

**OFFICE OF THE EXECUTIVE ENGINEER  
MECHANICAL DIVISION-I. E-M SECTOR. KMDA  
59-NAZRUL PARK. ASHIWINI NAGAR. KOLKATA-700159.  
Email ID: [debasisupd.kmda@gmail.com](mailto:debasisupd.kmda@gmail.com)**

**Abridged e-Quotation Notice No:  
KMDA/E-M/EE/MD-I/NIQ No.- 06 of 2025-26 Dated: 30.01.2026**

Executive Engineer, Mechanical Division- I, E-M Sector for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online Quotation for the work as mentioned below from the eligible Agencies. All necessary information for participation in the Quotation is stated in the Detailed e-Quotation Notice.

Sl. No.	Description of work	Estimated Amount (Rs.)	Earnest Money Deposit (Rs.)	Time of completion
1.	Replacement of 1 no. ABB make Soft Starter and allied works at Clear Water Pumping Station under Panihati Municipal Area.  Chargeable Head: 131/O&M	Rate to be Quoted	12,300.00	15  Days.

An online request for participating in the Quotation is **From 09.02.2026, 14.00hours to 17.02.2026 upto 14.00 hours**. Further details may be had from the detailed NIQ at the office of the undersigned or from the KMDA web site:

- [www.wbtenders.gov.in](http://www.wbtenders.gov.in) OR [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in)

Executive Engineer  
Mechanical Division- I,  
E-M Sector, KMDA

Copy forwarded to:

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2. The Chief Engineer In-Charge, E-M Sector, KMDA
3. The Superintending Engineer, MC- I, E-M Sector, KMDA
4. The Superintending Engineer, MC-II, E-M Sector, KMDA
5. The Deputy Secretary (PR), KMDA - With the request to publish the tender notice to the four (two of which must be in English) leading dailies of national importance and in KMDA & GOWB web-site. The Copy of the requisite approval is enclosed.
- 6-9. The Executive Engineer, MD-II/III/IV/V, E-M Sector, KMDA
10. The PS to CEO, KMDA
11. The A.C.F.A., E-M Sector, KMDA.
12. Notice Board.

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**Detailed e-Quotation Notice No:  
KMDA/E-M/EE/MD-I/NIQ No.- 06 of 2025-26 Dated: 30.01.2026**

Executive Engineer, Mechanical Division- I, E-M Sector for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online Quotation for the following work from the eligible agencies. All necessary information for participation in the Quotation are mentioned in detail below.

<b><u>Sl no.</u></b>	<b><u>Items for consideration</u></b>	<b><u>Information</u></b>
1.1	<b>Name of Works</b>	: Replacement of 1 no. ABB make Soft Starter and allied works at Clear Water Pumping Station under Panihati Municipal Area.
1.2	<b>Name &amp; Address of the Quotation Inviting authority</b>	: Executive Engineer, Mechanical Division-I, E-M Sector, KMDA, 59Nazrul Park, Ashwini Nagar, Kol-159.
1.3	<b>Name &amp; Address of the Executing Office.</b>	: Executive Engineer, Mechanical Division-I, E-M Sector, KMDA, 59Nazrul Park, Ashwini Nagar, Kol-159.
1.4	<b>Firm (s) / Contractor(s) eligible to submit Quotation</b>	: Any agency willing to take part in the e-Quotation process <b>will have to be enrolled</b> and registered with the Govt. e- procurement system, through logging on to <a href="http://wbtenders.gov.in">http://wbtenders.gov.in</a> and to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of Quotations from the approved service provider of the NIC.
1.5	<b>Estimated Value of work</b>	: Rate to be quoted
1.6	<b>Earnest Money Deposit</b>	: Rs. 12,300.00
1.7	<b>Time of Completion</b>	: 15 Days.
1.8	<b>Collection of Quotation documents</b>	The agency can search and download NIQ and Quotation documents electronically from computer once he logs on to website using the DSC. This is the only mode of collection of Quotation documents.
1.9	<b>Submission of Quotations</b>	: Quotations are to be submitted online through website in two folders at a time for each work one

is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats)

- 1.10 Date & time limit for request of Quotation (online) : From 09.02.2026, 14.00hours to 17.02.2026 upto 14.00 hours.**
- 1.11 Date & time limit for submission of Quotation (online) : From 09.02.2026, 14.00hours to 17.02.2026 upto 14.00 hours.**
- 1.12 Date & time for opening of Technical Bid (online) : 19.02.2026 at 15.00 hours**
- 1.13 Financial Bid Opening Date & time (opening) : To be notified latter.**

## **2.0.Submission of Quotations :**

2.1 Quotations are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

### **2.2 Technical Proposal (PART-I)**

The Technical should contain scanned copies and / or declarations in the following standardized format in further to covers (Folders).

- a) Technical files (**Statutory covers**)
- i. NIQ and Addendum or Corrigendum if any.
  - ii. Tender Form No. 1.
  - iii. Declaration as per Annexure.
  - iv. Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bid to persons other than the applicant must be uploaded.
  - v. Scan Copy of Bank Challan.
  - vi. Credential :- Quotationers **(a)** having successfully completed similar nature of job value not less than 40 % of the quoted rate in one single contract during 5 (five) years prior to the date of this Quotation notice **or (b)** having successfully completed similar nature of job value not less than 30 % of the quoted rate in each of two separate contract during 5 (five) years prior to the date of this Quotation notice **or (c)** intending Quotationers should produce credential of one single running work on similar nature of job which has been completed to the extent of 80 % or more and value not less than 40 % of the quoted rate and each under any Govt./Govt. undertaking /Autonomous Body/Local Body. In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. Quotationer. Certificate by the said department in favour of the bidder is only acceptable.
  - vii. Valid Electrical Contractor's License, valid supervisory certificate (SSC Part No. 1, 2, 4, 5, 7B, 11, 12) where it applicable considering the site and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract. **Declaration of appointment shall be uploaded.**

**N.B-After opening of the financial Bid, if it is found that the submitted credential is not in line with the pre-requisite of Quotation then the particular bid will be summarily rejected/cancelled.**

- b) My Documents (**Non- statutory cover**) containing:
- (i) The firm shall have valid and / or renewed trade license.
  - (ii) The intending Quotationer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
  - (iii) The firm shall have Valid GST Registration with Certificate.
  - (iv) The firm shall have valid PAN issued by GOI with IT (last A.Y) Return.
  - (v) The Firm shall have valid EPF and ESI registration certificate.
  - (vi) The Firm shall have Audited Balance Sheet for Last Three financial years, as applicable.
  - (vii) A declaration on non-judicial stamp paper stating that the documents submitted / furnished by him are true and genuine to the best of his knowledge and belief. In case any fraudulent activities are observed and or detected, he shall be solely responsible for such activities . He shall also declare that whether his firm has been debarred in recent past from any sort of Quotationing in any department or punished in any form.
  - (viii) Notarial declaration (as per ANNEXURE –‘A’) of penalty/debarment etc. faced by the bidder under any Govt./Semi Govt./Autonomous Body/Institution etc.
  - (ix) The work completion certificate (Credential) must specify detailed nature of job completed, Quotation value of job, date of commencement of work and the date of completion of work and Final Bill value.
  - (x) Bank solvency/ credit worthiness certificate not less than 50% of the tendered value from any bank, issued within last one year.
  - (xi) In case of Running work, only those Quotationers who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the Quotation. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, Quotation value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.
  - (xii) Partnership firms should submit a copy of the Partnership deed along with the Part A of the Quotation Documents otherwise the application may not be considered.  
**No Joint Venture Company / Consortium / Association are allowed to participating in this Quotation.**

### **3.0 Financial Proposal-(PART-II)**

The financial proposal should contain the following documents in two cover (Folder) i.e.

- (i) Bill of quantities (BOQ) the contractor is to offer the rate (Percentage above/ below) online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

### **4.0 Earnest Money Deposit:**

In addition to the complete set of tender documents as mentioned here in before, the quotationer shall have to deposit an initial earnest money of ₹12,300.00 to be deposited at the time of Bidding through online. The balance amount of earnest money [Total 2 % (two percent) of E.M.D. of the value of quoted amount – ₹12,300.00] will have to be submitted to the department within 10 working days by the L1 (lowest) bidder only after issuance of L.O.I. through online, failing which the initial E.M.D. will be forfeited. The Work order will be issued only after receiving the balance E.M. amount. Please note that submission of tender without earnest money will be treated as non-responsive.

The initial earnest money shall be deposited with the tender/ offer as per online e-procurement requirement in favor of KMDA payable at Kolkata.

#### **5.0. Security Deposit :**

The successful tenderer shall have to provide for as security for the work an amount in terms of clause no. 1 of the printed tender form.

An amount at the rate of 10% of the work /supply will be recovered from the progressive running bills. This is inclusive of the initial security deposit already deposited with the Department at the rate of two percentile (2%). That means eight percent (8%) is deductible from billed amount and 2 % already with the department as initial EMD shall together form 10% security deposit.

In case the total amount of the retainable security deposit is more than ₹ 2.00 lakh, then the contractor, at his own choice/ option, may apply to the department for allowing him to keep the amount of deductible security deposit exceeding ₹2.00 lakh in the form of Bank Guarantee from a scheduled Bank in Kolkata valid for the entire guarantee period in the prescribed format of the department.

Failure on the part of the contractor (successful bidder) in depositing the additional amount of initial security where so required in terms of above shall constitute a breach of the obligations and shall render the offer / contract liable for termination with forfeiture of initial security deposit that may be lying with KMDA as in clause 1.8 above without any reference to the bidder.

#### **6.0 Statutory Deduction of taxes / duties / Cess etc. :**

Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period. If the Union Government of India declares any variation of the tax structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. of the gross billed value for registered dealer will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period

If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor's account.

#### **7.0 Opening and evaluation of Quotation:**

##### **7.1 Opening of Technical Proposal:**

a) Technical proposals will be opened by the Executive Engineer, Mechanical Division- I, E-M Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate.

b) Intending Quotationers may remain present if they so desire.

c) cover for statutory documents should be opened first if found in order cover for non-Statutory documents will be opened. If there is any deficiency in the statutory documents, the Quotation will summarily rejected.

d) Decrypted documents of the non-statutory documents will be downloaded and handed over to the Quotation accepting authority.

##### **7.2 Opening and evaluation of financial proposal:**

Financial proposal of Quotationers declared technically eligible by the Quotation accepting authority will be opened electronically from the web Portal on prescribed date and time by the E.E./ M.D. - I, E-M, KMDA.

After evaluation of financial proposal, the authority may upload the final summary result.

7.3 The Quotation Accepting Authority may ask any of the Quotations to submit analysis to justify the rate quoted by that Quotationer.

#### **8.0 Conditional and incomplete Quotation:**

Conditional and incomplete Quotations are liable to summary rejection.

#### **9.0 Withdrawal of Quotation:**

A Quotation once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the Quotation.

If a Quotationer withdraws his Quotation within this period without any valid reason, he may be disqualified from submitting any Quotation in KMDA for a minimum period of one year.

#### **10.0 Validity of the offer/ Quotation:**

The validity of the Quotation shall be 120 days from the date of the opening of the offer.

#### **11.0 Rates inclusive of all charges:**

As stated elsewhere the rate quoted by the Quotationer shall be inclusive of all elements of taxes and duties, demands.

The Quotationer shall include income taxes, GST etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted. No claim whatsoever on this account will be entertained.

#### **12.0 Payment of wages and other regulatory benefits:**

The wages and other regulatory benefits / viz. ESI, EPF & Bonus, as per the prevailing rules, regulations, acts etc of the state and union Govt. shall be provided to all the personnel deployed by the contractor from time to time for undertaking the work. In no case, the department shall not be held responsible for any eventualities in this regard.

#### **13.0 Acceptance of Quotation**

I. Lowest valid rate should normally be accepted. However, the Quotation accepting Authority does not bind himself to do so and reserves the right to reject any or all the Quotations, without assigning any reasons thereof.

II. During the entire process of the Quotation, if it is found that any penal measures imposed by any Govt/ Semi-Govt/ Autonomous body against any intending Quotationer, the Authority reserves the right to reject any bid offered by the said Quotationer.

III. Submission false document by Quotationer is strictly prohibited and if found action may be referred to the appropriate authority for prosecution as per relevant I.T. Act. With forfeiture of earnest Money forthwith.

#### **14.0 Penalty for suppression / debarment due to distortion of facts:**

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is the hard copies from the uploaded soft copies or if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e- Tender platform of any division or circle of KIMDA as per approval of the concerned Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably be communicated to the Nodal Officer, e Governance of this Department with a request to upload the same in the Departmental Website.

#### **15.0 Penal Measures.**

The penal measures, including suspension/debarment against the vendor shall be taken in terms of G.O. No. 547-W (C)/1 M-387/15 dated 16.11.2015 & 724-W (C)/1m-953/19 dated 19/12/2019 of PWD. Govt of W.B. A person /entity/joint venture/consortium who/which has already been suspended debarred or has any suspended/debarred member(s)/partner(s)/person/entity is not allowed to participate in this bid till revocation of the same.

**16.0 Disclaimer :**

All expense for preparing and submission of the Tender bid shall be to the bidder's account and shall no way be refunded/ compensated in any form.

KMDA reserve the right to reject or accept or split any or all Tenders / bids without assigning any reasons what so ever.

KMDA reserves the right to terminate the Tender without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

Executive Engineer  
Mechanical Division- I,  
E- M Sector, KMDA

No 80/1(12) / EE/ MD-I/ E-M / KMDA/T-01

Dated: 30.01.2026

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