

**OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION,
HOUSING SECTOR, KMDA (KIT WING)**

Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

MEMO NO. 37/EE/Elec. DIV/H.S./KMDA(KIT WING)/2024

Dt: 16.12.2024

Detailed Tender Notice No. KMDA/HOUSING/EE (Elec.)/NIT-22/2024-2025

Tender Reference No: KMDA/HOUSING/EE (Elec.)/NIT-22/2024-2025

1. Invitation:- **The Executive Engineer (Elec.), Housing Sector, KMDA (Erstwhile KIT)**, invites online tender from reliable, resourceful, bonafide and experienced firms / companies / individuals / partnership firm contractors having credentials of executing similar nature of work in any Govt./ Semi-Govt./Govt. Undertakings/ Autonomous Bodies/ Statutory Bodies and Local Bodies for the works as detailed below:-

<i>Tender No.</i>	<i>Name of Work</i>	<i>Estimated value (Rs.)</i>	<i>Earnest Money (Rs.)</i>	<i>Time of Completion</i>	<i>Cost of Bid Documents (Rs.)</i>
1.	Annual maintenance of existing electrical installation work at different housing schemes of Central and South Kolkata in erstwhile KIT Schemes (Total 11 no's schemes) under Housing Sector, KMDA	4,80,415.00 (including 12% GST & 1% LWC)	9,610.00	1 (one) Year	Cost of Tender Documents not required during participating in e-Tendering.

- Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and Earnest Money should be deposit online as per requirement of the system.
- Submission of Tender- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
- Intending bidder should quote the rate including all Government, Statutory taxes including GST and Labour Cess as applicable. GST & Labour Cess are included in the amount put to tender (Estimated amount). The Tax invoice(s) need to be issued by the agency/supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017.

5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-

a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	Date: 24.12.2024
b)	Documents download start date (Online)	Date: 24.12.2024, Time: 15.00 hrs
c)	Documents download end date (Online)	Date: 31.12.2024, Time: 15.00 hrs.
d)	Pre-bid Clarification Start Date & Time	NA
e)	Pre-bid Clarification End Date & Time	NA
f)	Online Bid Submission Start Date & Time	Date: 24.12.2024, Time: 15.00 hrs
g)	Online Bid Submission Last Date & Time	Date: 31.12.2024, Time: 15.00 hrs.
h)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	Date: 02.01.2025, Time: 15.00 hrs.
i)	Date for opening of Financial Proposal (Online)	To be notified later on.

Tenders will be opened by The **Executive Engineer (Elec.), Housing Sector, KMDA (Erstwhile KIT)** or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

6. Eligibility criteria for the bidders :-

a) The bidders should have the credentials as detailed below::

i) Intending Tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.

or

ii) Intending Tenderers should produce credentials of 2(two) similar nature of Works, each of the minimum value of 30% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.

or

iii) Intending Tenderers should produce credentials of 1(one) single running work of similar nature for work which has been completed to the extent of 80% or more and the value of which is not less than the desired value at (i) above.

• Other Terms & Conditions of the Credentials :

i) Payment Certificate will not be treated as Credential.

ii) Credential Certificate issued by the Executive Engineer or equivalent or Competent Authority of a State/ Central Govt., State/ Central Govt. Undertaking, Statutory/ Autonomous Bodies constituted under the Central / State Statute, on the executed value of completed/ running work will be taken as Credential.

b) Legible Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 yrs), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest Vat return, Last 3 yrs audited balance sheet, Credentials, Work Order, Completion Certificate, Payment certificate, Bank Solvency Certificate within one year from the date of publishing of NIT, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.

c) Legible Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

d) Partnership Firm should submit necessary deed at desired location through on line.

e) Earnest Money:- The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

f) Additional Performance Security other than Security Deposit::

1. If the accepted bid value of the successful Bidder is 80% or less of the Estimated amount put to tender, Additional Performance Security @ 10% of the Tendered Amount shall be submitted in the form of Bank Guarantee of any Scheduled Bank within seven working days from the date of issuance of Letter of Acceptance to ensure the quality and proper execution of the work. The said Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required. If the successful Bidder fails to submit the Additional Performance Security within the Time Period mentioned here, Earnest Money of the Bidder will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken.

2. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder (the Contractor) fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period.

3. Necessary provisions regarding deduction of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the Contract shall in no way be altered / affected by the provision of this Additional Performance Security.
4. **Provision of Defect Liability Period & Refund of Security Deposit :**
Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work is to be maintained during stipulated contractual period till completion and a Defect Liability Period of 01(One) year from the date of successful completion of the work. If any defect/ damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA . Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP).

g) Any type of Joint Venture will not be allowed.

7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs)
- ii. Balance Sheet (For last 3yrs)
- iii. Pan Card.
- iv. **Electrical contractor's license in favour of the company, having Supervisor with Certificate of competency (Part Nos.-1, 2, 3, 4, 6A &11) in relevant work from Govt. licensing Authority**
- v. Latest Professional Tax Paid Challan & P-TAX Enrollment Certificate, Professional Tax Payment Certificate
- vi. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest Vat return.
- vii. Latest Valid Trade License.
- viii. Technical Credential.
 - a) Work Order along with completion certificate for the work in technical credential.
- ix. Current Bank Solvency Certificate: 10% of the amount quoted by the bidder within one year from the date of publication of e-NIT.
- x. Affidavit before Notary mentioning the correctness of the documents and declaration of penalty debarment etc.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No.

7.a)

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

8. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

9. Others :- The Tender Notice along with other documents like Tender Form No. - 1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his rate.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visit <https://wbtenders.gov.in> & www.kmda.wb.gov.in.

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Copy forwarded for information and necessary action to :-

1. The C.E.O. / KMDA.
2. The Secretary / KMDA.
3. The Chief Engineer / Water & Sanitation Sector
4. The Chief Engineer / Road & Bridge Sector
5. The Chief Engineer / Estate & Asset Management Sector
6. The Chief Engineer / Electrical Sector
7. The Chief Engineer/ Housing Sector
8. The Director of Finance, KMDA
9. The Superintending Engineer, Housing Sector, KMDA.
10. The Executive Engineer-II, Housing Sector, KMDA – with a request to take further necessary action in this regard.
11. The Deputy Secretary, P.R.O., KMDA with request to publish the Notice in the leading News Papers and display in KMDA Web Site as per relevant Govt. rules.
12. Sri B. Moish, Executive Engineer (HS), KMDA – with a request to take further necessary action for timely completion of the tendering process.
13. The Notice Boards, Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

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