

**OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION,
HOUSING SECTOR, KMDA (KIT WING)**

Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

MEMO NO. 04/EE/Elec. DIV/H.S./KMDA(KIT WING)/2025-2026 Dt: 26.06.2025

Tender Reference No: KMDA/HOUSING/EE (Elec.)/NIT-03/2025-2026

1. Invitation:- **The Executive Engineer (Elec.), Housing Sector, KMDA (Erstwhile KIT)**, invites online tender from reliable, resourceful, bonafide and experienced firms/companies/individuals/partnership firm contractors having credentials of executing similar nature of work in any Govt./ Semi-Govt./Govt. Undertakings/ Autonomous Bodies/ Statutory Bodies and Local Bodies for the works as detailed below:-

Name of work	Estimated Amount (Rs.)	Earnest Money (Rs)	Cost of Tender Documents (Rs)	Time of Completion
Electrical and allied works at CHETLA G+12 Building, 44/A, Jainuddin Mistry Lane, Chetla, Kolkata-700027	46,56,867.00 (including GST & LWC)	93,150.00	Cost of Tender Documents not required during participating in e-Tendering.	6 (six) months

2. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and Earnest Money should be deposit online as per requirement of the system.
3. Submission of Tender- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
4. Intending bidder should quote the rate including all Government, Statutory taxes including GST and Labour Cess as applicable. GST & Labour Cess are included in the amount put to tender (Estimated amount). The Tax invoice(s) need to be issued by the agency/supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017.

5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-		
a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	Date: 07.07.2025
b)	Documents download start date (Online)	Date: 07.07.2025, Time: 15.00 hrs
c)	Documents download end date (Online)	Date: 22.07.2025, Time: 15.00 hrs.
d)	Pre Bid Meeting Date and Time	Date: 18.07.2025, Time: 15.00 hrs.
d)	Pre-bid Clarification Start Date & Time	NA
e)	Pre-bid Clarification End Date & Time	NA
f)	Online Bid Submission Start Date & Time	Date: 07.07.2025, Time: 15.00 hrs
g)	Online Bid Submission Last Date & Time	Date: 22.07.2025, Time: 15.00 hrs.
h)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	Date: 24.07.2025, Time: 15.00 hrs.
i)	Date for opening of Financial Proposal (Online)	To be notified later on.

Tenders will be opened by The **Executive Engineer (Elec.), Housing Sector, KMDA (Erstwhile KIT)** or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

6. Eligibility criteria for the bidders :-

a) The bidders should have the credentials as detailed below::

i) Intending Tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.

or

ii) Intending Tenderers should produce credentials of 2(two) similar nature of Works, each of the minimum value of 30% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.

iii) intending tenderer should produce credential of one single running similar nature of contractual job which has been completed to the extent of 80% or more and value of which is not less than less than 40% of value put to tender and each under any Govt./Govt. undertaking /Autonomous Body/Local Body.

In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. tenderer. **Completion Certificate by the said department in favour of the bidder is only acceptable**

• Other Terms & Conditions of the Credentials :

i) Payment Certificate will not be treated as Credential.

ii) Credential Certificate issued by the Executive Engineer or equivalent or Competent Authority of a State/ Central Govt., State/ Central Govt. Undertaking, Statutory/ Autonomous Bodies constituted under the Central / State Statute, on the executed value of completed/ running work will be taken as Credential.

b) Legible Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 yrs), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Last 3 yrs audited balance sheet, Credentials, Work Order, Completion Certificate, Payment certificate, Bank Solvency Certificate within one year from the date of publishing of NIT, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.

c) Legible Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

d) Partnership Firm should submit necessary deed at desired location through on line.

e) Earnest Money:- The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

f) Additional Performance Security other than Security Deposit::

1. If the accepted bid value of the successful Bidder is 80% or less of the Estimated amount put to tender, Additional Performance Security @ 10% of the Tendered Amount shall be submitted in the form of Bank Guarantee of any Scheduled Bank within seven working days from the date of issuance of Letter of Acceptance to ensure the quality and proper execution of the work. The said Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required. If the successful Bidder fails to submit the Additional Performance Security within the Time Period mentioned here, Earnest Money of the Bidder will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken.

2. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder (the Contractor) fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period.

3. Necessary provisions regarding deduction of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the Contract shall in no way be altered / affected by the provision of this Additional Performance Security.
4. Provision of Defect Liability Period & Refund of Security Deposit :
Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work is to be maintained during stipulated contractual period till completion and a Defect Liability Period of 01(One) year from the date of successful completion of the work. If any defect/ damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA . Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP).

g) Any type of Joint Venture will not be allowed.

7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs)
- ii. Balance Sheet (For last 3yrs)
- iii. Pan Card.
- iv. Electrical contractor's license in favour of the company, having Supervisor with Certificate of competency (Part Nos.-1, 2, 6A, 7A &11) in relevant work from Govt. licensing Authority
- v. The intending bidder shall have Valid Electrical Contractor's License. The personnel to be provided by agency shall possess requisite valid supervisory certificate (SCC Part no-1,2,6A,7A,11) and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract.
- vi. Latest Professional Tax Paid Challan & P-TAX Enrollment Certificate, Professional Tax Payment Certificate
- vii. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest Vat return.
- viii. Latest Valid Trade License.
- ix. Technical Credential.
 - a) Work Order along with completion certificate for the work in technical credential.
- x. Current Bank Solvency Certificate : 10% of the amount quoted by the bidder within one year from the date of publication of e-NIT.
- xi. Affidavit before Notary mentioning the correctness of the documents and declaration of penalty debarment etc.
- xii. P.F. & ESI Registration Certificate along with employer latest monthly contribution receipt upto June.,2025 issued prior to the date of NIT.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No.

7.a)

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

9. **CONDITIONAL and INCOMPLETE TENDER** will not be accepted under any circumstances.

10. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

Before issuance of the LOI, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such

documents submitted by the lowest tenderer is either manufacture or false in that case, LOI will not be issued in favour of the tenderer under any circumstances.

The bidder may be debarred from participating any tender further in KMDA at any stage on the following grounds-

A. Grounds for suspension and debarment :

- i) Submission of eligibility requirements containing false information or falsified documents.
- ii) Submission of Bids that contain false information or falsified documents, or the concealment of such information in the Bids in order to influence the outcome of eligibility screening or any other stage of the bidding process.
- iii) Unauthorized use of one's name/digital signature certificate for purpose of bidding process.
- iv) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favour.
- v) Refusal or failure to post a self-declaration to the effect of any previous debarment imposed by any authority of State / Central Govt., State / Central Govt. Undertaking / Statutory Bodies constituted under the statute of the Central/State Govt.
- vi) All other acts that tend to defeat the purpose of the competitive bidding such as lodging false complain about any bidder, lodging false complain about any officer duly authorized by the department, restraining any interested bidder to participate in the bidding process, etc.
- vii) Assignment and subcontracting of the contract or any part thereof without prior written approval of the procuring entity.
- viii) Whenever adverse reports related to adverse performance, misbehaviour, direct or indirect involvement in threatening, making false complaints etc. damaging the reputation of the department or any other type complaint considered fit by the competent authority of the department, are received from more than one officer or at more than one occasion from individual officer.
- ix) Refusal or failure to post the required performance security / earnest money within the prescribed time without justifiable cause.
- x) Failure in deployment of technical personnel, engineers and / or work supervisor having requisite license/ supervisor certificate of competency as specified in the Contract.
- xi) Refusal to accept an award after issuance of Letter of Intent or enter into contract with the authority without justifiable cause.
- xii) Failure of the contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period as mentioned in the Letter of Intent, Letter of Intent cum Work Order, Work Order etc.
- xiii) Failure by the contractor to fully and faithfully comply with its contractual, obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract.
- xiv) For the procurement of consultancy service/ contracts, poor performance by the consultant of his services arising from his fault or negligence. Any of the following acts by the consultant shall be construed as poor performance.
 - a) Non deployment of competent technical personnel, competent engineers and / or work supervisors;
 - b) Non deployment of committed equipment, facilities, support staff and manpower; and
 - c) Defective design resulting in substantial corrective works in design and/or construction;
 - d) Failure to deliver critical outputs due to consultants fault or negligence; and
 - e) Specifying materials which are inappropriate and substandard or way above acceptable standards leading to high procurement cost.
 - f) Allowing defective workmanship or works by the contractor being supervised by the consultant.

xv) For the procurement of goods, unsatisfactory progress in the delivery of the goods by the manufacturer, supplier or distributor arising from his fault or negligence and/or unsatisfactory or inferior quality of goods, vis a vis as laid down in the contract.

xvi) Willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

(As per order PWD, GOVT vide no. 724-W(C)/ 1M-953/19, Dated 19.12.2019 & 547-W (C)/ 1M-387/15, Dated 16.11.2019)

A) **B. CATEGORY OF VIOLATION/MISCONDUCT:-**

- i) First degree of violation/misconduct:- Cl. No. 10.A (i) to 10.A (xvi) to be considered as first degree of violation/misconduct.
- ii) Second degree of violation/misconduct:- Any one of the acts as mentioned under Cl. 35.B (i) above, committed by a particular bidder/contractor/supplier by more than one occasions, be considered as second degree of violation/misconduct.

In addition to the penalty of debarment, the bid security / earnest money posted by the concerned bidder or prospective bidder shall also be forfeited.

(The same must be invariably part of the process of evaluation of bids.)

B) **PENALTY :-**

- i) For committing 1st Degree of violation/misconduct:- Disqualifying a bidder from participating in any tender process under KMDA up to 2(two) years.
- ii) For committing 2nd Degree of violation/misconduct:- Disqualifying a bidder from participating in any tender process under KMDA for a period of 3(three) years.

List of "Technically Qualified Bidders" will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, Bidders are requested to view the tender status on a regular basis. In case if there be any objection regarding Pre-qualification/ list of "Technically Qualified Bidders", that objection should be lodged to the Tender/Bid Evaluation Committee within **48 hours** from the date and time of publication of list of qualified Agencies and beyond that time schedule no objection will be entertained by the Tender/Bid Evaluation Committee.

10. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

11. Others :- The Tender Notice along with other documents like **Tender Form No. - 1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc.** whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his rate.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visit <https://wbtenders.gov.in> & www.kmda.wb.gov.in.

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Housing Sector, KMDA

MEMO NO. 04/EE/Elec. DIV/H.S./KMDA(KIT WING)/2025-2026

Dt: 26.06.2025

Copy forwarded for information and necessary action to :-

1. The C.E.O. / KMDA.
2. The Secretary / KMDA.
3. The Chief Engineer / Water & Sanitation Sector
4. The Chief Engineer / Road & Bridge Sector
5. The Chief Engineer / Estate & Asset Management Sector
6. The Chief Engineer / Electrical Sector
7. The Chief Engineer/ Housing Sector
8. The Director of Finance, KMDA
9. The Superintending Engineer, Housing Sector, KMDA.
10. The Executive Engineer-II, Housing Sector, KMDA – with a request to take further necessary action in this regard.
11. The Deputy Secretary, P.R.O., KMDA with request to publish the Notice in the leading News Papers and display in KMDA Web Site as per relevant Govt. rules.
12. The Notice Boards, Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

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