



**OFFICE OF THE SUPERINTENDING ENGINEER
CIRCLE-IV, HOUSING SECTOR, KMDA.
UNNAYAN BHAVAN, 2ND FLOOR, 'L' BLOCK
SALT LAKE CITY, KOLKATA -700 091.**

MEMO NO: 14/KMDA/HOUSING/SE/C-IV/W-1/2025-26,

Date:- 13.05.2025

ABRIDGE NOTICE INVITING e-TENDER

e-NIQ No.- KMDA/CIVIL/HOUSING/SE/C-IV/05 (2nd call) of 2025-26, Date. -13.05.2025

1) Invitation:- **Superintending Engineer, Circle-IV, Housing (RE) Sector, KMDA** invites online e-tender from reliable, resourceful, bonafide and experienced firms/companies/individual contractors/Joint Ventures/Consortium, who have successfully completed/ongoing the similar nature of works like **Preparation of Detailed Reports for Online Submission of Environmental Clearance Compliance Report (ECCR) on Respective Portal** within the last 05(five) years prior to the date of issue of this NIT in any Govt./ Semi-Govt./Govt./Undertakings/Autonomous Bodies(constituted under the State/Central statute)/ Statutory Bodies and Local Bodies or any from Reputed Public Sector is eligible for the under mentioned works :-

Sl. No.	Name of Work	Quoted Amount	Earnest Money	Time of Completion
i	Conducting on site Testing & Monitoring of different Environmental Parameters and Preparation of Detailed Reports as Environmental Clearance Compliance Reports (ECCR) for Online Submission on Respective Portal for 03 (three) nos. of Projects bi-annually for a total period of 05 (five) Years Tenure undertaken at Calcutta Leather Complex (CLC), Bantala, 24 Parganas (South)"(2nd call)	Rate to be Quoted	Rs. 50,000/-	60 (Sixty) months

Note: - Rate to be quoted including GST, CESS and any other Govt. statutory taxes as applicable.

- Cost of Tender Document :- **NIL**.
- **Date of uploading of N.I.T. & other Documents (online) :- (Publishing Date):- 26.05.2025.**
- Last date & time for submission of Tender :- **18.06.2025 at 15:00 Hrs.**
- **Time and Date of Opening of Technical Bid: - 20.06.2025 at 15:30Hrs.**

1) **EMD (Earnest Money Deposit) shall be deposited through online only as per requirement of the system.**

For detail information please visit <https://wbtenders.gov.in> & <https://kmda.wb.gov.in>.

Superintending Engineer, Circle-IV, Housing Sector, KMDA (Tababrata Bhowmik, Mobile-8617738549)

**Superintending Engineer
Circle-IV, Housing (RE) Sector
K.M.D.A**



PROFORMA OF ABRIDGED TENDER DOCUMENTS

MEMO NO: 14/KMDA/HOUSING/SE/C-IV/W-1/2025-26,

Date:- 13.05.2025

e-NIT No-	KMDA/CIVIL/HOUSING/SE/C-IV/05 (2nd call) of 2025-26, Date. -13.05.2025
Chief/ Superintending / Executive Engineer	Superintending Engineer, Circle-IV, Housing Sector, KMDA (Tababrata Bhowmik, Mobile- 8617738549)
Sector/Circle/Division and office address	Circle-IV, Housing Sector, KMDA Address- Office of the Superintending Engineer, Circle-IV, Housing Sector, KMDA. Unnayan Bhavan, 'L' block, 2nd floor, Salt Lake City, Kolkata -700 091
Name of Work	Conducting on site Testing & Monitoring of different Environmental Parameters and Preparation of Detailed Reports as Environmental Clearance Compliance Reports (ECCR) for Online Submission on Respective Portal for 03 (three) nos. of Projects bi-annually for a total period of 05 (five) Years Tenure undertaken at Calcutta Leather Complex (CLC), Bantala, 24 Parganas (South)"(2nd call)
Estimated Amount	Rate to be quoted.
Earnest Money	Rs. 50,000/- (Through online only as per the system)
Time of Completion.	60 (Sixty) months
Cost of Tender Document	NIL
Last date & time of Submission of Tender	Date: 18.06.2025 & Time: 15:00 hrs

For detail information please visit <https://wbenders.gov.in> & <https://kmda.wb.gov.in>.

**Superintending Engineer
Circle-IV, Housing (RE) Sector
K.M.D.A**

MEMO NO: 14/1(11)/ KMDA/HOUSING/SE/C-IV/W-1/2025-26,

Date:- 13.05.2025

Copy forwarded for information and necessary action to :-

- i) The C.E.O., KMDA.
- ii) The Secretary, KMDA.
- iii) The Chief Engineer, GAP Sector, KMDA, In-Charge-of CLC Works.
- iv) The Deputy Secretary, Public Relation Cell, KMDA along with 4(four) copies of this NIT for timely Publication in leading News Papers as per existing tendering norms and for display this NIT in KMDA Web Site.
- v) The Chief Engineer , P&M Sector ,KMDA
- vi) The Chief Engineer, R&B/PM&C(Design-Vetting)/E&AM/WS/E&M Sector, KMDA
- vii) The Director of Finance, KMDA.
- viii) The Accounts Officer. Housing Sector, KMDA.
- ix) The Executive Engineer, Housing (RE Division-II), Housing Sector, KMDA.
- x) The Head Estimator, Circle-IV, Housing Sector, KMDA.
- xi) The Notice Board, Circle-IV, Housing Sector, KMDA.

**Superintending Engineer
Circle-IV, Housing (RE) Sector
K.M.D.A**

**OFFICE OF THE SUPERINTENDING ENGINEER
CIRCLE-IV, HOUSING SECTOR, KMDA.
UNNAYAN BHAVAN, 2ND FLOOR, 'L' BLOCK
SALT LAKE CITY, KOLKATA -700 091.**

MEMO NO:- 13/KMDA/HOUSING/SE/C-IV/W-3/2025-26

Date:- 13.05.2025

DETAILS NOTICE INVITING e-QUOTATION

e-NIQ No.- KMDA/CIVIL/HOUSING/SE/C-IV/05 (2nd call) of 2025-26, Date. -13.05.2025

- 1) Invitation:- Superintending Engineer, Circle-IV, Housing (RE) Sector, KMDA** invites online e- tender from reliable, resourceful, bonafide and experienced firms/companies/individual contractors/Joint Ventures/Consortium, who have successfully completed/ongoing the similar natureof works like **Preparation of Detailed Reports for Online Submission of Environmental Clearance Compliance Report (ECCR) on Respective Portal** within the last 05(five) years prior to the date of issue of this NIT in any Govt./ Semi-Govt./Govt./Undertakings/Autonomous Bodies(constituted under the State/Central statute)/ Statutory Bodies and Local Bodies or any from Reputed Public Sector is eligible for the under mentioned works :-

Sl. No.	Name of Work	Quoted Amount	Earnest Money	Time of Completion
i	Conducting on site Testing & Monitoring of different Environmental Parameters and Preparation of Detailed Reports as Environmental Clearance Compliance Reports (ECCR) for Online Submission on Respective Portal for 03 (three) nos. of Projects bi-annually for a total period of 05 (five) Years Tenure undertaken at Calcutta Leather Complex (CLC), Bantala, 24 Parganas (South)"(2nd call)	Rate to be Quoted	Rs. 50,000/-	60 (Sixty) months

Note: - Rate to be quoted including GST, CESS and any other Govt. statutory taxes as applicable.

- 1.1.** With a view to inviting bids for conducting on site testing & monitoring of different environmental parameters and preparation of detailed reports as environmental clearance compliance reports (ECCR) for Online Submission on Respective Portal for 03 (three) nos. of Projects bi-annually for a total period of 05 (five) Years Tenure undertaken at Calcutta Leather Complex (CLC), Bantala, KMDA has decided to engage a suitable Technical Consultant to conduct a the above stated work as per the detailed scope of work.
- 1.2.** The KMDA invites quotation from interested firms for selection of a Technical Consultant (the “Consultant”) who shall prepare environmental clearance compliance reports (ECCR) bi-annually for 03 (three) nos of the Project.
- 1.3.**

1.3 . Time Schedule for Downloading, Uploading and Opening of quotation Documents:-		
a)	Date of uploading of N.I.Q. & other Documents (online) (Publishing Date).	26.05.2025
b)	Documents download start date (Online).	Date: 26.05.2025 Time: 17:30hrs.
c)	Date of site visit	Date: 29.05.2025 Time: 14:30hrs.
d)	Seek Clarification start date (Online/Off Line).	Date: 26.05.2025 Time: 17:30hrs.
e)	Seek Clarification end date (Online/Off line).	Date: 02.06.2025 Time: 14:00hrs.
f)	Pre Bid Meeting Date.	Date: 02.06.2025 Time: 15:00hrs.
g)	Reply Date & Time of Pre-bid Queries.	Date: 04.06.2025 Time: 17:00hrs.
h)	Documents download end date (Online).	Date: -18.06.2025 Time: 15:00 hrs.
i)	Online Bid Submission Start Date & Time	Date: 26.05.2025 Time: 17:30hrs.
j)	Online Bid Submission Last Date & Time	Date: -18.06.2025 Time: 15:00hrs..
k)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	Date: 20.06.2025 Time: 15:30 hrs.

1.4. DUE DILIGENCE BY BIDDERS

Bidders are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Quotation by paying a visit to the project site and office of the Kolkata Metropolitan Development Authority (KMDA), sending written queries to KMDA.

1.5. DOWNLOADING OF QUOTATION DOCUMENT

QUOTATION document can be downloaded from the Official Website of the KMDA. Intending bidder may download the quotation documents from <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

1.6. EMD (EARNEST MONEY DEPOSIT)

EMD (Earnest Money Deposit) Shall be deposited through online only as per requirement of the system.

1.7. VALIDITY OF THE BID

The Bid shall be valid for a period of 180 days from the last date of submission.

1.8. BRIEF DESCRIPTION OF THE SELECTION PROCESS

The KMDA has adopted a Single stage two-envelope selection process (collectively the “Selection Process”) for evaluating the Quotations comprising technical and financial bids to be submitted through portal. In the first stage, a technical evaluation will be carried out as specified in NIQ, Based on this technical evaluation, a list of short-listed Bidders shall be prepared as specified in NIQ, In the second stage, a financial evaluation will be carried out as specified in NIQ, Quotations will finally be ranked according to their combined technical and financial scores as specified in NIQ.

- 1.9.** All payments to the Consultant shall be made in INR in accordance with the provisions of this NIQ. The Consultant may convert INR into any foreign currency as per Applicable Laws and the exchange risk, if any, shall be borne by the Consultant.

1.10. COMMUNICATIONS

All communications should be addressed

To,

The Superintending Engineer,

CIRCLE-IV, HOUSING SECTOR, KMDA.

UNNAYAN BHAVAN, 2ND FLOOR, 'L' BLOCK

SALT LAKE CITY, KOLKATA -700 091,

Email: rekmda.ce@gmail.com

Phone: +918617738549.

2. INSTRUCTIONS TO BIDDERS

Detailed description of the objectives, scope of services, Deliverables and other requirements relating to this Consultancy are specified in this NIQ. The Bidder shall be a Sole Firm/Single entity and, the manner in which the Quotation is required to be submitted, evaluated and accepted is explained in this NIQ.

- 2.1.** Bidders are informed that the selection of Technical Consultant shall be on the basis of an evaluation by the KMDA through the Selection Process specified in this NIQ. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that the KMDA’s decisions are without any right of appeal whatsoever.

- 2.2. The Bidder shall submit its Quotation in the form and manner specified in NIQ. The Technical proposal shall be submitted ONLINE in the form at Appendix-I and the Financial Proposal shall be submitted online only. Upon selection, the Bidder shall be required to enter into an agreement with the KMDA in the form specified in NIQ.

2.3. **CONDITIONS OF ELIGIBILITY OF BIDDERS:**

Bidders must read carefully the minimum conditions of eligibility (the “**Conditions of Eligibility**”) provided here in. Quotations of only those Bidders who satisfy the Conditions of Eligibility will be considered for evaluation.

To be eligible for evaluation of its Bid, the Bidder shall fulfill the following:

TECHNICAL CAPACITY: The Bidder shall have, over the past 5 (Five) years of preceding the works, has completed a minimum of 01 (One) Eligible Assignments as mentioned in sl. no 1 of NIQ. The technical experience mentioned herein is the minimum eligibility criteria for completed projects for any Bidder. However, ongoing projects will be considered for evaluation only if the Bidder has received 70% of the professional fees /assignment value for the project. All the assignments shall be furnished in the mentioned **Appendix-I (Form-8 &10)**

List of Key Personals

Sl. No	Staff Position	Qualification	Minimum Experience in years
1	Team Leader cum Waste Water Expert (Full time)	<i>Post-graduation in Civil / Mechanical / Chemical Engineering</i>	07 year
2	Deputy Team Leader	<i>Graduation in Civil/Mechanical/Chemical Engineering</i>	06 year
3	Process Engineer	<i>Post-graduation in Environmental Engineering,/Water Resources / Hydraulics Engineering</i>	05 year
4	Electrical , Mechanical & Instrumentation Engineer	<i>Graduation in Electrical/ Mechanical /Instrumentation Engineering</i>	05 year
5	Civil &Structural Engineer	<i>Post-Graduation in Civil/Structural Engineering</i>	05 year
6	Sewerage Network Expert	<i>Graduation in Civil Engineering</i>	05 year
7	Lead Surveyor	<i>Diploma in Civil Engineering/Survey</i>	03 year

- i. **FINANCIAL CAPACITY:** The bidder should have minimum average annual turnover of RS. 10,00,000/- (Ten lakh) during three consecutive financial year within last 5 (five) years ending on 31.03.2024. (Relevant documents shall be uploaded by the bidder through Tender Portal (www.wbtenders.gov.in) for checking the eligibility)

a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs, ending on 31.03.2025)
- ii. Audited Balance Sheet (For last 3yrs, ending on 31.03.2025)
- iii. Valid PAN issued by the IT Deptt. , Govt. of India.
- iv. Latest Professional Tax Paid Challan as per enrollment rate slab& P-TAX Enrollment Certificate.

- v. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- vi. Latest Valid Trade License.
- vii. Scanned Copy of original document of one affidavit before Notary will have to be submitted as per (Annexure-I)&Declaration by the tenderer as per prescribed format (Annexure-II).
- viii. Employees PF and ESI.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

c) Earnest Money :- The initial Earnest Money shall be of Rs. 50,000/- (Rupees fifty thousand) only, shall be deposited through online as per the system in the tender portal i.e (www.wbtenders.gov.in) in the respective field, failing which the tender shall be rejected. The successful tenderer shall have to submit an additional amount against Earnest Money @ 2% of the awarded tender value if that exceed already deposited EMD the balance amount will be deposited in the form of Demand Draft drawn in favour of "Housing Sector KMDA" of a scheduled Indian Bank on Kolkata.

2.4. Security Deposit :- Along with the initial Earnest Money (2% of quoted amount) an additional amount of 8% (eight percent) will be deduct from the each and every running bill in the form of **SECURITY DEPOSIT** to meet up 10% and it will be retained by the department for a period of 03(three) months after successful completion of the work.

2.5. Any entity which has been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of Quotation, would not be eligible to submit a Quotation either by itself or through its Associate.

2.6. Bidder should have, during the last three years, neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitrator or judicial authority or a judicial pronouncement or arbitration award against the Bidder or its Associate, nor been expelled from any project or agreement nor have had any agreement terminated for breach by such Bidder or its Associate.

2.7. While submitting a Quotation, the Bidder should attach clearly marked and referenced continuation sheets in the event that the space provided in the specified forms in the Appendices is insufficient. Alternatively, Bidders may form at the specified forms making do provision for incorporation of the requested information.

2.8. CONFLICT OF INTEREST:

2.10.1 A Bidder shall not have a conflict of interest that may affect the Selection Process or the Consultancy (the "Conflict of Interest"). Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the KMDA shall forfeit and appropriate the EMD as mutually agreed genuine pre-estimated compensation and damages payable to the KMDA for, inter alia, the time, cost and effort of the KMDA including consideration of such Bidder's Quotation, without prejudice to any other right or remedy that may be available to the KMDA hereunder or otherwise.

2.10.2 The KMDA requires that the Consultant provides professional, objective, and impartial advice and at all times hold the KMDA's interest paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The Consultant shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other clients, or that may place it in a position of not being able to carry out the assignment in the best interests of the KMDA.

2.9. COST OF QUOTATION

The Bidders shall be responsible for all of the costs associated with the preparation of their Quotations and their participation in the Selection Process including subsequent negotiation, visits to the KMDA, Project site etc. The KMDA will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

2.10. SITE VISIT AND VERIFICATION OF INFORMATION

Bidders are encouraged to submit their respective Quotations after visiting the Project site and ascertaining for themselves the site conditions, traffic, location, surroundings, climate, access to the site, availability of drawings and other data with the KMDA, Applicable Laws and regulations or any other matter considered relevant by them. Visits shall be organized for the benefit of prospective Bidders on dates, time and venue.

2.11. ACKNOWLEDGEMENT BY BIDDER

It shall be deemed that by submitting the Quotation, the Bidder has:

- (a) made a complete and careful examination of the NIQ;
- (b) Received all relevant information requested from the KMDA;
- (c) Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the NIQ or furnished by or on behalf of the KMDA or relating to any of the matters referred to in NIQ.
- (d) Satisfied itself about all matters, things and information, including matters referred to in NIQ herein above, necessary and required for submitting an informed Quotation and performance of all of its obligations there under;
- (e) Acknowledged that it does not have a Conflict of Interest; and
- (f) Agreed to be bound by the undertaking provided by it underhand in terms hereof.

The KMDA shall not be liable for any omission, mistake or error on the part of the Bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to NIQ or the Selection Process, including any error or mistake therein or in any information or data given by the KMDA.

2.12. RIGHT TO REJECT ANY OR ALL QUOTATIONS:

Notwithstanding anything contained in this NIQ, the KMDA reserves the right to accept or reject any Quotation and to annul the Selection Process and reject all Quotations, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

Without prejudice to the generality, the KMDA reserves the right to reject any Quotation if:

- i. At any time, a material misrepresentations made or discovered, or
- ii. The Bidder does not provide, within the time specified by the KMDA, the supplemental information sought by the KMDA for evaluation of the Quotation.

Misrepresentation/ improper response by the Bidder may lead to the disqualification of the Bidder. If such disqualification / rejection occurs after the Quotations have been opened and the highest ranking Bidder gets disqualified / rejected, then the KMDA reserves the right to consider the next best Bidder, or take any other measure as may be deemed fit in the sole discretion of the KMDA, including annulment of the Selection Process.

2.13. CLARIFICATIONS

The KMDA shall endeavor to respond to the queries within the period specified therein but not later than the date specified.

The KMDA reserves the right not to respond to any questions or provide any clarifications, in its sole discretion, and nothing shall be construed as obliging the KMDA to respond to any question or to provide any clarification.

2.14. AMENDMENT OF NIQ

At any time prior to the deadline for submission of Quotation, the KMDA may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the NIQ document by the issuance of Addendum / Amendment / Corrigendum and posting it on the Official Website.

In order to afford the Bidders a reasonable time for taking an amendment into account, or for any other reason, the KMDA may, in its sole discretion, extend the Quotation Due Date.

PREPARATION AND SUBMISSION OF QUOTATION

2.15. LANGUAGE

The Quotation with all accompanying documents (the “**Documents**”) and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this NIQ. No supporting document or printed literature shall be submitted with the Quotation unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the Quotation, the translation in English shall prevail.

- 2.16. Pre-qualification / Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under.
- 2.17. The financial Bid of the prospective bidder will be opened only if the bidder qualifies in the Technical Bid. The decision of the Bid Inviting Authority will be final and binding to all challenge against such decision will not be entertained.
- 2.18. Bid Forms provided in Appendix-I shall have to be uploaded by each bidder at the time of Bid through online.
- 2.19. Any Consultant willing to take part in the process of e-tendering will have to be enrolled and registered with the Govt. e-Procurement system, through login onto <https://wbtenders.gov.in> the Consultant is to click on the link (Online Bidder Enrolment) for e-tendering site.
- 2.20. Each Consultant is required to obtain Digital Signature Certificate (DSC) for submission of quotations, from the approved service provider of the Controller of Certifying Authority, Govt. of India on payment of requisite amount. The Consultant can search the quotation and download NIQ and other quotation documents electronically from computer once he/she logs onto the website <https://wbtenders.gov.in>. This is the only mode of collection of the quotation documents. A prospective Bidder shall be allowed to participate in the job either in the capacity of the individual or as a partner of a firm. If found to have applied several in single job all his applications will be rejected for that job. The Consultant can search & download NIQ documents electronically from computer once he /she logs to the website using the Digital Signature Certificate. This is the only mode of collection of the NIQ Documents.
- 2.21. Quotations are to be submitted through online to the website stated in two folders at a time for each work; one is technical Bid and another financial bid before the prescribed date and time using the Digital Signature Certificate.
- 2.22. Technical Bid: Technical bid contain scanned copies of the following further in two folders.

CRITERIA FOR EVALUATION

3.1 EVALUATION OF TECHNICAL BIDS

3.

3.1.

3.1.1. In the first stage, the Technical Bid will be evaluated on the basis of Bidders experience, its understanding of TOR, proposed methodology and Work Plan, and the experience of Key Personnel. Only those Bidders whose Technical bids get a score of **60 (Sixty)** marks or more out of 100 (one Hundred) shall qualify for further consideration.

3.1.2. Each Key Personnel must score a minimum of 60% (sixty per cent) marks except as provided herein.

The bidders should have the credentials as detailed below:

The Technical Bids will be evaluated based on the criteria indicated in the following sections. The bidders should have satisfactorily completed the works as mentioned below during the last day of the Bid submission in which bids are invited.

A. The Technical scoring point Distribution

The technical evaluation shall be based on the following point distribution:

Sl. No.	Description	MaximumPoint
1	Evaluation Criteria for Assessment of Relevant Experience of the Firm	24
2	Adequacy of approach, work plan and methodology	25
3	Relevant experience of proposed Key Personnel	45
4	Survey & flow measurement instrument/equipment and Software are proposed to be used.	6
Total Point:		100

A.1. Breakup of Evaluation Criteria for Assessment of Relevant Experience of the Firm:

Sl. No.	Description	Max. Points	Remarks
Interpolation may be made for intermediate duty.			
i	Year of Establishment of the Firm/ company	6	Submit Relevant Documents
	< 5 years	0	
	5 to 10 years	4	
	> 10 years	6	
ii.	Individual Firm's Average Annual Turnover (last three years)	6	Attested copy of the Audited Balance Sheet is to be submitted
	Average Annual Turnover of last 3 years <10 lakhs	0	
	Average Annual Turnover of last 3 years = 10 to 15 lakhs	4	
	Average Annual Turnover of last 3 years = above 30 lakhs	6	
iii.	Experience for preparation of Environmental Clearance Compliance Reports (ECCR) for project in the last 10 years.	12	Copies of work, order, completion certificates etc.
	2 similar project completed	4	
	3 -4 similar projects completed	8	
	more than 4 similar projects completed	12	
	TOTAL	24	

A.2 Breakup for Adequacy of Approach, Work Plan and Methodology:

Sl. No.	Work to be Done	Max. Points
i.	Submission of Site visit report with GPS tagged Photograph	10

ii.	Submission of Work Plan with Bar chart (activities should be considered according to the Proposed methodology)	15
	Total	25

A.3 Breakup of relevant experience of proposed Key Personnel

Sl. No	Staff Position	Marks Distribution	Points Distribution
1	Team Leader cum Waste Water Expert <i>Post-graduation in Civil / Mechanical / Chemical Engineering</i>	8	a) Experience: 4 Marks Less than 7 years: 0 7 to 10 years: 3 Above 10 years: 4 b) Similar nature of jobs experience: 4 Marks 2 assignment 2 More than 2 assignment 4
2	Deputy Team Leader <i>Graduation in Civil/Mechanical/Chemical Engineering</i>	7	a) Experience: 4 Marks Less than 6 years: 0 6 to 8 years:- 3 Above 8 years:- 4 b) Similar nature of jobs experience: :3 Marks 2 assignment 1.5 More than 2 assignment 3
3	Process Engineer <i>Post-graduation in Environmental Engineering, /Water Resources / Hydraulics Engineering</i>	7	a) Experience: 4 Marks Less than 5 years: 0 5 to 7 years: 3 Above 7 years: 4 b) Similar nature of jobs experience: :3 Marks 2 assignment:- 1.5 More than 2 assignment:- 3
4	Electrical , Mechanical & Instrumentation Engineer <i>Graduation in Electrical/ Mechanical /Instrumentation Engineering</i>	6	a) Experience: 3 Marks Less than 5 years: 0 5 to 7 years: 2 Above 7 years: 3 b) Similar nature of jobs experience: :3 Marks 2 assignment:- 1.5 More than 2 assignment:- 3
5	Civil & Structural Engineer <i>Post-Graduation in Civil/Structural Engineering</i>	7	a) Experience: 4 Marks Less than 5 years: 0 5 to 7 years: 3 Above 7 years: 4 b) Similar nature of jobs experience: : 3 Marks 2 assignment:- 1.5 More than 2 assignment:- 3

6	Sewerage Network Expert <i>Graduation in Civil Engineering</i>	6	a) Experience: 3 Marks Less than 5 years: 0 5 to 7 years: 2 Above 7 years: 3 b) Similar nature of jobs experience: :3 Marks 2 assignment:- 1.5 More than 2 assignment:- 3
7	Lead Surveyor <i>Diploma in Civil Engineering/Survey</i>	4	a) Experience: 2 Marks Less than 3 years: 0 3 to 5 years: 1.5 Above 5 years: 2 b) Similar nature of jobs experience: :2 Marks 2 assignment:- 1.5 More than 2 assignment:- 2
	Total	45	

NB:-Copy of relevant qualification certificate of key personnel, Experience Letter, work order of projects associated with the work.

A.4 Survey & flow measurement instrument/equipment and Software are proposed to be used

Sr. No.	Description	MaximumPoints
i.	<i>Available Survey instrument and flow measurement instrument (Total station, DGPS etc)</i>	6
	Total	6

NB:-*In the case of outsourcing of survey and testing activities: proof of tie up (MOU) with vendors for outsourcing of survey & testing facility must be submitted before signing agreement.*

3.1.3. ELIGIBLE ASSIGNMENTS

A. Eligible Technical Consultancy Assignments:

For the purposes of determining Conditions of Eligibility and for evaluating the Proposals under this NIQ, Environmental Clearance Compliance Reports (ECCR)/Owner's Engineer/ technical consultancy assignments for the following projects shall be deemed as eligible assignments (the "Eligible Technical Assignments") as per sl. no1 of NIQ.

3.2 Local Office

On entrustment of work, with in a week's time the consultant shall open a local office (if not existing already) at Kolkata by Team Leader. The office must be equipped with all necessary office equipment. All the quarries raised by the Department during the preparation and scrutiny of DPRs, shall be attended by the Consultants forthwith. If needed, the Team Leader / Deputy Team Leader must attend office of the KMDA and all other related offices at their own cost.

3.3 EVALUATION OF FINANCIAL BID

3.3.1 In the second stage, the financial evaluation will be carried out as per this Clause3.3. Each Financial bid will be assigned a financial score (S_f).

3.3.2 For financial evaluation, the total cost indicated in the Financial bid, including Manpower Cost, additional Costs, GST, and etc. all in online only.

3.3.3 The KMDA will determine whether the financial bids are complete, unqualified and unconditional. The cost indicated in the financial bid shall be deemed as final and reflecting the total cost of services. Omissions, if any, in costing any item shall not entitle the firm to be compensated and the liability to fulfill its obligations within the total quoted price shall be that of the Consultant. The lowest Financial Bid (F_w) will be given a financial score (S_f) of 100 points. The financial scores of other Bids will be computed as follows:

$$S_f = 100 \times F_w / F$$

(F = amount of Financial Bid)

3.4 COMBINED AND FINAL EVALUATION

3.4.1 Similar to the ranking of Financial Bid, for calculating the final Technical Score (S_t), proposals with highest technical marks will be given a score 100 marks (T_w). The Technical Score (S_t) for other bids will be computed as follows:

$$S_t = 100 \times T / T_w$$

3.4.2 Proposals will finally be ranked according to their combined technical (S_t) and financial (S_f) scores as follows:

$$S = S_t \times T_w + S_f \times F_w$$

Where S is the combined score, and T_w and F_w are assigned to Technical Proposal and Financial Proposal, which shall be 0.70 and 0.30 respectively.

3.4.3 The Selected Bidder shall be the first ranked Bidder (having the highest combined score). The second ranked Bidder shall be kept in reserve and may be invited for negotiations in case the first ranked Bidder withdraws, or fails to comply with the specified requirements.

4. FRAUD AND CORRUPT PRACTICES

4.1 The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this NIQ, the KMDA shall reject a Quotation without being liable in any manner what so ever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the “**Prohibited Practices**”) in the Selection Process. In such an event, the KMDA shall, without prejudice to its any other rights or remedies, forfeit and appropriate the EMD or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the KMDA for, *inter, alia*, time, cost and effort of the KMDA, in regard to the NIQ, including consideration and evaluation of such Bidder’s Quotation.

4.2 Without prejudice to the rights of the KMDA under Clause 4.1 herein above and the rights and remedies which the KMDA may have under the LOA or the Agreement, if an Bidder or Consultant, as the case may be, is found by the KMDA to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOA or the execution of the Agreement, such Bidder or Consultant shall not be eligible to participate in any tender or NIQ issued by the KMDA during a period of 1 (one) years from the date such Bidder or Consultant, as the case may be, is found by the KMDA to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.

4.3 For the purposes of this Section, the following terms shall have the meaning here in after respectively assigned to them:

- (a) **“CORRUPT PRACTICE”** means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner what so ever, directly or indirectly, any official of the KMDA who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOA or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the KMDA, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or (ii) save as provided herein, engaging in any manner what so ever, whether during the Selection Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical Consultant / adviser of the KMDA in relation to any matter concerning the Project;
- (b) **“FRAUDULENT PRACTICE”** means a misrepresentation or omission of fact or disclosure of incomplete facts, in order to influence the Selection Process;
- (c) **“COERCIVE PRACTICE”** means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person’s participation or action in the Selection Process;
- (d) **“UNDESIRABLE PRACTICE”** means (i) establishing contact with any person connected with or employed or engaged by the KMDA with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and
- (e) **“RESTRICTIVE PRACTICE”** means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

5. Force Majeure:

(1) For the purpose of this contract, “Force Majeure” means an event which is beyond the reasonable control of a party, and which makes a party’s performance of its obligations hereunder impossible or so impractical as reasonable to be considered impossible in the circumstances, and includes but is not limited to war, riots, civil disorder, earthquake, fire explosion, storm, flood or other weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

(2) Force Majeure shall not include:

- i. any event which is caused by the negligence or intentional action of a party or such party’s sub-consultants or agents or employees, nor
- ii. any event which a diligent party could reasonably have been expected to both (a) take into account at the time of the conclusion of this contract and (b) avoid or overcome in the carrying out of its obligations hereunder.
- iii. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.
- iv. No Breach of Contract: The failure of a party to fulfill any of its obligations hereunder shall not be considered to be a breach of or default under this contract in so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable alternative measure, all with the objective of carrying out the terms and conditions of this contract.
- v. Measures to be taken:
 - a. A Party affected by an event of Force Majeure shall take all reasonable measures to remove such party’s inability to fulfill its obligations hereunder with a minimum of delay.

b. A Party affected by an event of Force Majeure shall notify the other party of such event as soon as possible and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and case of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.

c. The parties shall take all reasonable measures to minimize the consequences of an event of Force Majeure.

d. Extension of time: Any period within a party shall, pursuant to this contract, complete any action or task shall be extended for a period equal to the time during which such party was unable to perform such action as a result of Force Majeure

6. MISCELLANEOUS

6.1 The Selection Process shall be governed by, and construed in accordance with, the laws of West Bengal and the Courts in the State in which the KMDA has its headquarters shall have exclusive jurisdiction overall disputes arising under, pursuant to and/or in connection with the Selection Process.

6.2 The KMDA, in its sole discretion and without incurring any obligation or liability reserves the right, at any time, to:

- a) Suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto;
- b) Consult with any Bidder in order to receive clarification or further information;
- c) Retain any information and/or evidence submitted to the KMDA by, on behalf of and / or in relation to any Bidder; and / or
- d) Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Bidder.

6.3 It shall be deemed that by submitting the Quotation, the Bidder agrees and releases the KMDA, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations here under, pursuant there to and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.

6.4 All documents and other information supplied by the KMDA or submitted by a Bidder shall remain or become, as the case may be, the property of the KMDA. The KMDA will not return any submissions made here under. Bidders are required to treat all such documents and information as strictly confidential.

6.5 The KMDA reserves the right to make inquiries with any of the client's listed by the Bidders in their previous experience record.

6.6 The selected bidder is too provided for insurance cover by taking an adjacent and suitable policy so as to indemnify KMDA against any damage of buildings property / limb or life of person which may occur during the execution of the contract. The cost thus involved, is to be included in the rate to be quoted by the contractor. No claim on this account for extra payment for compensation shall be entertained..

6.7 During an assignment, if staff substitution is necessary (for example, because of ill health or because a staff member proves to be unsuitable, or the member is no longer working with the consultant), the consultant shall submit a propose other staff ,advising therein the name of the replacement staff of equivalent or higher qualifications duly supported by his CV, for approval by the Engaging Department

6.8 **Penalty for suppression / distortion of facts:** If any document/statement/information submitted by any bidder in the tender is found to be false, the Tender Inviting Authority (TIA) will take legal action against the bidder including forfeiture of Earnest Money Deposit (EMD). Debarment for the bidders for suppression and distortion of materialistic facts will be guided by the orders 547-W(C)/1M-387/15 dt.16.11.2015, 724-W(C)/1M-953/19 dt.19.12.2019 and as per decision of the debarment committee of KMDA. Technical Bid shall be treated as non responsive if anything adverse has come to the notice of the tender inviting authority against the Firm/Agency/ bidder so far as his performance within the jurisdiction of the concerned circle. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

For detail information please visit <https://wbtenders.gov.in> & <https://kmda.wb.gov.in>.

Superintending Engineer
Circle-IV, Housing (RE) Sector
K.M.D.A

MEMO NO: 13/1(15)/KMDA/HOUSING/SE/C-IV/W-3/2025-26,

Date:- 13.05.2025

Copy forwarded for information and necessary action to :-

- i) The C.E.O., KMDA.
- ii) The Secretary, KMDA.
- iii) The Chief Engineer, GAP Sector, KMDA, In-Charge of CLC Works.
- iv) The Deputy Secretary, Public Relation Cell, KMDA along with 4(four) copies of this NIT for timely Publication in leading News Papers as per existing tendering norms and for display this NIT in KMDA Web Site.
- v) The Chief Engineer, P&M Sector, KMDA
- vi) The Chief Engineer, R&B/PM&C(Design-Vetting)/E&AM/WS/E&M Sector, KMDA
- vii) The Director of Finance, KMDA.
- viii) The Accounts Officer. Housing Sector, KMDA.
- ix) The Executive Engineer, Housing (RE Division-II), Housing Sector, KMDA.
- x) The Head Estimator, Circle-IV, Housing Sector, KMDA.
- xi) The Notice Board, Circle-IV, Housing Sector, KMDA.

Superintending Engineer
Circle-IV, Housing (RE) Sector
K.M.D.A

