



KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY

Executive Engineer, GPCD (West),
GAP Wing, Water & Sanitation Sector, KMDA,
100, G.T. Road, Rishra, Hooghly.
West Bengal, India.
Email: ee.gpcdwest@gmail.com.

No. : - 01 /EE) / GPCD (W) / W&S/ GAP / KMDA / T-4 / 2024-25 Dated: 11.07.2024

ABRIDGED 'e' - TENDER NOTICE NO. : KMDA/WS/GAP/EE/GPCD (W)/NIQ-01/24-25

The Executive Engineer, GPCD(West), Water & Sanitation Sector, GAP Wing, KMDA invite quotation (Expression of Interest) from reliable, resourceful, bonafied Agencies/Contractor for the under mentioned work:-

Sl. No.	Name of Work	Estimated Value of the work (Rs.)	Bid Security Money (Rs.)	Time of Completion
1.	Shifting of materials such as wooden tables, chairs, steel almiras of different sizes, fans, computers, printers, office files and all other official documents etc. as required within the loading and space capacity of the vehicle by using 'Mahindra Bolero-107" vehicle from Rishra Bagh Khal area to the premises of Sewage Treatment Plant at Khalisani, Chandannagore, Hooghly including loading & unloading of all materials and placing the materials where it will be instructed, complete in all respect 5 (Five) trips.	To be quoted by the bidder	Rs.2,000/- (Rupees Eighty Thousand) only	7(Seven) Days

Online Bid Submission Last Date & Time : 02/08/2024 up to 14:00 hrs.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detailed information please visit <https://wbtenders.gov.in>&<https://kmda.wb.gov.in>

(Signature)
11/07/2024

Executive Engineer,
GPCD (West), W&S / GAP / KMDA

No. :- 1/EE) / GPCD (W) / W&S / GAP / KMDA / T-4 / 2024-25 Dated: 11.07.2024

Copy forwarded for information and necessary action to:-

1. The Chief Engineer, W&S Sector, KMDA.
3. The Superintending Engineer (North Circle), GAP Wing, Water & Sanitation Sector, KMDA.
4. The Superintending Engineer (South Circle), GAP Wing, Water & Sanitation Sector, KMDA
5. The Director of Finance, KMDA
6. Assistant Engineer GAP Wing, Water & Sanitation Sector, KMDA.
7. The A. C. F. A., GAP Wing, Water & Sanitation Sector, KMDA.
8. The Dy. Secretary, P. R. O., KMDA with request to publish the QUOTATION NOTICE in the leading News Papers and display in KMDA website. (Additional 3 copy enclosed).
9. Notice Board.

D/ktz 11/07/2024

*Executive Engineer,
GPCD (West), W&S / GAP / KMDA*

Section 1. NIQ

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Note: (i) Rate to be quoted including GST, CESS and any other Govt. statutory taxes as applicable.

1. Intending bidder may download the quotation documents from <https://wbtenders.gov.in> indirectly with the help of Digital Signature Certificate. Date of uploading is 24.07.2024 after 17:00 Hrs & Last date & time for online submission in the quotation is 02.08.2024 up to 14:00 Hrs. Further details may be had from the detailed NIQ at the office of the undersigned.
2. The accepting Authority reserves the right to reject or accept any or all quotation without assigning any reason.
3. EMD (Earnest Money Deposit):- Intending bidder may download the quotation documents from <https://wbtenders.gov.in> indirectly with the help of Digital Signature Certificate. As per order of KMDA Earnest Money will be deposited by the bidder electronically, online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tendering portal with the help of Digital Signature Certificate and may transfer the EMD (Earnest Money Deposit) from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No. The balance EMD if any to fulfill 2% of quoted value shall be deposited at the time of execution of formal agreement in the form of Demand Draft in favour of the KMDA so that total deduction against security deposit along with the earnest money (2%) which will be converted into security deposit, constitute 10% of the quoted amount of the work. No interest will be paid on Security Deposit.
4. **Submission of Quotation :-**
 - a) Pre -qualification / Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under.
 - b) The financial Bid of the prospective quotationers will be opened only if the quotationers qualify in the Technical Bid. The decision of the Quotation Inviting Authority will be final and binding to all challenge against such decision will not be entertained.
5. **List of common documents shall have to be uploaded by each quotationer in the bid at the time of Quotation through online:-**
 - i) Income Tax return (For last 3 years) ii) Last 3 years Audited Balance Sheet. iii) Pan Card
 - iv) Latest / Current Professional Tax Clearance Certificate. v) Trade License vi) GST Registration Certificate vi) Scanned Copy of One affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt. /Semi- Govt./Autonomous body/Institution

online at desired location. vii) Scan Copy of EMD/Bid security money viii) Appendices-I (Form1-).

6) **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.Q. & other Documents (Online)	24.07.2024 after 17:00 Hours
2.	Documents download start date (Online)	24.07.2024 after 17:00 Hours
3.	Documents download end date (Online)	02.08.2024 up to 14:00 Hours
8.	Bid submission start date (Online)	24.07.2024 after 17:00 Hours
9.	Bid Submission closing (Online)	02.08.2024 up to 14:00 Hours
10.	Bid opening date for Technical Proposals (Online)	05.08.2024 after 14:00 Hours
11.	Date of uploading the final list of Technically Qualified Bidder (Online) after disposal of appeals, if any.	To be later on
8.	Date for opening of Financial Proposal (Online)	To be later on

N.B:-If the specified date of Pre-Bid meeting, opening of Technical bid/Financial bid falls on declared holiday or days of bundh or natural calamity ,in that case the specified date/dates will be read as next working days, but within the above mentioned same time frame of respective previous date/dates

7. **Quotations will be opened by Executive Engineer, GPCD(West), W & S Sector, GAP Wing, KMDA** or his authorized representative in presence of quotationers or the authorized representatives who may like to be present. Bid shall remain valid for a period not less than 90 days from the last date of submission of Financial Bid
8. **Language of Quotation:** - The quotation shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the quotations shall be in English.
9. **Others :-** The Quotation Notice along with other documents like Quotation Form-1, Terms and condition, BOQ and corrigendum etc. whatever documents uploaded by the Department concern shall be part and parcel of the Quotation.
10. **Instruction to the bidders.**
 - a. General guidance for e quotationing.
Instructions/ Guidelines for quotations for electronic submission of the quotations have been annexed for assisting the Consultants to participate in e-quotationing.

b. **Registration of Consultants.**

Any Consultant willing to take part in the process of e-quotationing will have to be enrolled and registered with the Govt. e-Procurement system, through login onto <https://wbtenders.gov.in> the Consultant is to click on the link (**Error! Hyperlink reference not valid.**) for e-tendering site.

c. **Digital Signature Certificate (DSC)**

Each Consultant is required to obtain Digital Signature Certificate (DSC) for submission of quotations, from the approved service provider of the Controller of Certifying Authority, Govt. of India. (<http://cca.gov.in>) on payment of requisite amount. The Consultant can search the quotation and download NIQ and other quotation documents electronically from computer once he/she logs onto the website <https://wbtenders.gov.in>. This is the only mode of collection of the quotation documents. A prospective Bidder shall be allowed to participate in the job either in the capacity of the individual or as a partner of a firm. If found to have applied several in single job all his applications will be rejected for that job. The Consultant can search & download NIQ & Quotation documents electronically from computer once he /she logs to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of the Quotation Documents.

d. **Submission of Quotations:**

Quotations are to be submitted through online to the website stated in two folders at a time for each work; one is technical Bid and another financial bid before the prescribed date and time using the Digital Signature Certificate.

Technical Bid: Technical bid contain scanned copies of the following further in two folder.

NOTE: Failure of submission of any of the above mentioned documents (as stated Sl-5) will render the quotation liable to summarily rejected for both statutory and non-statutory cover.

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD ARRANGE IN THE FOLLOWING MANNER.

e. **Financial Bid**

- i) The financial Bid should contain the following documents in one folder i.e. Bill of Quantities (BOQ). Rate to be quoted including GST and any other Govt. statutory taxes as applicable.

- ii) Only Downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the Consultant.

f. Opening & Evaluation of Quotation

- i) Technical Bid will be opened by the Executive Engineer, GPCD(West), Water & Sanitation Sector, GAP Wing, KMDA intending quotationer may remain present if they so desire Statutory Cover would be opened first & if found in order and correct. Non Statutory Cover will be opened. If there is any deficiency in the Statutory & Non Statutory documents the quotation will be summarily rejected.
- ii) Decrypted (transformed in to a readable formats) documents of the non-statutory folder will be downloaded & handed over to the evaluation committee.
- iii) List technically qualified quotationers would be uploaded.

NB: While evaluation, the Committee may summon of the quotations & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

g) Opening and evaluation of Financial bid:

Financial bid of Quotationers declared technically eligible by the Quotation Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

- 11. List of "Technically Qualified Bidders" will be published in the web portal only. The Financial Bid of the prospective Tenderers will be opened only if the tenderer qualifies in the Technical Bid. In case if there be any objection regarding Pre-qualification/ list of "Technically Qualified Bidders", that objection should belonged to the Tender Inviting Authority within **48 hours** from the date and time of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained
- 12. If the L1 bidder does not agree to execute the job after opening of Bid, the Earnest Money will be forfeited without any further intimation and may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including debarment up to 3(three) years of the Bidder
- 13. There shall be no provision of Arbitration. All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.
- 14. Mobilization advance, Escalation and Secured Advance will not be applicable in this work.

15. Procedure for Suspension and Debarment of Contractors/bidder / Agency/Consultants will be as per order no(PWD, Govt. of WB) 547-W(C)/1M-387/15,dated 16.11.2015 and 724-W(C)/1M-953/19,dated 19.12.2013. Technical Bid shall be treated as nonresponsive if anything adverse has come to the notice of the tender inviting authority against the Firm/Agency/ bidder so far as his performance within the jurisdiction of the concerned circle. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility.
16. If any documents furnished by the tender are found to be false, incorrect and misleading even will be declared informal.
17. Conditional/Incomplete quotation will not be accepted under any circumstances.
18. Payment will be made after completion of the job deducting the security money @10% [Ten percent] of the bill, will be retained by the authority & will be refunded after three months without paying any interest.
19. All Taxes and duties, deductible at source as per rules will be deducted before payment.
20. In addition to the above Scope of Work, Terms & Conditions, the existing General & Special Conditions (in Form-1) of the K.M.D.A. must be followed.
21. List of materials which are to be shifted are mentioned in Annexure-I

D. K. S. 11/07/2024

Executive Engineer,
GPCD (West), W&S / GAP /KMDA