

**OFFICE OF THE EXECUTIVE ENGINEER  
MECHANICAL DIVISION-III, E-M SECTOR, KMDA  
1, RN TAGORE ROAD, KOLKATA-700076  
PHONE NO.:- 9831828426  
Email ID: anupamdas660@gmail.com**

**Abridged e-NIT Notice No: KMDA/EM/EE/MD-III/NIT-19 of 2025-26 Dated:23.09.2025**

Executive Engineer, Mechanical Division- III, E-M Sector for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online tender for the work as mentioned below from the eligible Agencies. All necessary information for participation in the tender are stated in the Detailed e-tender Notice.

Sl. No.	Description of work	Estimated Amount (Rs.)	Earnest Money Deposit (EMD) (Rs.)	Time of completion
1.	Operation & maintenance of electro-mechanical equipment at Storm Water Drainage Pumping Station (Beside Standard pharmaceuticals Ltd) under Serampore Municipality for 12 calendar months.	21,47,929.00	42,959.00	12 calendar months from the date as mentioned in work order.

- An online request for participating in the tender is **from 15.10.2025, 15.00 hours to 14.11.2025 at 14.00 hours**. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site:
- [www.wbtenders.gov.in](http://www.wbtenders.gov.in) OR <https://kmda.wb.gov.in>

Executive Engineer  
Mechanical Division-III,  
E-M Sector, KMDA

No.64/1(10) / EE/ MD-III/ EM / KMDA / T-01

Date: 23.09.2025

Copy forwarded to:

1. The Chief Engineer, EM Sector, KMDA
2. The Addl. Chief Engineer, EM Sector, KMDA
3. The Superintending Engineer, MC-II, EM Sector, KMDA
4. The Deputy Secretary (PR), KMDA - With the request to publish the tender notice as per existing norms and in KMDA & GOWB web-site. The Copy of the requisite approval is enclosed.
- 5-8. The Executive Engineer, MD-I/II/IV/V, EM Sector, KMDA
9. The A.C.F.A., EM Sector, KMDA.
10. Notice Board.

Executive Engineer  
Mechanical Division-III,  
E-M Sector, KMDA

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**Detailed e-NIT Notice No: KMDA/EM/EE/MD-III/NIT-19 of 2025-26 Dated: 23.09.2025**

Executive Engineer, Mechanical Division-III, E-M Sector for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online tender from any contracting firms having successfully completed similar nature of contract job under any Govt./Govt. undertaking /Autonomous Body/Local Body within last five years as stated in detailed notice for the below mentioned work.

<b><u>Sl no.</u></b>	<b><u>Items for consideration</u></b>	<b><u>Information</u></b>
1.1	<b>Name of Work</b>	: Operation & maintenance of electro-mechanical equipment at Storm Water Drainage Pumping Station (Beside Standard pharmaceuticals Ltd) under Serampore Municipality for 12 calendar months.
1.2	<b>Name &amp; Address of the tender Inviting authority</b>	: Executive Engineer, Mechanical Division-III, EM Sector, KMDA, 1, R.N. TAGORE ROAD, KOLKATA-700076
1.3	<b>Name &amp; Address of the Executing Office.</b>	: Executive Engineer, Mechanical Division-III, EM Sector, KMDA, 1, R.N. TAGORE ROAD, KOLKATA-700076
1.4	<b>Firm (s) / Contractor(s) eligible to submit tender</b>	: Any agency willing to take part in the e-tender process <b>will have to be enrolled</b> and registered with the Govt. e- procurement system, through logging on to <a href="http://wbtenders.gov.in">http://wbtenders.gov.in</a> and to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the NIC.
1.5	<b>Estimated Value of work</b>	: Rs. 21,47,929.00
1.6	<b>Earnest Money Deposit</b>	: Rs. 42,959.00
1.7	<b>Time of Completion</b>	: 12 calendar months from the date as mentioned in work order.
1.8	<b>Collection of tender documents</b>	: The agency can search and download NIT and tender documents electronically from computer once he logs on to website using the DSC. This is the only mode of collection of tender documents.
1.9	<b>Submission of Tenders</b>	: Tenders are to be submitted online through website in two folders at a time for each work one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC),the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats)
1.10	<b>Publishing Date &amp; time.</b>	: From 15.10.2025, 15.00 hours.
1.11	<b>Date &amp; time for download of documents start</b>	: From 15.10.2025, 15.00 hours.

1.12	Date & time for submission of Bid document start.(online)	:	15.10.2025 at 16.00 hours.
1.13	Date & Time for pre Bid meeting.	:	04.11.2025at 15.00 hours.
1.14	Date & Time for download of document end.	:	14.11.2025at 14.00 hours.
1.15	Date & Time for submission of Bid document end. (Online)	:	14.11.2025 at 14.00 hours.
1.16	Date & Time for opening of Technical Bid. (Part – I)	:	18.11.2025 at 14.00 hours.
1.17	Date & Time for uploading of preliminary list of qualifying Bidders.	:	To be notified latter on (for any update visit the portal).
1.18	Date & Time for uploading of final list of technically qualifying Bidders.	:	To be notified latter on (for any update visit the portal).
1.19	Date & Time for opening of financial Bid. (Online)	:	To be notified latter on (for any update visit the portal).

## **2.0. Submission of Tenders:**

**2.1** Tenders are to be submitted online through website in two folders at a time for each work, one is technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the digital signature certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

## **2.2 Technical Proposal(PART-I)**

The Technical should contain scanned copies and / or declarations in the following standardized format in further to covers (Folders).

### **a) Technical files (Statutory covers)**

- i. NIT and Addendum or Corrigendum if any.
- ii. Tender Form No. 1.
- iii. Declaration.
- iv. Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bid to persons other than the applicant must be uploaded.
- v. Scan Copy of Bank Challan.
- vi. Credential.
- vii. Valid Electrical Contractor's License, valid supervisory certificate and valid appointment documents of supervisor (if necessary).

### **b) My Documents (Non- statutory cover) containing:**

- (i) The firm shall have valid and / or renewed trade license.
- (ii) The intending tender shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
- (iii) The firm shall have Valid GST Registration with Certificate.
- (iv) The firm shall have valid PAN issued by GOI with IT (last three years') Return.
- (v) The Firm shall have valid EPF and ESI registration certificate.
- (vi) The Firm shall have Audited Balance Sheet for Last Three financial years, as applicable.

- (vii) The intending bidder shall have Valid Electrical Contractor's License, where it applicable considering the site and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract. Declaration of appointment shall be uploaded.
- (viii) **Credential:** Tenderers (a) having successfully completed similar nature of contract jobs within last five years, of value not less than 40 % of the value put to tender in one single contract during 5 (five) years prior to the date of this tender notice or (b) having successfully completed similar nature of contract jobs of value not less than 30 % of the value put to tender in each of two separate contract during 5 (five) years prior to the date of this tender notice or (c) intending tenderers should produce credential of one single running work on similar nature of contract jobs which has been completed to the extent of 80 % or more and value of which is not less than the desired value at (a) above and each under any Govt./Govt. undertaking /Autonomous Body/Local Body. In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. tenderer. Certificate by the said department in favour of the bidder is only acceptable.
- (ix) The work completion certificate (Credential) must specify detailed nature of job completed, tender value of job, date of commencement of work and the date of completion of work and Final Bill value.
- (x) In case of Running works, only those tenderers who will submit the certificate of satisfactory running work from the concern competent engineering authority will be eligible for participating in the tender. In the certificate, it should clearly states that the work is in progress satisfactorily, detailed nature of job of execution, tender value of job, date of commencement of work, date of completion of work, up-to-date running Bill value and also that no penal action has been initiated against the executed agency.
- (xi) A notarial declaration on non-judicial stamp paper stating that the documents submitted / furnished by him/her are true and genuine to the best of his/her knowledge and belief. In case any fraudulent activities are observed and or detected, he/she shall be solely responsible for such activities. He/she shall also declare that whether his/her firm has been debarred in recent past from any sort of tendering in any department or punished in any form.
- (xii) Bank Solvency: Solvency certificate at least 10 % of the quoted amount issued not before 6 (Six) months from the date of NIT from Nationalized / Scheduled Bank is to be submitted.
- (xiii) Partnership firms should submit a copy of the Partnership deed along with the Part A of the tender documents otherwise the application may not be considered.
- (xiv) Declaration of penalty/debarment etc. faced by the bidder under any Govt. / Semi Govt. /Autonomous Body/Institution etc.
- (xv) All the pages of tender paper and all the documents (submitted as Bid Document) including photo copies should be signed by the authorized representative on the body of such documents.
- (xvi) All agencies must have local office situated at Kolkata and its suburbs for correspondences. Bidders are requested to submit the Kolkata office address and contact person details along with.
- (xvii) After opening of the financial Bid, if it is found that the submitted credential is not in line with the pre-requisite of tender then the particular bid will be summarily rejected/cancelled.

**Note:** Annexure I & II of Sec-E are to be furnished by all bidders.

**N.B.: The successful tenderer/quotationer shall have to submit a Bond/ undertaking complete in all respect (by filling all necessary information) as prescribed in the annexure 'E' under the name of "Format of Indemnification".**

### **3.0 Financial Proposal-(PART-II)**

The financial proposal should contain the following documents in two cover (Folder) i.e.

- (i) Bill of quantities (BOQ) the contractor is to offer the rate (Percentage above/ below) online through computer in the space marked for tendering rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

### **4.0 Earnest Money Deposit:**

In addition to the complete set of tender documents as mentioned here in before, the tenderer shall have to deposit an initial earnest money as mentioned in the e-NIT to be deposited at the time of bidding through online. The additional amount of earnest money [Differential amount between 2% of the quoted amount & the deposited EMD] is to be submitted by the successful bidder to the department within 10 working days after issuance of L.O./ Work Order, failing which the initial earnest money will be forfeited. The work order will be issued only after receiving the balance earnest money amount. Please note that submission of tender without earnest money will be treated as non-responsive.

The initial earnest money shall be deposited with the tender/ offer as per online e-procurement requirement in favor of KMDA payable at Kolkata.

## **5.0 Provision of refund of security deposit & defect liability period:**

### **5.1 Security Deposit:**

The successful tenderer shall have to provide for security for the work an amount in terms of clause no. 1 of the printed tender form.

An amount at the rate of 10% of the work /supply will be recovered from the progressive running bills. This is inclusive of the initial security deposit already deposited with the Department at the rate of 2%, EMD.

Failure on the part of the contractor (successful bidder) in depositing the additional amount of initial security where so required in terms of above shall constitute a breach of the obligations and shall render the offer / contract liable for termination with forfeiture of initial security deposit that may be lying with KMDA, without any reference to the bidder.

### **5.2 Defect Liability & technical support:**

The defect liability period for the work will be 1(one) year from the date of successful completion of work. If during the defect liability period any defect should be found in the design, engineering, material, installation and workmanship of the equipment supplied or the work executed by the contractor, the contractor promptly, in consultation and agreement with the department regarding appropriate remedying of the defects, shall repair, replace or otherwise make good at his own cost and risk. Decision of the department in this regard shall be final and binding upon the contractor.

The security money deducted from Running Account Bills and / or Final Bill will only be released after retaining for 1 (One) year defect liability period from the date of completion of the job subjected to satisfactory performance of the executing agency against claim for refund of security deposit from the said agency.

## **6.0 Statutory Deduction of taxes / duties / Cess etc.:**

Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / Commencement and completion of the work) is to be borne by the bidder. Original challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.

Income Tax will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period.

If the Union Government of India declares any variation of the tax structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. of the gross billed value will be deducted from the contractor's bill at the rate in accordance with the orders/ circulars of the Government of West Bengal/ Govt. of India in force during the contractual period.

If any variation in the tax structure declared by the Government of West Bengal/ Govt. of India during the pendency of the contract shall be to the contractor's account.

### **6.1 Additional Performance security:**

Additional performance security @ 10 % of the quoted amount shall be obtained from the successful bidder if the accepted bid value is 80 % or less of the estimated value put to tender (wherever applicable). Additional performance security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the work order if the bidder fails to submit additional performance security within 7 (seven) working days from the date of issuance of Letter of acceptance, his EMD will be forfeited and other necessary action like black listing of contractor etc. may be taken the bank guarantee to be valid up-to the end of contract period shall be renewed accordingly if required.

## **7.0 Opening and evaluation of tender:**

### **7.1 Opening of Technical Proposal:**

a) Technical proposals will be opened by the Executive Engineer, MD-III, E-M Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate.

b) Intending tenderers may remain present if they so desire.

c) Cover for statutory documents should be opened first if found in order cover for non- Statutory documents will be opened. If there is any deficiency in the statutory documents, the tender will be summarily rejected.

d) Decrypted documents of the non-statutory documents will be downloaded and handed over to the tender accepting authority.

### **7.2 Opening and evaluation of financial proposal:**

Financial proposal of tenderers declared technically eligible by the tender accepting authority will be opened electronically from the web Portal on prescribed date and time by the EE/ MD -III, E-M, KMDA.

After evaluation of financial proposal, the authority may upload the final summary result.

**7.3** The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

**N.B.: After opening of the financial Bid, if it is found that the submitted credential is not in line with the pre-requisite of tender then the particular bid will be summarily rejected/cancelled.**

### **8.0 Conditional and incomplete Tender:**

Conditional and incomplete tenders are liable to summary rejection.

### **9.0 Withdrawal of tender:**

A tender once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the tender.

If a tenderer withdraws his tender within this period without any valid reason, he may be disqualified from submitting any tender in KMDA for a minimum period of one year.

### **10.0 Validity of the offer/ tender:**

The validity of the tender shall be 120 days from the date of the opening of the financial bid. Time of completion of work shall be reckoned from the date as specified in work order to be issued by TIA.

### **11.0 Rates inclusive of all charges:**

As stated elsewhere the rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands.

The tenderer shall include income taxes, GST etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, service taxes, turn over taxes, custom duties and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted. No claim what so ever on this account will be entertained.

### **12.0 Payment of wages and other regulatory benefits:**

The wages and other regulatory benefits / viz. ESI, EPF & Bonus, as per the prevailing rules, regulations, acts etc. of the state and union Govt. shall be provided to all the personnel deployed by the contractor from time to time for undertaking the work. In no case, the department shall not be held responsible for any eventualities in this regard.

### **13.0 Acceptance of Tender:**

I. Lowest valid rate should normally be accepted. However, the Tender accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reasons thereof.

II. During the entire process of the tender, if it is found that any penal measures imposed by any Govt/ Semi-Govt/ Autonomous body against any intending tenderer, the Authority reserves the right to reject any bid offered by the said tenderer.

III. Submission of false document by tenderer is strictly prohibited and if found action may be referred to the appropriate authority for prosecution as per relevant I.T. Act. with forfeiture of earnest Money forthwith.

**14.0** All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.

**15.0** If “While issuing bank guarantees in favour of KMDA, the issuing applicants must mention receiver’s details as ICICI bank, IFSC: ICIC0006950, Branch Salt Lake, Sec-I, in BG text at which SFMS IFIN760 message to be sent by the issuing bank to establish the authenticity of the given BG”.

**16.0 Suspension and Debarment of Contractor:**

The detailed procedure for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum no.: 547-W(C)/1M-387/15 dated:16.11.15 and its subsequent amendment notified vide memorandum no.: 724-W(C)/1M-953/19 dated: 19.12.2019 of Works Branch, PWD, GoWB shall be followed for debarment and suspension of bidders and agencies selected for executing public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to perform contractual obligation and thereby resulting delay of execution of public works or execution of faulty works.

**17.0 Disclaimer:**

All expense for preparing and submission of the tender bid shall be to the bidder’s account and shall no way be refunded/ compensated in any form.

KMDA reserve the right to reject or accept or split any or all tenders / bids without assigning any reasons what so ever.

KMDA reserves the right to terminate the tender without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

Executive Engineer  
Mechanical Division-III,  
EM Sector, KMDA

No. 64/1(10) / EE/ MD-III/ EM / KMDA / T-01

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