



KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY
Superintending Engineer (GAP),
GAP Wing, Water & Sanitation Sector, KMDA,
Unnayan Bhawan, Block 'A', 6th Floor, Kolkata - 700091.
West Bengal, India.
Email: segapkmda@gmail.com.

Memo No. : 29/SE(GAP)/GAP/W&S/KMDA/2W-01/2026-27

Date : 12/08/2026

ABRIDGED 'e' - TENDER NOTICE NO. : KMDA/WS/GAP/SE(GAP)/NIT- 01 (R)/26-27

The Superintending Engineer (GAP), GAP Wing, W&S Sector, KMDA invites online tender from reliable, resourceful, bonafide and experienced firms / companies / individual contractors/ Registered Co-operative Societies, who have successfully completed the work of similar nature as mentioned in the Qualification Criteria of Bid Document for a period of 01 (One) year within last 05 (Five) years from the date of this NIT in any Govt. / Semi-Govt. / Govt. Undertakings / Autonomous Bodies / Statutory Bodies and Local Bodies is eligible for the under mentioned work.

Sl. No.	Name of the Work	Estimated cost (including L.W.Cess & G.S.T) (in Rs.),	Earnest money (in Rs.)	Time of completion
I	II	III	IV	V
1.	Engagement of Operation & Maintenance personnel at Sreerampur Sewage Treatment Plant, Hooghly for the period from 01.10.2026 to 30.09.2027 (2 nd Call).	Estimated Amount reserved with TIA.	Rs. 27,750.00	01 (One) Calendar Year

2. Corrigendum/Addendum if any would be published on the website only.

3. The prospective bidders are advised to refer to the bidding documents for complete details.

- Date of uploading of N.I.T. & other Documents (online) (Publishing Date):- 20.08.2026.
- Last date & time for submission of Tender:- 15.09.2026 at 15:00 Hrs.
- Time and Date of Opening of Technical Bid: - 18.09.2026 at 15:00 Hrs.

EMD (Earnest Money Deposit) as mentioned above shall be deposited through online only as per requirement of the system.

For detail information please visit <https://wbtenders.gov.in> & <https://kmda.wb.gov.in>.

Sd/-

Superintending Engineer (GAP),
GAP Wing, W&S Sector, KMDA.

Copy forwarded for information and necessary action to:-

- 1) The Chief Executive Officer, KMDA.
- 2) The Secretary, KMDA.
- 3) The Chief Engineer, GAP Wing, W&S Sector, KMDA.
- 4) The Executive Engineer, O&M -V/GAP - V, GAP Wing, W & S Sector, KMDA.
- ✓ 5) The Dy. Secretary, P. R. O., KMDA with request to publish the TENDER NOTICE in the leading News Papers and display in KMDA website as per norms. (Additional 4 copy enclosed).
- 6) The A.C.F.A., GAP Wing, Water & Sanitation Sector, KMDA.
- 7) The Assistant Engineer, O/o Superintending Engineer (GAP), GAP Wing, W& S Sector, KMDA.
- 8) Notice Board.
- 9) Office Copy.

Sanjay Kumar Ray 12/08/2026
Superintending Engineer (GAP),
GAP Wing, W&S Sector, KMDA.



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Memo No. : 30/SE(GAP)/GAP/W&S/KMDA/2W-01/2026-27

Date : 12/08/2026

DETAILED 'e' – TENDER NOTICE NO. : KMDA/WS/GAP/SE(GAP)/NIT – 01 (R)/26-27

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Note: (i) Rate to be quoted including GST, CESS and any other Govt. statutory taxes as applicable.

(ii) Corrigendum/Addendum if any would be published on the website .

(iii) The prospective Bidders are advised to refer to the bidding documents for complete details and visit the site before submitting the bid.

2 Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

3. EMD (Earnest Money Deposit) shall be deposited through online only as per requirement of the system

4. Time Schedule for Downloading, Uploading and Opening of Tender Documents online only:-

a)	Date of uploading of e-N.I.T. & other Documents (online) (Publishing Date).	Date:- 20.08.2026
b)	Documents download start date (Online).	Date:- 20.08.2026, Time: 17.00 hrs
c)	Site visit	Date: 21.08.2026
d)	Pre Bid Meeting Date. Office of the Superintending Engineer (GAP), GAP Wing, W&S Sector, KMDA, Unnayan Bhavan, Salt Lake City, Kolkata – 700 091, West Bengal.	Date: 24.08.2026 Time: 14:00 hrs.
e)	Reply Date & Time of Pre-bid Queries.	Date: 31.08.2026, Time: 17:00 hrs.
f)	Documents download end date (Online).	Date:- 15.09.2026, Time: 15.00 hrs.
g)	Online Bid Submission Start Date & Time	Date:- 20.08.2026, Time: 17.00 hrs.
h)	Online Bid Submission Last Date & Time	Date:- 15.09.2026, Time: 15.00 hrs.
i)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	Date:- 18.09.2026, Time: 15.00 hrs.
j)	Date for opening of Financial Proposal (Online)	To be notified later

5. Tender will be opened by the **Office of The Superintending Engineer (GAP), GAP Wing, W&S Sector, KMDA** and authorized personnel in presence of tenderer or their authorized representatives who may like to be present.
6. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
7. **EMD (Earnest Money Deposit) as mentioned above shall be deposited through online only as per requirement of the system.**
8. **Submission of Tender-** a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.
9. **Eligibility criteria for the bidders:-**

A) Technical:-

- i) Intending tenderers (firms/companies/individual contractors) should produce credentials of a similar nature of work of the minimum value of Rs. 4.16 lakhs during 5(five) years prior to the date of issue of this tender notice;

OR

Intending tenderers (firms/companies/individual contractors) should produce credentials of 2(two) similar nature of work, each of the minimum value of Rs 3.47 lakhs during 5(five) years prior to the date of issue of the tender notice;

OR

Intending tenderers (firms/companies/individual contractors) should produce credentials of one single running work of similar nature which has been completed to the extent of Rs. 10.40 lakhs or more and value of which is not less than the desired value.

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and-also that no penal action has been initiated against the executing agency, i.e., the tenderer.

[Credential provided should be for completed and commissioned work]

- **No Joint ventures or consortium will be considered for participating of this tender.**

B) Financial:-

- (a) The Bidder should have Annual average turnover minimum 4.20 Lakh for last three financial years
- (b) Scanned copy of valid up to date Professional Tax, GST as per latest Govt. order and PAN card issued by Income Tax Department, Valid Income tax, Last 3yrs audited (if applicable) balance sheet, PF, ESI, Credentials, and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly signed with the application.

10. Declaration on Notary: -

Scanned Copy of one affidavit before Notary will have to be submitted with the application mentioning the

- i. Correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution.
- ii. The bidder should also give a declaration regarding not being a defaulter of EPF and ESI for last three years in line with the requirement of the NIT.

11. **Earnest Money:-** (i) Earnest Money, etc. will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal in favour of the Kolkata Metropolitan Development Authority. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD and cost of tender paper from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name and IFSC Code and also e-procurement Ref. No. etc. (online Mode).

(ii) In case, 2% of the quoted rate is higher than the Earnest Money mentioned above, then the balance amount which is higher than the Earnest Money of the Tender, will have to be submitted at the time of receiving LOI. If EMD submitted online is higher than 2% of quoted value then the difference will be adjusted with the Security Deposit.

12. **Security Deposit** - While making any payment to the person(s) whose tender has been accepted (hereinafter shall be called the contractor) for work done under the contract, the authority making payment shall deduct such sum which together with the Earnest Money already deposited and converted into security deposit, shall amount to 10% of the value of works executed at the material

point of time and paid during the progressive running accounts bills, so that total deduction together with Earnest Money constitute 10% of the tendered value of work actually done.

Compensation of all other sums of money payable by the contractor to the Government under the terms of the contract may be deducted from the security deposit.

However, even though the earnest money deposited exceeds the prescribed percentage, due to reduction of tendered amount due to any reason whatsoever, such additional earnest money shall be deemed to have been converted into security and further deductions from progressive bills shall be made, taking into consideration the enhanced component of earnest money so converted into security.

13. The tenderer/ tenderer should not be defaulter of EPF and ESI for the last 3(Three) years. If found Blacklisting/Penal action will be taken against him as decided by competent authority of KMDA.
14. **List of common documents shall have to be uploaded by each tenderer/tenderer firm at the time of submission of Tender through online: -**

- i. Income Tax Return [For last 03(Three) Financial year]
- ii. Audited Balance Sheet [For last 03(Three) Financial year]
- iii. Valid PAN issued by the IT Dett., Govt. of India.
- iv. Latest Professional Tax Paid Challan as per enrollment rate slab & P-TAX Enrollment Certificate.
- v. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- vi. Latest Valid Trade License.
- vii. Company Memorandum of Association (MOA) and Articles of association (AOA) if available.
- viii. Scanned Copy of one original affidavit before Notary will have to be submitted as per (Annexure-I)&Declaration by the tenderer as per prescribed format (Annexure-II).
- ix. **Technical Credential: -**
Work Order & Completion Certificate of the same work complying as per Sl-1 &6,(a) of this NIT.
- x. Employees PF and ESI.
- xi. Scan Copy of EMD.
- xii. Valid contractor electrical license issued by competent Govt. authority and corresponding/associated supervisory certificate of competency issued by the competent Govt. authority having **part 1, 2 and 11** or national certificate of supervisor and also as are required as per Govt. norms depending on the nature and/or gravity of the works/installations related to the work.

15. **Language of Tender: -** The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.
16. **Others: -** The Tender Notice along with other documents like Tender Form No. -1 KMDA, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the all Terms and Conditions uploaded by the department before quoting his rate
17. **Influence:** Any attempt to exercise undue influence in the matter of acceptance of tender is strictly prohibited and any tenderer who resorts to this will render his tender liable to rejection. There shall be no provision of arbitration.

18. **Declaration:** - Tenderer must submit duly signed a declaration as per prescribed format for confirmation of his awareness of the contract.
19. **Other terms and conditions:**
- a) Agency will pay minimum wages as applicable time to time as per govt. order, along with ESI, EPF & Bonus to the engaged operators for 8(eight) hours shift.
 - b) Supporting documents in respect of sl.(a) above including service charge & GST (as applicable) and attendance sheet is to be submitted to KMDA for payment.
20. The Tenderer own responsibility to obtain all information that may be necessary for quoting the amount.
21. During evaluation of tender & before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the participated tenderer, if necessary. After verification, if it is found that such documents submitted by the tenderer is either manufacture or false, in that case, L.O.A. / work order will not be issued and Black listing/ penal action including forfeiture of EMD will be taken against him as decided by KMDA.
22. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one.
23. Tenderer should comply with minimum wages as enforced time to time during tenure of contract by the Labour Department Govt. of WB.
24. Deduction of Tax shall be made as per provision of latest Govt. order with up to date amendments.
25. Security money shall be released after successful completion of the contract.
26. All liabilities towards compensation of damages of Government properties and theft of Government materials due to negligence of the personnel engaged must be borne by the Agency whose tender will be accepted.
27. No extra cost towards any accident of the engaged personnel will be borne by the Department and any compensation towards accident of the engaged personnel will be borne by the Agency.
28. No claim for employment in Government Service will be accepted under any circumstances.
29. No replacement of the personnel will be allowed without any prior permission of the competent authority.
30. **Payment of Wages to the personnel shall be made through Bank A/c transfer only. The respective A/c statement shall have to be produced to the authorized official of KMDA as and when necessary. The selected bidder will have to submit the monthly bill to the respective Division office positively. The selected bidder will have to pay the wages (wages means summation of minimum wages, EPF, ESI, Bonus, as per norms and including Service Charges) to his respective “operator” within first seven days of every month in spite of delay payment from KMDA. Intending bidder should consider this criterion while quoting his service charges.**
31. The TIA reserve the right to modify any terms and conditions, if necessary, in the interest of the Government which must be accepted by the Agency otherwise the work order will be cancelled forthwith without showing any reasons. The undersigned also reserves the right to cancel the agreement by giving a notice of 1 (one) month before cancellation to the agency without assigning any reason.

32. Payment will depend on availability of fund and no claim whatsoever will be entertained for delay of issuance of work order as well as payment, if any. Intending bidders may consider this criterion while quoting their rates.
33. The age of the operators should not be more than 60 years in any case and should submit the age verification documents of each engaged personnel immediately after issuance of Work order.
34. Engagement of child labour shall not be allowed in any circumstances.
35. The operators will have to abide by the discipline, rules and regulations as laid by Govt./KMDA.
36. While evaluation, the committee may summon of the Tenderers/ Tenderer & seek clarification/ information or additional documents or original in hard copy if any of the documents already submitted/seeking by TIA during Bid evaluation, if they are not produced within the stipulated time frame, their bid will liable for rejection.
37. Penalty for suppression / distortion of facts: If any document/statement/information submitted by any bidder in the tender is found to be false, the Tender Inviting Authority (TIA) will take legal action against the bidder including forfeiture of Earnest Money Deposit (EMD)."
38. Any person cannot perform his duty more than 26 days in one calendar month.
39. If the work site is not maintained satisfactorily as directed by the EIC the deduction of an amount upto 25% of bill value or as decided by the authority will be charged as penal measure.
40. The successful tenderer will have to execute 06 (Six) sets of formal agreement with KMDA at the cost of Rs. 600/- per set as per norms of KMDA (in Cash).
41. Rate shall be quoted through online in the desired location in the tender portal on or before the schedule date and time as mentioned above e-NIT.
42. The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.
43. Bid shall remain valid a period not less than 180 days (One Hundred Eighty Days) from the last date of submission of Financial Bid/ Sealed Bid. If the Bidder withdraws the Bid during the period of Bid validity his Earnest Money Deposit will be forfeited
44. Penalty for suppression / distortion of facts: If any document/statement/information submitted by any bidder in the tender is found to be false, the Tender Inviting Authority (TIA) will take legal action against the bidder including forfeiture of Earnest Money Deposit (EMD)."
45. Debarment for the bidders for suppression Debarment for the bidders for suppression and distortion of materialistic facts will be guided by the orders 547-W(C)/1M-387/15 dt.16.11.2015, 724-W(C)/1M-953/19 dt.19.12.2019 and as per decision of the debarment committee of KMDA.
- 46. There shall be no provision of Arbitration. All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.**

47. Additional Performance Security

The authenticated estimated amount put to tender is reserved with the Tender Inviting Authority (TIA). The Additional Performance Security @10% of the tendered amount shall be obtained from successful bidder, if the accepted bid value is 80% or less of the estimate put to tender which is reserved with TIA, Additional Performance Security shall be equal to 10% of the tendered amount and be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his bid security will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc., may be taken. The said Bank Guarantee shall be valid upto the end of the Contract Period and shall be renewed accordingly, if required. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/affected by provision of this Additional Performance Security.

48. If the L1 bidder does not agree to execute the job after opening of Bid, the Earnest Money will be forfeited without any further intimation and may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including debarment up to 3(three) years of the Bidder.

49. Imposition of any GST/duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.

50. All usual deductions for taxes i.e. GST, PF, IT, and Labour Welfare Cess etc. as applicable will be made from the bills from time to time.

51. No conditional/ incomplete Bid shall be entertained

52. Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.

53. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

54. Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false, in that case, L.O.A. / Work Order will not be issued in favour of the bidder under any circumstances.

55. No deviation of the contract/any part would be allowed without having due approval of the TIA.

56. The payment of RA as well as final bill for any work will be made as per the work done.

57. List of "Technically Qualified Bidders" will be published in the web portal only. The Financial Bid of the prospective Tenderers will be opened only if the tenderer qualifies in the Technical Bid. In case if there be any objection regarding Pre-qualification/ list of "Technically Qualified Bidders", that objection should be informed to the Tender Inviting Authority within **48 hours** from the date and time of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

58. Scope of Work :-

- Cleaning of compound and different units of the STP by removal of all sorts of conservancy garbage, sludge, septage and rubbish.
- Day to day cleaning and sweeping of STP premises including office buildings.
- Plantation, beautification works of the STP compound.
- To drain out the accumulated raw sewage overflowing from the different units when required.
- Regular monitoring of the STP premises.
- The skilled operators shall be involved round the clock in 03 (three) nos. of shifts daily in a calendar year
 - 1st shift (08 hours) – Minimum 02 (two) nos. of operators
 - 2nd shift (08 hours) – Minimum 02 (two) nos. of operators
 - 3rd shift (08 hours) – Minimum 02 (two) nos. of operators
- The work includes the cost of all sorts of tools and plants required for cleaning and dewatering jobs of the premises as stated above including the cost of disinfectant (Phenyl, Bleaching Powder etc.) and also the cost of Torch Lights, Uniform, Safety Shoe, Cap, Gloves, Rain Coat, Helmet (as per requirement) for the operators including washing charges.
- All the jobs shall be performed following all sort of labour rules and guidelines of the Govt. of West Bengal and also taking proper safety measures as per norms.

58. For detail information please visit <https://wbtenders.gov.in> & <https://kmda.wb.gov.in>

Sd/-

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Shri G. R. R. 12/08/2026
**Superintending Engineer (GAP),
GAP Wing, W&S Sector, KMDA.**