OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION - II, EM SECTOR, KMDA
UNNYAN BHAVAN BLOCK-D, 2ND FLOOR
SALT LAKE, KOLKATA- 700091

NOTICE INVITING TENDER NO: KMDA/EM/EE/ED-II/NIT-31/2025-26 dated 27.08.2025

Executive Engineer, Electrical Division - II, EM Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites *sealed percentage rate tenders* in KMDA Form NO.1 for the following work from the reliable, resourceful and bona-fide eligible Agencies/ Contractors/Firms.

Sl. No	Description of works	Estimated Cost (Rs.)	Earnest Money Deposit (Rs.)	Time of completion	Cost of Tender Document (Rs)	Remarks
1	Supply ,delivery & fixing of HTPN DB with allied cable for feeding power to AC load at 5th Floor, A-Block of Unnayan Bhavan	95,671.00	1,913.00 (Initial)	10 (Ten) Days	350.00	Tender documents along with other particulars may be had from the above office as per following schedule

www.kmda.wb.gov.in/www.tenderwizard.com/KMDA

1. Last date and time limit of Receiving application for tender : 10.09.2025 up to 3.00PM
2. Last date and time limit of Purchase tender documents : 12.09.2025 up to 3.00PM
3. Last date and time limit of Submission of tender documents : 15.09.2025 up to 3.00PM
4. Date and time of Opening tender documents : 15.09.2025 at 4.00 PM

A. Issue of tender documents: -

Intending tenderer should submit their application to the office of the undersigned in duplicate in their own letter head along with photocopies of the following documents for obtaining qualification to remain in the tender process.

(i) The firm shall have valid and/or renewed trade license.

(ii) The intending tenderer shall have valid up to date clearance certificate of Professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit challan from the date of PTCC last issued/obtained to the current year shall have to be produced.

(iii) The firm shall have valid GST Registration with Certificate (Provisional Certificate not acceptable).

(iv) The firm shall have valid PAN issued by GOI with IT (last F.Y.) Return.

(v) The intending bidder shall have valid Electrical Contractor's License. The personnel to be provided by agency shall possess requisite valid supervisory certificate enlisted in DOE. SCC part No. – 1, 2, 4 &11 and valid appointment documents of supervisor to which the EIC may ask for verification at any time during the period of contract.

(vi) Credential: Tenderers having successfully completed/executed **(a)**Similar nature of contract job of value not less than 40% of the value put to tender in one single contract during last 5 (five) years prior to the date of this tender notice or **(b)**Similar nature of contract job of value not less than 30% of the value put to tender in each of two separate contract during last 5 (five) years prior to the date of this tender notice or **(c)** intending tenderers should produce credential of one single running work of Similar nature o fcontract job which has been completed to the extent of 80% or more and value

of which is not less than the 40% of the value put to tender and each under any Govt./Govt. undertaking /Autonomous Body/Local Body. In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. tenderer. Certificate by the said department in favour of the bidder is only acceptable.

(vii) The work completion certificate (Credential) must specify detailed nature of job completed, Tender value of job, date of commencement of work and date of completion of work and Final Bill Value.

(viii) Partnership firms should submit a copy of the Partnership deed along with the application otherwise the application may not be considered.

(ix) All the pages of Tender paper and all the documents (Submitted as Bid documents) including photo copies must be signed by the authorized representative on the body of such documents in the following manner, failing which the application may not be considered.

(x) A notarial declaration on non-judicial stamp paper*(as per Annexure-A)*stating that documents submitted/furnished by him are true and Genuine to the best of his knowledge and belief in case any fraudulent activities are observed and or detected he should solely responsible for such activities. He shall also declare that whether his firm has been debarred in recent past from any sort of tendering in any department or punished in any form.

(xi) Suspension and Debarment of Contractor for public works shall be imposed as per order no. 724-W(C)/1M-953/9 Dt.19th December, 2019 and 547-W(C)/1M-387/15 Dated 16th November, 2015.

(xii) Tenderer is advised to visit the site to access the nature and volume of work.

After scrutinizing all above documents department will issue tender documents if those documents are found in order.

B. <u>Mode of submission of tender documents-</u>

(i) Tenderer shall mention their offered rate in percentage ABOVE or BELOW or AT PAR of the departmental estimated amount put to tender in proper position of the documents both in figure and words written in indelible ink and in English scripts .Documents shall be signed by the tenderer /authorized signatory with company's seal on each page of the documents.

(ii) The Earnest money Deposit as mentioned above in the form of Bank draft /Pay order from a scheduled bank payable at Kolkata in favor of **"KMDA"** shall be enclosed with the tender documents. Apart from the statutory Taxes, Cess etc. as per circular/notification of the Union Govt. / Govt. of W.B., Security Deposit @10% of billed value shall be deducted from contractor's bill of which EMD deposit @ 2% already deposited with the department shall be converted into security deposit. The stated security deposit shall be refundable as per KMDA FROM No. 1.

(iii) The tender documents shall be placed in sealed cover superscripting the N.I.T. No., description of work.

(iv) The tender document so prepared shall be submitted in tender box kept in the below mentioned offices within due date & time.

a) Office of the Superintending Engineer, Electrical Circle-I, EM Sector, KMDA, 2nd Floor, D-Block, Unnayan Bhavan, Kolkata-700091.

b) Office of the Executive Engineer, Electrical Division-II, EM Sector, KMDA, 2nd Floor, D-Block, Unnayan Bhavan,Kolkata-700091.

C. <u>Particular Instructions to the Tenderer:-</u>

(i) In no Circumstances the tendered rate will be enhanced after acceptance of tender.

(ii) As stated elsewhere the rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands.

(iii) Conditional and incomplete tenders are liable to summary rejection.

(iv) A tender once submitted shall not be withdrawn within a period of 120 days from last date of submission of tender documents

(v) The validity of the tender shall be 120 days from the date of the opening of the financial offer.

D. <u>Opening, evolution& acceptance of Tender</u>: -

i) At the prefixed date & time tender will be opened at the office chamber of the Executive Engineer of Electrical Division-II, EM Sector, KMDA. Intending tenderer or their representative may present during opening of tender.

ii) Lowest valid rate should normally be accepted. However, the Tender accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reasons thereof.

iii) The Tender Accepting Authority may ask any of the tenders to submit analysis to justify the rate quoted by that tenderer.

iv) The liquidated damage shall be 0.5 % per week & maximum amount of liquidated damages shall be 10 % of the Contract Price.

E. Statutory Deduction of taxes / duties / Cess etc.:

i) Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period.

ii) G.S.T. of the gross billed value for registered dealer will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period.

iii) If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor's account.

F. Additional Performance Security:

Additional performance security @10% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimate put to tender. Additional performance security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the work order if the bidder fails to submit additional performance security within 7(seven) working days from the date of issuance of Letter of acceptance, his EMD will be forfeited and other necessary action like black listing of contractor etc. may be taken. The bank guarantee to be valid up-to the end of contract period shall be renewed accordingly if required.

G. Disclaimer:-

KMDA reserve the right to reject or accept or split any or all tenders / bids without assigning any reasons what so ever.

Sd/-

Executive Engineer
Electrical Division-II, E-M Sector KMDA

No: 109/(15)/EE/ED-II/EM/KMDA/T-01 **Dated: 27.09.2025**

Copy forwarded to:-

1. The Chief Engineer-in-Charge, EM Sector, KMDA.
2. The Superintending Engineer, EC-I, EM Sector, KMDA.
3. The PMC Sector, KMDA.
4. The Deputy Secretary (PR), KMDA, Unnayan Bhavan- with the request to upload the NIT to KMDA Website as per norms. Copies of NIT along with copy of approvals are enclosed.

5-11. The Executive Engineer, ED-I/III/IV/V/VI/VII/VIII, EM, KMDA.

12. The A.O., O&M Cell, KMDA.
13. The PS to CEO, KMDA.
14. The Divisional Accountant, ED-II, EM, KMDA.
15. Notice Board.

Executive Engineer
Electrical Division-II, E-M Sector, KMDA

ANNEXURE – 'A'

(Notarial Declaration to be furnished by all bidders in Non-Judicial Stamp Paper)

I, Sri/Smt ---------- S/D/ of Sri ---------- of ----------(address), proprietor/partner/director of M/s ----------and or working as ---------- (Designation) having the proper legal authority / power of attorney to sign and act on behalf of the fore stated company / JV company / associated company do hereby affirm and solemnly declare that the documents submitted in connection with the NIT No: ***KMDA/EM/EE/ED-II/ NIT-31/2025-26 dated 27.08.2025 invited by Executive Engineer, Electrical Division – II, EM Sector, KMDA*** for establishing qualification in respect of the stated company to participate in the tender, are true and genuine to the best of my knowledge and belief.

[Strike out which is not applicable between 'A' or 'B']

A. I further solemnly affirm and state to the best of my knowledge and belief that the above named company has never been debarred from participating in any tender or blacklisted or imposed upon penalty under any Govt. / Semi-Govt /Govt. undertaking/ Autonomous body/PSU/Institution of repute etc.

or

B. I further solemnly affirm and state to the best of my knowledge and belief that the above named company was debarred from participating in tender or blacklisted or imposed upon penalty under ---------- the Govt. / semi-Govt /Govt. undertaking/ Autonomous body / PSU /Institution of repute etc during the execution of the contract between the said company (contractor) and ---------- (the contractee).

Signed in presence of

(----------) Authorized signatory

Witness on behalf of the company