



OFFICE OF THE EXECUTIVE ENGINEER  
MECHANICAL DIVISION-I. E-M SECTOR. KMDA  
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Kolkata  
Metropolitan  
Development  
Authority

**Abridged Notice Inviting e-Tender**

**e-NIT No : KMDA/EM/EE/MD-I/NIT No.- 18 of 2024-25 (2nd Call) Dated: 21.01.2025.**

Executive Engineer, Mechanical Division-I, EM Sector, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites on-line tenders from any pump Manufacturer having valid ISO-9001/ISO-14001 certification or from any contracting Firm who have successfully completed the work of supply, delivery, installation, testing and commissioning of submersible pump-motor set along with all necessary electro-mechanical spares and accessories in connection to the new tube well boring having a value not less than 30% of the quoted rate for the work, during the last five (5) years under any Govt./Semi Govt./Statutory or Local Bodies and having financial capabilities not less than 50% of the amount to be quoted for the work.

Sl. No.	Description of work	Estimated Amount	Earnest Money Deposit	Time of completion
1.	Supply, delivery installation, testing and commissioning of 12 nos. submersible pump-motor set including all necessary electro-mechanical spares and accessories in connection to the new tube well boring at different locations under Panihati Municipal area for supplying potable water.	Rs. 53,83,451.00/-	Rs 1,07,669.00/-	2 Months for the supply & delivery at site/ store (to be arranged by the contractor at his own cost & risk) and for installation, testing & commissioning further 2 (Two) Months from the date of final site clearance.

An on-line request for participating in the tender is **from 29.01.2025, 15.00 hours to 13.02.2025, 15.00 hours**. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site: [www.kmdaonline.org](http://www.kmdaonline.org) / [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

The authority reserves the right to reject or accept any or all tenders without assigning any reason.

Executive Engineer  
Mechanical Division-I, E M Sector, KMDA

Copy forwarded to:-

1. The Honourable Chairman, Panihati Municipality.
2. The Chief Engineer In-charge, E-M Sector, KMDA.
3. The Superintending Engineer, MC-I, E-M Sector, KMDA.
4. The Dy. Secretary (PR), KMDA - With the request to publish the tender notice to the four (two of which must be in English) leading dailies of national importance and on KMDA & GOWB web-site.
5. The Director of Finance, KMDA.
6. The Superintending Engineer, EC, W&S Sector, KMDA.
7. The Executive Engineer, NWD, W&S Sector, KMDA.
8. The A.C.F.A./Accounts Officer, E-M Sector, KMDA.
9. Office copy
10. Notice Board.

*Executive Engineer*  
Mechanical Division-I, E M Sector, KMDA



**Detailed Notice Inviting e-Tender**

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Intending bidders desirous of participating in the tender are to log on to the website [www.kmdaonline.org](http://www.kmdaonline.org) (the web portal of the KMDA) and click on to the "e-procurement" link provided. They may also visit the website <https://wbttenders.gov.in> for the tender. The tender can be searched by typing KMDA in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain a Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. NIC, n Code Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA, they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of the submission procedure are given below under "General terms and conditions and information".

The intending bidder must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

All information posted on the website consists of NIT and related documents, Form No I, BOQ, Corrigendum etc. and drawings, if any, shall form part of the tender document.

It may please be noted that any further corrigendum/addendum related with this tender shall be hoisted exclusively in the above web sites only.

**General Terms and Conditions and Information:**

**1) Eligibility for participation :**

a) Pump Manufacturers having valid ISO-9001/ISO-14001 certification or their authorized agent or any Contracting Firm who have successfully completed the work of submersible pump-motor sets, each of minimum capacity of 10Hp, specifically designed to cater potable water to Water Supply Schemes, shall only be allowed to participate provided they satisfy the following requisite credentials:-

- i) Intending tenderers shall have credential as mentioned above in a single tender having a minimum value of 30% of the quoted amount put to tender during last 5(five) years prior to the date of issue of this tender notice in any Govt./semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,
- ii) Intending tenderers shall have credentials as mentioned above in two (2) tenders, each having a minimum value of 25% of the quoted amount put to tender during last five (5) years prior to the date of issue of the tender notice in any Govt./semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,
- iii) Intending tenderers shall have to produce credential as mentioned above in one single running work which has been completed to the extent of 75% or more and value of which is not less than 30% the desired value at i) above. In case of running work in any Govt./semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority with required credentials will be eligible for the tender if in the required certificate it is clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

b) Credentials with completion certificates, valid GST registration and clearance certificate (If applicable), P.T. Clearance certificate, Income Tax Return for last three financial years with “Pan Card” .

c) Credit worthiness certificate not less than 50% of the tendered value, issued by any nationalized / Scheduled Bank within last one year.

d) Valid Electrical Contractor License and Supervisory License in all the relevant sections as applicable.

e) A written declaration in the form of an affidavit before the Notary (in a stamp paper of Rs 10/-duly notarized) as to correctness of the copies of all documents submitted and a declaration whether penalty/debarment etc. had been faced or not under any Govt./semi Govt./Autonomous Body/Institution etc.

f) Intending company must have valid ESI & PF registration.

g) Authorization from the Pump Manufacturer indicating the Tender No. is required , if the bidder is not a pump manufacturer is essential.

**2. Submission of Tenders :**

**2.1 General process of submission**

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal . The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portal.

Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items / percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specifically take note of all the addendum /corrigendum related to the tender and upload the latest documents as part of the tender.

## **2.2 Technical Proposal :**

The Technical Proposal should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

### **A. Technical File (Statutory Cover) containing:**

- i. Application for Tender (Vide Form-1) (to be submitted in 'Forms' folder)
- ii. Tender Form No.1 (to be submitted in 'Form No 1 folder)
- iii. Notice Inviting Tender (NIT) (to be submitted in 'NIT' folder)
- iv. Earnest Money Deposit (EMD) – Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank **or** offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the **EMD** from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI ) and IFSC Code and also e-procurement Ref. No. Earnest Money Deposit (EMD) – Earnest Money is to be deposited online in the name of Beneficiary – K.M. D.A.

If the value of the 2% of the Quoted amount is higher than the deposited Earnest Money, then the differential amount of 2% of the Quoted amount & the deposited E.M.D. is to be submitted by the successful bidder prior to issuance of LOI or within the date as mentioned in the LOI.

Drawings if any (to be submitted in 'Drawings' folder)

**Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.**

### **B. My Document (Non-Statutory Cover) containing :**

- i. **Certificates:**
  - a) Credentials certificates as stated above in Eligibility for Participation.
  - b) Valid Electrical Contractor License and Supervisory License in all the relevant sections as applicable.
  - c) Valid GST registration and clearance certificate (If applicable), P.T. Clearance certificate, Income Tax Return for last financial year with "Pan Card".
  - d) Bank solvency / Credit worthiness certificate not less than 50% of the tendered value from any Bank, issued within last one year.
  - e) Affidavit before the Notary as to the correctness of the copies of all documents submitted and a declaration whether penalty/debarment etc. had been faced or not under any Govt./semi Govt./Autonomous Body/Institution etc.
  - f) Intending company shall have valid ESI & PF registration.
- ii. **Company Details:**
  1. Registered Deed for Partnership Firm from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However in cases where the applicant is yet to receive registration certificate from Todi Mansion, the application is to submit an affidavit in non judicial stamp paper along with the application pledging that "the registration certificate of the firm would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest". In case of in-ordinate delay in submitting the document his bid is liable to be rejected and his EMD deposit will stand forfeited to Government. Any change in the constituents of the consortium / partnership firm should also be registered from the Office at Todi Mansion, Kolkata, prior to the date of application of tender otherwise his application will be rejected.

2. Trade License for Proprietorship Firms.
3. Memorandum and Articles of Association for Limited Companies
4. Society Registration and Bye-Laws for Cooperative Societies.

**iii. Credential:**

Credential Certificate issued by an officer not below the rank of Executive Engineer/Divisional Engineer /District Engineer / Project Manager of the other State / Central Government Departments / Organizations to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non statutory cover and the hard copy **should preferably be submitted** along with the non statutory documents (If applicable).

**iv. Balance Sheet:**

Audited Balance Sheets of last three financial years with auditor's certificate regarding annual turnover from contracting business in each year.

(If the company was set up less than three years ago, audited balance sheet for the no of years since inception is to be submitted)

**v. Addenda / Corrigendum: if published:**

**Note:** Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.

**vi. Others: Any other documents found necessary:**

**Note:** Tenders will be summarily rejected if any item in the non-statutory cover is not uploaded.

**vii.** The bidder should not have a record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility. A declaration in this respect through an affidavit has to be furnished by the prospective bidders as per **Form – 2** attached with this N.I.T. **without which the Technical Bid shall be treated as non-responsive.** The scanned copy of the affidavit should be uploaded with the non-statutory cover and the hard copy should preferably be submitted along with the non-statutory documents ( If applicable).

**2.3 Financial Proposal:**

The financial proposal should contain the following documents in one cover (folder).

**Bill of Quantities (BOQ):**

The contractor has to quote the rate online in the space marked for quoting rate in the BOQ (only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor) or as a percentage below, at par or above the scheduled rate as the case may be.

**3.1 Completion Certificate:**

- i. Completion Certificates for fully completed works during the last five financial years will only be accepted.
- ii. The completion Certificate of work executed in KMDA will be considered. Completion Certificate of works executed in other Departments of State Government or organizations, like Public Works Department (PWD), Irrigation & Waterways Department, Public Health Engineering Department(PHED), Sundarban Affairs Department and various other State Government Departments, Zilla Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMD), Other Municipalities, Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organizations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT), and companies owned or managed by the State Government, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer

not below the rank of Executive Engineer / Divisional Engineer / District Engineer /Project Manager of the other State / Central Government Departments / Organizations.

### **3.2 Penalty for suppression / distortion of facts:**

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is the hard copies from the uploaded soft copies or if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of any division or circle of KMDA as per approval of the concerned Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably to be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

### **3.3 Taxes & duties to be borne by the Contractor:**

Income Tax, GST, Royalty, Construction Workers' Welfare Cess and similar others are all statutory levies /to be borne by the contractor and the rate should be quoted accordingly. After consideration of all these charges, service Tax, if applicable, will be reimbursed subsequently.

### **3.4 Site inspection before submission of tender:**

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account after award of the contract In this connection intending tenderers may contact the office of the undersigned between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders with prior appointment.

### **3.5 Conditional and incomplete tender:**

Conditional and incomplete tenders are liable to be summarily rejected.

## **4. Opening and evaluation of tender:**

### **4.1 Opening of Technical Proposal:**

- a) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- b) Technical proposals for those tenders whose valid document towards deposition of EMD have been received will only be opened. **Proposals corresponding to which EMD has not been received will not be opened and will stand rejected.**
- c) Intending tenderers may remain present at the time of opening if they so desire.
- d) Cover (Folder) for Statutory Documents (vide Clause 2.2A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 2.2.B) will be opened. If there is any deficiency in the Statutory or Non-Statutory Documents, the tender will summarily be rejected.
- e) The non-statutory documents in hard copy should preferably be submitted along with EMD and Tender Cost (if applicable).
- f) Decrypted (transformed into readable formats) documents of the Statutory & Non-statutory Cover will be evaluated to finalize eligible tenderers.

### **4.2 Tender Evaluation Committee (TEC):**

A committee will be constituted by the concerned Chief Engineer, if required for high value tenders. This will function as the Tender Evaluation Committee (TEC), for evaluation of Technical Proposals of the tenders. Otherwise, the prevailing system will be effective for evaluating tenders.

#### **4.3 Uploading of summary list of technically qualified tenderers :**

- i) Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC) if formed for high value tenders, the summary list of eligible tenderers for a particular serial of work (whose Financial Proposals will be considered) will be uploaded in the web portals.
- ii) While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

#### **4.4 Opening and evaluation of Financial Proposal :**

- i) Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii) The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii) After opening of the financial proposal the preliminary summary result containing inter-alia, name of contractors and the rates quoted by them will be uploaded.
- iv) If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement checked, upload the final summary result containing the name of bidders and the rates quoted by them against each work after acceptance of the rate.
- v) The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

#### **5. Bid Validity:**

The Bid will be valid for **120 days** from the date of opening of the financial bid.

#### **6. Acceptance of Tender:**

The lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

##### **6.1 Execution of Formal tender after acceptance of tender:**

The tenderers, whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute a 'Formal Agreement' with the Tender Accepting Authority in six copies of KMDA Form No. I which may be purchased on cash payment from the office of the Executive Engineer concerned with the work.

The NIT shall form a part of the contract agreement. On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BOQ, Drawing, Rate quoted, LOA and Tender Form I.

#### **7. Return of Earnest Money of the unsuccessful tenderer (s):**

For return of the Earnest Money of the unsuccessful tender(s), he/she/they is/are to apply for the same to The Tender Inviting Authority, giving the reference to the work, NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest money of all tenders other than the lowest tenderer in each case may be refunded, after acceptance of the L1 rate in comparative statement and issuance of LOI.

#### **8. Payment:**

The payment of RA as well as final bill for any work will be made according to the availability of funds and no claim regarding delay in payment will be entertained.



### **9. Security Deposit:**

Security deposit towards performance security amounting to 8 % of the work value shall be deducted from the R/A Bill as per prevailing order. No interest will be paid on the Security Deposit. 2 % of Earnest money would be converted to Security Deposit in the case of the successful bidder. Hence, total security deposit will be 10% in all.

### **10. Discrepancy :**

If any discrepancy arises between two similar clauses in different notification, the clauses as stated in later notification will supersede the former.

### **11. Defect liability :**

The complete installation within this contract shall be guaranteed against any manufacturing defects and or bad workmanship for a period of twelve (12) months from the date of commissioning or final taking over of the installation by the department / ultimate users. During this period, any defects brought to the notice of the contractor by the department shall be replaced / repaired / mended as the case may be at free of cost.

### **12. Withdrawal of Tender:**

If any tender found lowest after opening of the financial bids withdraws his tender before acceptance or refusal within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for making any tender to the department for a minimum period of one year. All cases in which the Tender Accepting Authority has reason to doubt the bonafide of such withdrawal should be reported to the Chief Engineer concerned in all details for issuance of such disqualification orders by the said Chief Engineer, under intimation to the other Chief Engineers, e-Tendering Cell and also to this Department.

Copy of such order should invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

**For any queries / clarification regarding the uploading of documents and tendering process, please contact the Executive Engineer MD-I, EM Sector, KMDA.**

### **13. Schedule of Dates for e-Tendering :**

Sl. No.	Activity	Date & Time
1.	Publishing Date	29.01.2025 at 15.00 Hrs.
2.	Document download start date	29.01.2025 at 15.00 Hrs.
3.	Bid submission start date	29.01.2025 at 16.00 Hrs.
4.	Pre-bid meeting date & time	04.02.2025 at 14.00 Hrs.
5.	Document download end date	13.02.2025 at 15.00 Hrs.
6.	Bid submission end date	13.02.2025 at 16.00 Hrs.
7.	Technical bid opening date & time	17.02.2025 at 16.00 Hrs.
8.	Uploading of preliminary list of Technically qualified bidders	To be notified later
9.	Uploading of final list of Technically qualified bidders	To be notified later
10.	Financial bid opening date	To be notified later
11.	Uploading of Financial Bid evaluation sheet	To be notified later

### **14. Additional terms & conditions:-**

1) The Executive Engineer (EM) [Name of the Division to be notified in L.O.I], will be the Engineer-in-Charge for the works, in respect of the contract and all correspondence concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by the Engineer-in-Charge with the approval of T.I.A. If any correspondence of above tender is made with Officers other than the Engineer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. The instruction given by the Assistant Engineer and the Junior Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorized to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of dispute, the decision of Engineer-in-Charge shall be final and binding.

2. The acceptance of the tender will rest with the Tender Accepting Authority without assigning reason thereof. The accepting authority reserves the right to reject any or all tenders without assigning any reason thereof.

- 3.** There shall be no provision for arbitration.
- 4.** The Bidder shall have to comply with the provisions of (a) Contract labour (Regulation & abolition) Rules, 1970(b) Minimum Wages Act 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
- 5.** Department shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground, including non-possession of land.
- 6.** The Government shall not be held liable for any compensation due to machines becoming idle in any circumstances, including untimely rains, other natural calamities, strikes etc.
- 7.** Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / commencement and completion of the work) is to be borne by the bidder. Original challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.
- 8.** Cess @ 1% of the cost of construction works shall be deducted from the Gross value of the Bill in Terms of Finance Department order No. 853-F dated 01.02.2006. Also, is instructed to register his Establishment under the Act, under the competent registering Authority, i.e. Assistant Labour Commissioner / Dy. Labour Commissioner of the region concerned.
- 9.** No mobilization / Secured advance will be allowed unless specified otherwise. Price escalations will not be considered.
- 10.** GST (as per latest /prevailing norms, which may change from time to time), Cess, Royalty of sand, stone chips, stone metal gravel, boulders, forest products etc. Toll Tax, Income Tax, Ferry Charges and other Local Taxes, if any, are to be paid by the contractor as per the latest Govt. norms. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.
- 11.** All working tools and plants, scaffolding, construction of vats & platforms will have to be arranged by the contractor at his own cost.
- 12.** The contractor shall supply mazdoors, bamboos, ropes, pegs, flags etc. for laying out the work and for taking and checking measurements for which no extra payment will be made.
- 13.** The contractor should see the site of works and tender documents, drawings etc. before submitting a tender and satisfying himself regarding the condition and nature of works and ascertaining difficulties that might be encountered in executing the work, carrying materials to the site work, availability of drinking water and other human requirements and security etc. The Engineer-in-Charge may order the contractor to suspend any work that may be subjected to damage by climate conditions. No claim will be entertained on this account. The contractor will not be entitled to any claim or extra rate on any accounts.
- 14.** A machine page numbered Site Order book (with triplicate copy) will have to be maintained at site by the contractor and the same has got to be issued by the Engineer-in-Charge before commencement of the work. Instructions given by inspecting officers will be recorded in this book and the contractor must note down the action taken by him in this connection as quickly as possible.
- 15.** The work will have to be completed within the time mentioned in the tender notice. A suitable work program is to be submitted by the contractor within 7(Seven) days from the date of receipt of work order which should satisfy the time limit of completion. The contractor should inform in writing the name of his authorized representative at site within 7 (Seven) days from the date of receipt of the work order who will receive instruction about the work, sign measurement books, bills and other Govt. papers etc.
- 16.** No compensation for idle labour, establishment charge or for other reasons such as variation of price index etc. will be entertained.

17. All possible precautions should be taken for the safety of the people and work force deployed at worksite as per safety rules in force , contractor will remain responsible for his labour in respect of his liabilities under the Workmen's Compensation Act etc. He must deal with such cases as promptly as possible. Proper road signs as per P.W.D. practice will have to be made by the contractor at his own costs while operating on republic thoroughfares.
18. The contractor will have to maintain qualified technical employees and/or apprentices at site as per the prevailing Apprentice Act or other Department Rules & Orders circulated from time to time.
19. The contractor will have to accept the work program and priority of work fixed by the Engineer-in-Charge so that most vulnerable reach and / or vulnerable items be completed before the date needed by the Department due to impending monsoon or rise of water level or for other reasons.
20. The quantities of different items of work mentioned in the tender schedule or in work order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of work actually done on different items and no claim will be entertained for reduction of quantities in some items or for omission of some items. For execution of quantitative excess of any item beyond 10% or supplementary works, approval of the Executive Engineer / Chief Engineer would be required depending on whoever be the Tender Accepting Authority, before making payment.
21. No mobilization advance & price escalation if any form will be allowed.
22. Original documents may be verified by the tendering authority at its discretion.
23. There shall not be any adverse report, on any count whatsoever, against the agency where they have worked for the last six years.
24. The rate quoted shall be inclusive of all charges, any type of taxes, duties like GST, IT & all the labour related laws and benefits like ESI, PF, insurance, transit insurance etc. applicable or as would be applicable from time to time during the time period of contract.
25. Labour Cess @ 1% will be deducted from the bill.
26. **Joint ventures and or any consortium is not permitted for the work.**
27. If any of the above mention day which are (stipulated at Sl. No 11 ) observes holiday / abnormality for reason whatsoever, the respective following working day shall be reckonable for the purpose .
28. The cost of Tender Document is nil.
29. All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.
30. **Additional performance security @ 10 % of the Tendered amount shall be obtained from the successful bidder if the accepted bid value is 80 % or less of the estimate putto Tender. Additional performance security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the work order if the bidder fails to submit additional performance security within 7(seven) working days from the date of issuance of Letter of acceptance, his EMD will be forfeited and other necessary action like black listing of contractor etc may be taken .the bank guarantee to be valid up-to the end of contract period shall be renewed accordingly if required.** If "While issuing Bank Guarantees in favour of KMDA, the issuing applicants must mention the receiver's details as ICICI bank, IFSC : ICIC0006950, Branch Salt Lake, sec-I, in BG text at which SFMS IFIN760 message to be sent by the issuing bank to establish the authenticity of the given BG ".
31. **Suspension and Debarment of Contractor :**  
The detailed procedure for taking penal measures of suspension and debarment of suppliers, contractors and consultants is delineated in memorandum no.: **547-W(C)/1M-**

**387/15, dated 16.11.15, and its subsequent amendment notified vide, memorandum no.: 724-W(C)/1M-953/19, dated 19.12.2019 of Works Branch, PWD, GoWB** shall be followed for debarment and suspension of bidders and agencies selected for executing public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to perform contractual obligations and thereby resulting delay of execution of public works or execution of faulty works.

**32. Disclaimer :**

All expenses for preparing and submission of the quotation bid shall be to the bidder's account and shall no way be refunded/ compensated in any form.

KMDA reserves the right to reject or accept or split any or all quotations / bids without assigning any reasons what so ever.

KMDA reserves the right to terminate the quotation without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

*Executive Engineer*  
Mechanical Division-I, E M Sector, KMDA

No : 143 / 1 (10) / EE/ MD-I / EM / KMDA / T-01

Dated: 21.01.2025.

Copy forwarded to:-

7. The Honourable Chairman, Panihati Municipality .
8. The Chief Engineer In-charge, E-M Sector, KMDA.
9. The Superintending Engineer, MC-I, E-M Sector, KMDA.
10. The Dy. Secretary (PR), KMDA - With the request to publish the tender notice to the four (two of which must be in English) leading dailies of national importance and on KMDA & GOWB web-site.
11. The Director of Finance, KMDA.
12. The Superintending Engineer, EC, W&S Sector, KMDA.
7. The Executive Engineer, NWD, W&S Sector, KMDA.
8. The A.C.F.A./Accounts Officer, E-M Sector, KMDA.
9. Office copy
10. Notice Board.

*Executive Engineer*  
Mechanical Division-I, E M Sector, KMDA

**FORM - 1**  
**APPLICATION FOR TENDER**

To  
The Executive Engineer, MD-I, E-M Sector, KMDA.  
59-Nazrul Park. Ashiwini Nagar,  
Kolkata-7000159.

Tender No. ....

Serial No. of Work applied for : .....

Amount put to tender: .....

Dear Sir,  
Having examined the Statutory, Non statutory & NIT documents, I/We hereby like to state that I/we wilfully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of : \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_  
(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail ID : \_\_\_\_\_

## Form – 2

### Affidavit Format

One Affidavit before Notary will have to be submitted mentioning the correctness of the documents and Declaration of penalty, debarment etc. faced by the declarant under any Govt / Semi- Govt / Autonomous body / Institution / local body in hard copy along with Serial no (d ) above within stipulated date & time.

#### **Points/Declaration to be furnished in the AFFIDAVIT**

- i) I (Name), Son of (Father's Name), residing at (Residential Address) having office at (Business Address) do hereby solemnly affirm and declare as follows:
- ii) Partnership Details:
- iii) Reference NIT No, Sl. No.
- iv) All documents submitted by me are genuine, authentic, true and valid.
- v) All the information furnished are true to the best of my knowledge & behalf. The Department has got the full right to cancel the same with penal measures, if any, in case any of the statements is proved to be false.
- vi) Neither any penalty or debarment was made against me nor against the firm in any way at any Govt./Autonomous Body/Institution.
- vii) That I am a citizen of India.

All above statements are true to the best of my knowledge and belief.