

**OFFICE OF THE EXECUTIVE ENGINEER
DIVISION-III, HOUSING SECTOR, KMDA (KIT WING)**

Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

MEMO NO. 30/EE/DIV-III/H.S./KMDA (KIT WING)/2025-2026

Dt: 13.08.2025

Detailed e-Tender Notice No. KMDA/HOUSING/EE/DIV-III/Circle III(BSUP)/NIT-19/2025-2026

e-Tender Reference No. KMDA/HOUSING/EE/DIV-III/Circle III(BSUP) /NIT-19/2025-2026

1. Invitation:- **The Executive Engineer, DIV-III, Circle III(BSUP), Housing Sector, KMDA (Erstwhile KIT)** invites online e-tender from reliable, resourceful, bonafide and experienced firms/companies/individual/partnership firm contractors having credentials of similar nature of work in any Govt./ Semi-Govt./Govt. Undertakings/ Autonomous Bodies/ Statutory Bodies and Local Bodies for the work as detailed below:-

Tender. No.	Name of Work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Time of Completion
KMDA/HOUSING /EE/DIV-III/Circle III(BSUP)/NIT-19/2025-2026 dated 13.08.2025	Engagement of 2 (two) nos. sweeper on daily basis for a period of one year at premises no. 25, 25/1 at B.B. Chatterjee Road under Scheme Kasba-I	3,75,077.00 (Including GST & LWC)	7,510.00	1 (one) year

2. Intending bidder may download the tender documents from the website <https://wbtennders.gov.in> directly with the help of Digital Signature Certificate and Earnest Money should be deposit online as per requirement of the system.
3. Submission of Tender- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtennders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
4. Intending bidder should quote the rate including all Government, Statutory taxes including GST and Labour Cess as applicable. GST & Labour Cess are included in the amount put to tender (Estimated amount). The Tax invoice(s) need to be issued by the agency/supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017.

5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-		
a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	Date: 20.08.2025
b)	Documents download start date (Online)	Date: 20.08.2025, Time: 15.00 hrs
c)	Documents download end date (Online)	Date: 27.08.2025, Time: 17.00 hrs.
d)	Pre-bid Clarification Start Date & Time	NA
e)	Pre-bid Clarification End Date & Time	NA
f)	Online Bid Submission Start Date & Time	Date: 20.08.2025, Time: 15.00 hrs
g)	Online Bid Submission Last Date & Time	Date: 27.08.2025, Time: 17.00 hrs.
h)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	Date: 29.08.2025, Time: 17.00 hrs.
i)	Date for opening of Financial Proposal (Online)	To be notified later on.

Tenders will be opened by **the Executive Engineer, DIV-III, Circle III(BSUP), Housing Sector, KMDA (Erstwhile KIT)** or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

6. Eligibility criteria for the bidders :-

a) The bidders should have the credentials as detailed below::

- i) Intending Tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.
or
- ii) Intending Tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.
or
- iii) Intending Tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 80% or more and the value of which is not less than the desired value at (i) above.

In case of running works, only those Tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the Tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the Tenderer.

- **Other Terms & Conditions of the Credentials :**

- **a)**

- i) Payment Certificate will not be treated as Credential.
- ii) Credential Certificate issued by the Executive Engineer or equivalent or Competent Authority of a State/ Central Govt., State/ Central Govt. Undertaking, Statutory/ Autonomous Bodies constituted under the Central / State Statute, on the executed value of completed/ running work will be taken as Credential.
- b) Legible Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 yrs), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest Vat return, Last 3 yrs audited balance sheet, Credentials, Work Order, Completion Certificate, Payment certificate, Bank Solvency Certificate (in commensurate with the amount put to tender) within one year from the date of publishing of NIT, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.
- c) Legible Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by the KMDA during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive).

- d) Partnership Firm should submit necessary deed at desired location through on line.
- e) **Earnest Money:-** The tenderer shall have to deposit requisite earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement in the form of Demand Draft drawn in favour of “KMDA” of any scheduled Indian Bank at Kolkata. Total Earnest money deposited will be converted into security deposit and further deductions from progressive RA bills, comprising total of 10% of the bill value. However the Security Deposit (S.D. Money) will be deducted as per latest Circular of Finance Department, Govt. of West Bengal time to time.

However, even though the earnest money deposited exceeds the prescribed percentage, due to reduction of tendered amount due to any reason whatsoever, such additional earnest money shall be deemed to have been converted into security and further deductions from progressive bills shall be made, taking into consideration the enhanced component of earnest money so converted into security.

f) Provision of Defect Liability Period & Refund of Security Deposit :Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work is to be maintained during stipulated contractual period till actual date of completion and a Defect Liability Period for the work is **01(one) year from the date of actual successful completion of the work.** If any defect/damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with the project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time hereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA. For five years defect liability period, 30% of the Total Security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work and the balance 70% of the Security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work.

g) Additional Performance Security other than Security Deposit::

1. If the accepted bid value of the successful Bidder is 80% or less of the Estimated amount put to tender, Additional Performance Security @ 10% of the Tendered Amount shall be submitted in the form of Bank Guarantee of any Scheduled Bank within seven working days from the date of issuance of Letter of Acceptance to ensure the quality and proper execution of the work. The said Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required. If the successful Bidder fails to submit the Additional Performance Security within the Time Period mentioned here, Earnest Money of the Bidder will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken.
2. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder (the Contractor) fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period.
3. Security deposit (including the initial security deposit and the earnest money) @ 10% of the gross bill value will be deducted from each and every running bills and the final bill without any upper ceiling limit..

8. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs)
- ii. Audited Balance Sheet (For last 3yrs)
- iii. Pan Card.
- iv. Latest Professional Tax Paid Chalan & P-TAX Enrollment Certificate, Professional Tax Payment Certificate
- v. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest GST Return in Form No. 3B.
- vi. Latest Valid Trade License.
- vii. Technical Credential.
 - a) Work Order along with completion certificate for the work in technical credential.
- viii. Bank Solvency Certificate for atleast 10% of the amount put to tender within one year from the date of publishing of NIT
- ix. Affidavit before Notary mentioning the NIT No. as well as the correctness of the documents and declaration of penalty, debarment etc.
- x. Any documents regarding power of attorney should be registered.

b) List of documents to be uploaded by a Partnership Firm in addition to Sl. No.

7.a)

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

10. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

11. Others :- The Tender Notice along with other documents like **Tender Form No. - 1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc.** whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his rate.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visit <https://wbtenders.gov.in> & www.kmda.wb.gov.in.

Executive Engineer, DIV-III, Circle III(BSUP),
Housing Sector, KMDA

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Dt: 13.08.2025

Copy forwarded for information and necessary action to :-

1. The C.E.O. / KMDA.
2. The Secretary / KMDA.
3. The Deputy Secretary, P.R.O., KMDA with request to publish the Notice in the leading News Papers and display in KMDA Web Site as per relevant Govt. rules.
4. The Chief Engineer / Water & Sanitation Sector
5. The Chief Engineer / Road & Bridge Sector
6. The Chief Engineer / Estate & Asset Management Sector
7. The Chief Engineer / Electrical Sector
8. The Chief Engineer/ Housing Sector
9. The Director of Finance, KMDA
10. The Superintending Engineer, Housing Sector, KMDA.
11. The Executive Engineer-III, Housing Sector, KMDA – with a request to take further necessary action in this regard.
12. The Notice Boards, Unnayan Bhawan, DJ-11, Sector-II, 1st Floor, Block-A, Salt Lake, Kolkata- 700 091

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