

**OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION,
HOUSING SECTOR, KMDA (KIT WING)**

Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

MEMO NO. 16/EE/Elec. DIV/H.S./KMDA(KIT WING)/2026-2027

Dt: 22.07.2026

Detailed Tender Notice No. KMDA/HOUSING/EE (Elec.)/NIT-10/2026-2027

Tender Reference No: KMDA/HOUSING/EE (Elec.)/NIT-10/2026-2027

1. **The Executive Engineer (Elec.), Housing Sector, KMDA (Erstwhile KIT)**, for and on behalf of Kolkata Metropolitan Development Authority(KMDA) invites online percentage premium two-part e-tender from reliable, resourceful, bonafide and experienced agencies having successfully & satisfactorily completed the work similar to **Round the clock operation and cleaning in different housing schemes pump rooms** in Raw water / WTP / Drinking Water pumping station during last 05(Five) years in any Govt./ Semi-Govt./Govt. Undertakings/ Autonomous Bodies/ Statutory Bodies and Local Bodies for the works as detailed below : -

Name of work	Estimated Amount (Rs)	Earnest Money to be deposited (Rs)	Time of completion	Cost of Tender Document
Round the clock operation and cleaning in different housing schemes pump rooms of erstwhile KIT presently under Housing sector, KMDA	64,20,188.00 (including LWC & GST)	Rs.1,28,410.00	12 (twelve) months	NIL

2. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and Earnest Money should be deposit online as per requirement of the system.
3. Submission of Tender- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
4. Intending bidder should quote the rate including all Government, Statutory taxes including GST and Labour Cess as applicable. GST & Labour Cess are included in the amount put to tender (Estimated amount). The Tax invoice(s) need to be issued by the agency/supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017.

5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-		
a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	Date: 31.07.2026
b)	Documents download start date (Online)	Date: 31.07.2026, Time: 15.00 hrs
c)	Documents download end date (Online)	Date: 14.08.2026, Time: 17.00 hrs.
d)	Pre Bid Meeting Date and Time	NA
d)	Pre-bid Clarification Start Date & Time	NA
e)	Pre-bid Clarification End Date & Time	NA
f)	Online Bid Submission Start Date & Time	Date: 31.07.2026, Time: 15.00 hrs
g)	Online Bid Submission Last Date & Time	Date: 14.08.2026, Time: 17.00 hrs.
h)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	Date: 17.08.2026, Time: 12.00 hrs.
i)	Date for opening of Financial Proposal (Online)	To be notified later on.

Tenders will be opened by The **Executive Engineer (Elec.), Housing Sector, KMDA (Erstwhile KIT)** or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

6. Eligibility criteria for the bidders :-

a) The bidders should have the credentials as detailed below::

i) Intending Tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.

or

ii) Intending Tenderers should produce credentials of 2(two) similar nature of Works, each of the minimum value of 30% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.

iii) Intending tenderer should produce credential of one single running similar nature of contractual job which has been completed to the extent of 80% or more and value of which is not less than less than 40% of value put to tender and each under any Govt./Govt. undertaking /Autonomous Body/Local Body.

In case of running works certificate should be clearly stated that the work is in progress satisfactorily and no penal action has been initiated against the executing agency i.e. tenderer.

Completion Certificate by the said department in favour of the bidder is only acceptable

• Other Terms & Conditions of the Credentials :

i) Payment Certificate will not be treated as Credential.

ii) Credential Certificate issued by the Executive Engineer or equivalent or Competent Authority of a State/ Central Govt., State/ Central Govt. Undertaking, Statutory/ Autonomous Bodies constituted under the Central / State on the executed value of completed/ running work will be taken as Credential.

b) Legible Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 yrs), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Last 3 yrs audited balance sheet, Credentials, Work Order, Completion Certificate, Payment certificate, Bank Solvency Certificate within one year from the date of publishing of NIT, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.

c) Legible Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

d) Partnership Firm should submit necessary deed at desired location through on line.

e) Earnest Money:- The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

f) Additional Performance Security other than Security Deposit::

1. If the accepted bid value of the successful Bidder is 80% or less of the Estimated amount put to tender, Additional Performance Security @ 10% of the Tendered Amount shall be submitted in the form of Bank Guarantee of any Scheduled Bank within 1 month from the date of issuance of Letter of Acceptance to ensure the quality and proper execution of the work. The said Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required. If the successful Bidder fails to submit the Additional Performance Security within the Time Period mentioned here, Earnest Money of the Bidder will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken.

2. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder (the Contractor) fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period.

3. Necessary provisions regarding deduction of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the Contract shall in no way be altered / affected by the provision of this Additional Performance Security.
4. Provision of Defect Liability Period & Refund of Security Deposit :
Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work is to be maintained during stipulated contractual period till completion and a Defect Liability Period of 01(One) year from the date of successful completion of the work. If any defect/ damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA . Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP).

g) Any type of Joint Venture/ Consortium will not be allowed.

7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs)
- ii. Audited Balance Sheet (For last 3yrs)
- iii. Pan Card.
- iv. Electrical contractor's license in favour of the company, having Supervisor with Certificate of competency (**Part Nos.-1, 2, 6A &11**) in relevant work from Govt. licensing Authority
- v. The intending bidder shall have Valid Electrical Contractor's License. The personnel to be provided by agency shall possess requisite valid supervisory certificate (**SCC Part no-1,2, 6A ,11**) and valid appointment documents of supervisor of which the EIC may ask for verification at any time during the period of contract.
- vi. Latest Professional Tax Paid Challan & P-TAX Enrollment Certificate, Professional Tax Payment Certificate
- vii. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest GST Return in Form 3B.
- viii. Latest Valid Trade License.
- ix. Technical Credential.
 - a) Work Order along with completion certificate for the work in technical credential.
- x. Current Bank Solvency Certificate : 10% of the amount quoted by the bidder not before one year from the date of issue of this NIT from a Nationalized Bank/ scheduled Bank of India is to be submitted during submission of tender.
- xi. Affidavit before Notary mentioning the NIT no., correctness of the documents and declaration of penalty debarment etc.
- xii. P.F. & ESI Registration Certificate along with employer latest monthly contribution receipt upto March.,2026 issued prior to the date of NIT.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No.

7.a)

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

8. **CONDITIONAL and INCOMPLETE TENDER** will not be accepted under any circumstances.

9. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

Before issuance of the LOI, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents

submitted by the lowest tenderer is either manufacture or false in that case, LOI will not be issued in favour of the tenderer under any circumstances.

The bidder may be debarred from participating any tender further in KMDA at any stage on the following grounds-

10. A. Grounds for suspension and debarment :

- i) Submission of eligibility requirements containing false information or falsified documents.
- ii) Submission of Bids that contain false information or falsified documents, or the concealment of such information in the Bids in order to influence the outcome of eligibility screening or any other stage of the bidding process.
- iii) Unauthorized use of one's name/digital signature certificate for purpose of bidding process.
- iv) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favour.
- v) Refusal or failure to post a self-declaration to the effect of any previous debarment imposed by any authority of State / Central Govt., State / Central Govt. Undertaking / Statutory Bodies constituted under the statute of the Central/State Govt.
- vi) All other acts that tend to defeat the purpose of the competitive bidding such as lodging false complain about any bidder, lodging false complain about any officer duly authorized by the department, restraining any interested bidder to participate in the bidding process, etc.
- vii) Assignment and subcontracting of the contract or any part thereof without prior written approval of the procuring entity.
- viii) Whenever adverse reports related to adverse performance, misbehaviour, direct or indirect involvement in threatening, making false complaints etc. damaging the reputation of the department or any other type complaint considered fit by the competent authority of the department, are received from more than one officer or at more than one occasion from individual officer.
- ix) Refusal or failure to post the required performance security / earnest money within the prescribed time without justifiable cause.
- x) Failure in deployment of technical personnel, engineers and / or work supervisor having requisite license/ supervisor certificate of competency as specified in the Contract.
- xi) Refusal to accept an award after issuance of Letter of Intent or enter into contract with the authority without justifiable cause.
- xii) Failure of the contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period as mentioned in the Letter of Intent, Letter of Intent cum Work Order, Work Order etc.
- xiii) Failure by the contractor to fully and faithfully comply with its contractual, obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract.
- xiv) For the procurement of consultancy service/ contracts, poor performance by the consultant of his services arising from his fault or negligence. Any of the following acts by the consultant shall be construed as poor performance.
 - a) Non deployment of competent technical personnel, competent engineers and / or work supervisors;
 - b) Non deployment of committed equipment, facilities, support staff and manpower; and
 - c) Defective design resulting in substantial corrective works in design and/or construction;
 - d) Failure to deliver critical outputs due to consultants fault or negligence; and
 - e) Specifying materials which are inappropriate and substandard or way above acceptable standards leading to high procurement cost.
 - f) Allowing defective workmanship or works by the contractor being supervised by the consultant.
- xv) For the procurement of goods, unsatisfactory progress in the delivery of the goods by the

manufacturer, supplier or distributor arising from his fault or negligence and/or unsatisfactory or inferior quality of goods, vis a vis as laid down in the contract.

xvi) Willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

(As per order PWD, GOVT vide no. 724-W(C)/ 1M-953/19, Dated 19.12.2019 & 547-W (C)/ 1M-387/15, Dated 16.11.2019)

A) B. CATEGORY OF VIOLATION/MISCONDUCT:-

- i) First degree of violation/misconduct:- Cl. No. 10.A (i) to 10.A (xvi) to be considered as first degree of violation/misconduct.
- ii) Second degree of violation/misconduct:- Any one of the acts as mentioned under Cl. 35.B (i) above, committed by a particular bidder/contractor/supplier by more than one occasions, be considered as second degree of violation/misconduct.

In addition to the penalty of debarment, the bid security / earnest money posted by the concerned bidder or prospective bidder shall also be forfeited.

(The same must be invariably part of the process of evaluation of bids.)

B) PENALTY :-

- i) For committing 1st Degree of violation/misconduct:- Disqualifying a bidder from participating in any tender process under KMDA up to 2(two) years.
- ii) For committing 2nd Degree of violation/misconduct:- Disqualifying a bidder from participating in any tender process under KMDA for a period of 3(three) years.

List of “Technically Qualified Bidders” will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, Bidders are requested to view the tender status on a regular basis. In case if there be any objection regarding Pre-qualification/ list of “Technically Qualified Bidders”, that objection should be lodged to the Tender/Bid Evaluation Committee within **48 hours** from the date and time of publication of list of qualified Agencies and beyond that time schedule no objection will be entertained by the Tender/Bid Evaluation Committee.

11. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

12. Others :- The Tender Notice along with other documents like **Tender Form No. - 1 KMDA, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum etc.** whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his rate.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visit <https://wbenders.gov.in> & www.kmda.wb.gov.in.

13. Financial Proposal(PART-II)

The financial proposal shall contain the following documents i.e. **Bill of quantities (BOQ):** The bidder is to offer on percentage basis including all sorts of taxes, cess, duties, freight, insurance, loading-unloading, packing, forwarding etc, repairing and overhauling, supply of materials, consumables, tools and tackles, manpower etc, i.e. all inclusive and all complete in all respects, as per site-requirement & upto the satisfaction of the EIC (Engineer-in-charge). The rates to be quoted online electronically in the space marked for quoting rate in the BOQ. Only downloaded copies are to be uploaded virus scanned & digitally signed by the contractor.

14. Earnest Money Deposit:

In addition to the complete set of tender documents as mentioned here in before, the tenderer shall have to deposit an amount as earnest money (as mentioned earlier) online. Please note that submission of tender without earnest money will be treated as non-responsive. The earnest money deposited otherwise will not be accepted and the tender will not be valid.

Note : EMD will be exempted only for Registered Labour Co-operative societies / MSME etc. as per guidelines of Finance Department, Govt. of West Bengal.

15. Security Deposit:

The successful tenderer shall have to provide for a security for the work an amount in terms of clause no.1 of the printed tender form.

An amount at the rate of 10% (including the EMD, may be @02% of the contract amount) (time to time Govt. norms will be in vogue in this respect) of the completed work will be retained during processing/releasing of the same as security deposit money and the amount thus recovered will be released as mentioned else where. This is inclusive of the security money (may be @02% of the contract amount) already deposited as earnest money with the Department. Any sorts of taxes, cess, duties etc, as applicable in this Authority time to time, will also be deducted from the progressive running bills/final bill..

Failure on the part of the contractor (successful bidder) in depositing the differential amount/balanced amount excluding the initial EMD to make @2% of the accepted/contract amount within the specified period, where so required, in terms of above, shall constitute a breach of the obligations and shall render the offer/ contract liable for termination with forfeiture of initial EMD that would be lying with KMDA mentioned above without any reference to the bidder.

16. Statutory Deduction of taxes/duties/Cess etc.:

Any sort of Tax, cess, duties etc will be deducted from the contractor's bill at the rate in accordance with the orders/circulars of the Government in force during the contractual period.

If the Government declares any variation of the tax, cess, duty etc structure during the pendency of the contract, it shall be to the contractor's account.

G.S.T. will be applicable as per prevailing Govt. norms, time to time.

If any variation in the tax structure declared by the Government during the pendency of the contract shall be to the contractor's account.

17. Opening and evaluation of tender:

a. Opening of Technical Proposal:

a) Technical proposals will be opened by the Executive Engineer(Elect.) Housing Sector (KIT Wing), KMDA and/ or his authorized representative electronic all from the website using their digital signature certificate.

b) Intending tenderers may remain present if they so desire.

c) Technical bids will be opened first. If there found any deficiency, the tender will summarily be rejected.

b. Pursuant to scrutiny and decision to the technical accepting authority, the summary list of eligible bidders will be uploaded in the web portals.

c. Opening and evaluation of financial proposal:

Financial proposal of bidders declared technically eligible by the tender accepting authority will be opened electronically from the web portal on prescribed date and time by the Housing Sector, KMDA and / or his authorized representative electronically from the web site using their digital signature certificate. All sorts of documents, papers etc as required in this tender shall have to be uploaded in the prescribed procedures and no document, paper etc (hard/soft copy) will be entertained once the date and time of submitting the technical bid is over. The Tender Accepting Authority may ask any of the tenderers to produce original documents/papers required/requisite against this tender for physical verification within a specified time period (by the TIA) and, in this respect, failing which the tender will be liable to be summarily rejected. All documents must be proper and/or valid within the specified time period.

After evaluation of financial proposal, the authority may upload the final summary result.

18. Conditional and incomplete Tender:

Conditional and incomplete tenders are liable to be summarily rejected.

19. Withdrawal of tender:

The tender once submitted shall not be withdrawn within a period of 180 calendar days from the last date of submission. That is, the quoted rates and all other things shall be valid for at least 180 calendar days from the last date of submission.

If a tenderer withdraws his tender within this period without any valid reason (and accepted by the competent authority), he may be disqualified from submitting any tender in KMDA for a minimum period of one year and earnest money, additional security money etc already deposited may be forfeited, also any other action may be taken against the bidder as per KMDA's discretion.

20. Validity of the offer/tender:

The validity of the rate offered shall be at least 180 calendar days from the last date of submission. The bidder is liable to execute the entire/part-work at the rate offered by them at anywhere in and around Kolkata, if asked for, within the afore said time period.

21. Rates quoted will be all inclusive(charges, taxes etc.):

As stated elsewhere, the rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, freight, insurances, loading- unloading, demands etc, all inclusive in all respects.

The tenderer shall include income taxes, GST etc. as applicable. Octroi if any, toll, ferry charges, local charges, royalties, service taxes, turnover taxes and all other charges shall be as applicable.

All other charges like insurance charges, freight etc and all sorts of Government Inspector's fees, Government clearing certificate etc, for obtaining statutory clearances etc. as would be required for completion of the work in all complete manner in all respects, shall also be borne by the bidder/ contractor and hence, must be considered in the rates quoted. No claim whatsoever on this account will be entertained.

22. Payment of wages and other regulatory benefits:

Any sort of expenses, risks, accidents, penalties, medical, costs etc as per Govt. norms in relation to the working personnel against this work shall be within the scope of the bidder/contractor and KMDA will in no way be responsible for the same at any point of time. In no case, the department shall be held responsible for any eventualities in this regard. No person engaged in the work in any form will be employed by KMDA/end-user in any form, in anyway.

Note : Payment will be made as per the availability of fund.

23. (a) Acceptance of Tender

- i. Lowest valid rate should normally be accepted. However, the Tender accepting Authority does not bind himself to do so and reserves the right to reject/ accept any or all the tender/s, without as signing any reason thereof.
- ii. During the entire process of the tender/contract, if it is found that any penal measure has been imposed by any Govt/Semi-Govt./Autonomous body against any intending tenderer/contractor, the Authority reserves the right to reject any bid offered/contract by the said tenderer. Also such penal action will be applicable against the bidder/contractor at any stage of time.
- iii. In case of submission of false/incomplete document by tenderer, detected and found at any stage of time, action may be referred to the appropriate authority for prosecution as per relevant/prevaling norms with forfeiture of Earnest Money forth with.

23.0 (b) Suspension and Debarment of Contractor

The detailed procedure for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum no.: 547-W(C)/1M-387/15, date: 16.11.15, and its subsequent amendment notified vide memorandum no.:

724-W(C)/1M-953/19, dated: 19.12.2019 of Works Branch, PWD, GoWB shall be followed for debarment and suspension of bidders and agencies selected for executing public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to perform contractual obligation and thereby resulting delay of execution of public works or execution of faulty works.

24. Mobilization Advance

No mobilization advance will be provided by the authority.

25. Disclaimer:

All expenses for preparing and submission of the tender bid shall be to the bidder's account and shall in no way be compensated in any form.

KMDA reserves the right to reject or accept or split any or all tenders/bids without assigning any reasons whatsoever.

The quantum of work mentioned in the bill of quantities(BOQ) may vary during issuing of order/execution.

The description, type, quality and quantity of job is indicative. Thus, all types of supply items and works are to be maintained by the bidder/contractor up to the appropriate and sufficient requirement of the site-conditions and satisfaction in respect of any type of norms, rules, regulations etc prevailing in Government sectors upto the satisfaction of the Engineer-in-Charge(EIC), rates to be quoted accordingly.

KMDA reserves the right to terminate the tender without assigning any reason what so ever in any nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after awarding of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.

26. Arbitration

All the disputes arising from the provisions of the agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.

Executive Engineer (Elec.),
Housing Sector, KMDA

MEMO NO. 16/EE/Elec. DIV/H.S./KMDA(KIT WING)/2026-2027

Dt: 22.07.2026

Copy forwarded for information and necessary action to :-

1. The C.E.O. / KMDA.
2. The Secretary / KMDA.
3. The Chief Engineer / Water & Sanitation Sector
4. The Chief Engineer / Road & Bridge Sector
5. The Chief Engineer / Estate & Asset Management Sector
6. The Chief Engineer / Electrical Sector
7. The Chief Engineer/ Housing Sector
8. The Director of Finance, KMDA
9. The Superintending Engineer, Housing Sector, KMDA.
10. The Executive Engineer_II, Housing Sector, KMDA – with a request to take further necessary action in this regard.
11. The Deputy Secretary, P.R.O., KMDA with request to publish the Notice in the leading News Papers and display in KMDA Web Site as per relevant Govt. rules.
12. The Notice Boards, Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

Executive Engineer (Elec.),
Housing Sector, KMDA