 16:00 Hrs**

The intending bidder must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

All information posted on the website consisting of NIT and related documents, Form No I, BOQ, Corrigendum etc. and Drawings if any, shall form part of the tender document.

### **General Terms and Conditions and Information:**

#### **1. Eligibility for participation:**

Bonafide Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government are eligible to participate, depending on the criteria as detailed below.

#### **2. Submission of Tenders**

##### **2.1 General process of submission**

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items / percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specifically take note of all the addendum / corrigendum related to the tender and upload the latest documents as part of the tender.

##### **2.2 Technical Proposal**

The Technical Proposal should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

**A. Technical File (Statutory Cover) containing:**

- (i) Application for Tender (Vide Form-1) (to be submitted in 'Forms' folder)
- (ii) Notice Inviting Tender (NIT) (to be submitted in 'NIT' folder)
- (iii) Earnest Money Deposit (EMD) – Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal by payment gateway of ICICI Bank, in favour of the **KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY**. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the **EMD** from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No. The Earnest Money of the of the unsuccessful bidders will be refunded through online process after uploading AOC (Award of Contract) as per Govt. order no: 3975 F(Y), Dated: 28.07.2016 of Secretary Finance Department, Govt. of West Bengal.

**If the L1 bidder does not agree to execute the job after opening of Bid, the Earnest Money will be forfeited without any further intimation and may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including debarment up to 3(three) years of the Bidder.**

- (iv) Scanned Copy of One affidavit before Notary will have to be submitted for each serial mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt. /Semi- Govt./Autonomous body/Institution, online at desired location. (as per Format Attached).

**Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.**

**B. Tenderer should upload following Documents in "All Other Important Documents" Folder in Statutory Cover:**

**(i) Certificates:**

- 1) Professional Tax (PT) submission Challan, Trade License, IT returns for last (3) three years and PAN Card details. Application for such addressed to the competent authority may also be considered.
- 2) GST Registration Certificate.
- 3) Bank solvency Certificate not less than @10% of the estimated amount put to tender to be issued from any Scheduled Bank **valid for a period of not less than 01 (one) year from the date of e-NIT.**
- 4) EPF & ESI Certificate.

**(ii) Company Details:**

- 1. Registered Deed for Partnership Firm from Register of assurance having office at Todi mansion, Kolkata Mere application for registration will not be considered. However in cases where the applicant is yet to receive registration certificate, the applicant is to submit an affidavit in non-judicial stamp paper along with the application pledging that "*the registration certificate of the Partnership firm would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest*". In case of in-ordinate delay in submitting the document, his bid is liable to be rejected and his EMD deposited will stand forfeited to Government. Any change in the constituents of the

partnership firm should also be registered from the Office at Todi mansion, Kolkata prior to the date of application of tender; otherwise his application will be rejected.

2. No Joint Ventures or consortiums will be considered for participating of this Tender

**(iii) Credential:**

Credential Certificate & Work Order issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organisations to be submitted in '*Credential*' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover.

**(iv) Balance Sheet:**

Audited Balance Sheets and I.T. Return of last three (3) financial years with auditor's certificate, regarding annual turnover from contracting business in each year. If the company was set up less than three years ago, balance sheet for the nos. of years since inception is to be submitted. **The intending bidder must have average annual turnover (in last three years) of at least 15% of the estimated amount put to tender.**

**(v) Addenda / Corrigendum: if published.**

*Note: Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.*

**(vi) Others: Any other documents found necessary: -**

***Note: Failure of submission of any one of the above-mentioned documents will render the tender liable to summary rejection. These above-mentioned documents should be uploading in "All Other Important Documents" folder in Technical Cover.***

**(vii) The bidder should not have record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility. A declaration in this respect through affidavit has to be furnished by the prospective bidders as per Format IV without which the Technical Bid shall be treated as non-responsive. The scanned copy of the affidavit should be uploaded with the non-statutory cover and the hard copy should preferably be submitted along with the non-statutory documents.**

**2.2.1 Financial Proposal**

The financial proposal should contain the following documents in one cover (folder).

(i) Bill of Quantities (BOQ): The contractor is to quote the rate (percentage above or below) online through computer in the space marked for quoting rate in the BOQ (*only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor*).

**3. Completion Certificate:**

- (i) Completion Certificates for fully completed works during the current year and last five financial years will only be accepted. Certificates issued for partly completed works will not be considered.
- (ii) Completion Certificate of work executed in Kolkata Metropolitan Development Authority (KMDA) will be considered. Completion Certificate of works executed in other Departments of State Government or organizations, like Public Works & Public Works (Roads) Department, Irrigation & Waterways Department, Public Health Engineering

Department, Sundarban Affairs Department and various other State Government Departments, Zilla-Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Other Municipalities, Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organisations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT), and companies owned or managed by the State Government, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organizations.

### **3.1 Penalty for suppression / distortion of facts**

If any tender fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is the hard copies from the uploaded soft copies of if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of Water Supply Sector, KMDA as per approval of the Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

### **3.2 Eligibility criteria for participating in more than one (1) Tender:**

Normally separate completion certificates (CC) of 100% completed works is to be provided for participation in separate works in a particular NIT. However, C.C for one particular work may be considered as eligible for participations in maximum two (2) no of serials, provided required credentials for both the works satisfies the requirements in all respect from one such completion certificate.

### **3.3 Taxes & duties to be borne by the Contractor:**

Income Tax, GST, Professional-Tax, Royalty, Construction workers' Welfare Cess and similar other Taxes as per GOVT. Rule to be borne by the contractor and the rate should be quoted accordingly after consideration of all these charges.

### **3.4 Site inspection before submission of tender:**

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties like to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the Executive Engineer, concerned with the work between 13:00 hours to 16:00 hours on any working day prior to date of submission of tenders.

### **3.5 Conditional and incomplete tender:**

Conditional and incomplete tenders are liable to summary rejection.

## **4. Opening and evaluation of tender:**

### **4.1 Opening of Technical Proposal: -**

- a) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- b) Intending tenderers may remain present at the time of opening if they so desire.
- c) Cover (Folder) for Statutory Documents (vide Clause 3.2A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 3.2.B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- d) Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be evaluated to finalize eligible tenderers.

### **4.2 Tender Evaluation Committee (TEC)**

Committee already constituted for issuance of tender papers for high value tenders, vide CEO, KMDA's order will continue to function as Tender Evaluation Committee (TEC), for evaluation of Technical Proposals of the tenders, until further order.

### **4.3 Uploading so summary list of technically qualified renderers (1<sup>st</sup> round)**

- i) Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC), the summary list of eligible tenderers for a particular serial of work whose Financial Proposals will be considered will be uploaded in the web portals.
- ii) While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

### **4.4 Opening and evaluation of Financial Proposal**

- i) Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii) The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.
- iii) After opening of the financial proposal, the preliminary summary result containing inter-alia, name of contractors and the rates quoted by them will be uploaded.
- iv) If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative Statement checked; upload the final summary result containing the name of contractors and the rates quoted by them against each work after acceptance of the rate.
- v) The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

**5. Bid Validity:** The Bid will be valid for **120 days** from the date of opening of the financial bid.

## **6. Acceptance of Tender.**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

### **6.1 Tender Accepting Authority**

As per prevalent orders of UD&MA Dept. and KMDA Tender Accepting Authority for different tenders is as follows:

- a) For tenders up to 2.0 crores: *Superintending Engineer with approval of Sectoral Tender Committee.*
- b) For tenders above 2.0 crores up to 4.0 cores: *Chief Engineer with approval of Works & Tender Committee KMDA.*
- c) For tenders of value 4.0 crores or more: *With approval of Reconstituted Works & Tender Committee.*

### **6.2 Execution of Formal tender after acceptance of tender: -**

The tenderers, whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in six copies and one original copy of KMDA Form No. I which may be purchased on Cash Payment/Demand Draft from the office of the Executive Engineer concerned with the work.

**6.3** The NIT shall form a part of the contract agreement. On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BOQ, Drawing, Rate quoted, LOA and Tender Form I.

## **7. Payment**

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.

### **Security Deposit**

- i) Earnest Money @ 2% of the estimated value put to tender would be converted to Security Deposit in case of the successful bidder. Security Deposit towards performance security amounting to @ 8% of the work value shall be deducted from the R/A Bill as per prevailing order. No interest will be paid on Security Deposit.
  - ii) After completion of the work, the Contractor may opt for refund of the Security Deposit by replacing equal amount of Bank Guarantee of scheduled Bank valid up to end date of the security period.
  - iii) For this work security period will be a Period of 03 (Three) months, that will start after completion of the work.
- 8.** If any discrepancy arises between two similar clauses on different notification, the clauses as stated in later notification will supersede former on following sequence:
- a) Tender Form No. I of KMDA.
  - b) N.I.T.
  - c) Pre- Bid Queries: The bidders have to attend the Pre-Bid Meeting & submit queries during meeting.

## 9. Schedule of Dates for e-Tendering

Sl. No	Activity	Date & Time
1.	Publishing Date	23/05/2025 at 15:00 Hrs
2.	Document Download start date	23/05/2025 at 15:00 Hrs
3.	Bid submission start date	23/05/2025 at 15:00 Hrs
4.	Pre-Bid Meeting	----
5.	Document Download end date	30/05/2025 upto 15:30 Hrs
6.	Bid submission end date and time	30/05/2025 upto 16:00 Hrs
7.	Technical Bid opening date	02/06/2025 at 13:00 Hrs
8.	Uploading of preliminary list of Technically qualified bidders (If necessary)	To be notified later
9.	Uploading of final list of Technically qualified bidders	Do
10.	Financial Bid opening date	Do
11.	Uploading of Financial Bid evaluation sheet	Do

## 10. Withdrawal of Tender: As per NIC Rules.

For any quarries/ clarification regarding the uploading of documents and tendering process please contact the Concern **Executive Engineer, Division- VI/SWTP, W&S Sector, KMDA.**

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