



OFFICE OF THE EXECUTIVE ENGINEER  
WEST BANK DIVISION, GAP WING, W&S  
SECTOR, KMDA  
9 ANDUL ROAD, PADMAPUKUR WTP CAMPUS  
HOWRAH 711109

Kolkata  
Metropolitan  
Development  
Authority

MEMO NO. 10/EE/WBD/GAP/W&S/KMDA/T-1

Dt. - 16.05.2025

**DETAILS NOTICE INVITING e-TENDER**

**E-NIT No: KMDA/W&S/GAP Wing/EE/WBD/01 of 2025-26, dated 16.05.2025**

1. **Invitation-** Executive Engineer, West Bank Division, GAP Wing, W&S Sector for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online e-tender in KMDA form No1 from reliable, resourceful, bonafied, eligible and experienced firms/companies/individual contractors, who have successfully and satisfactorily completed the **similar nature** of works within the last 5 (five) years from the date of issue of this NIT in any Govt./ Semi-Govt./Govt. Undertakings/ Autonomous Bodies(constituted under the State/Central statute)/ Statutory Bodies and Local Bodies is eligible for the under mentioned works -

| Sl. No. | Name of Work  | Estimated Amount (Rs.) Excluding GST & cess | Earnest Money (Rs.) | Time of Completion |
|---------|---|---|---------------------|--------------------|
| 1       | Repairing and renovation of office building at West Bank Division, Howrah, Padmapukur campus. | 3,42,713                                    | 6,854               | 2 Months           |

- **Note:**
  - a) Rate to be quote excluding GST, labour CES.
  - b) GST and other statutory taxes as applicable shall be adjusted as per the prevailing rate from time to time.
  - c) Any charges in GST rate, Labour CESS made by the Govt. shall be adjusted to the Contractors bill time to time.
  - d) Bid project cost or contract value will be the rate quoted by the successful Bidder plus GST as applicable plus CESS as applicable.
  - e) Corrigenda/Addendum if any would be published on the web site only.
  - f) Bidders to quoted their after observing site condition.

2. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

3. EMD (Earnest Money Deposit) shall be deposited through online only as per requirement of the system.

**4. Submission of Tender-**

a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock.

**b) The Financial Bid** of the prospective renderers will be opened only if the renderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

| <b>5. Time Schedule for Downloading, Uploading and Opening of Tender Documents-</b> |  |                                   |
|---|--|-----------------------------------|
| a)  | Date of uploading of N.I.T. and other Documents (online) (Publishing Date)               | Date:-23.05.2025, Time17.00 hrs.  |
| b)  | Documents Download Start Date (Online)   | Date:-23.05.2025, Time17.00 hrs.  |
| c)  | Documents Download End Date (Online)   | Date:- 18.06.2025, Time13.30 hrs. |
| d)  | Online Bid Submission Start Date and Time  | Date:- 23.05.2025, Time17.00 hrs. |
| e)  | Online Bid Submission Last Date and Time   | Date:- 18.06.2025, Time13.30 hrs. |
| f)  | Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer) | Date:- 20.06.2025, Time14.00 hrs. |
| g)  | Date for opening of Financial Proposal (Online)  | To be notified later              |

**If the specified date of Pre-Bid meeting, opening of Technical bid/ Financial bid falls on declared holiday or days of bundh or natural calamity , in that case the specified date/dates will be read as next working days, but within the above mentioned same time frame of respective previous date/dates.**

Tender will be opened by the Executive Engineer, West Bank Division, GAP Wing, W&S Sector, KMDA or his authorized representative in presence of renderer or their authorized representatives who may like to be present.

#### **6. Eligibility criteria for the bidders-**

##### **a) Technical:**

i) Intending renderers should produce credentials of a **similar nature\***of completed work of the minimum value of **40%** of the estimated amount put to tender during **5(five)** years prior to the date of issue of the tender notice; or

ii) Intending tinkerers should produce credentials of **2(two) similar nature\*** of completed work, each of the minimum value of **30%** of the estimated amount put to tender during **5(five)** years prior to the date of issue of the tender notice; or,

iii). Intending renderers should produce credentials of one single running work of **similar nature\*** like, which has been completed to the extent of **80%** or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tinkerers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and-also that no penal action has been initiated against the executing agency, i.e., the tenderer.

**\*Similar Nature of works means: The bidders should have credentials on Construction of Building/ Renovation of Building.**

##### **b) Financial:**

i) **Average Annual Turn Over:**—Average annual Turn Over of last 3 (Three) years, of intending bidder, should be at **least 40%** of the estimated value with the Individual/ Cumulative Total Project Cost applied for this NIT. For multiple application TIA will consider up to the exhaustion limit starting from the first response.

ii) **Bank Solvency Certificate:** minimum **Value @ 10% (Ten Percent)** of Estimated Amount or above and date of which shall not be more than 6 (six) months before the publication date of the e-NIT.

c) Scanned copy of Valid PAN issued by the IT Dept., Govt. of India, Latest Professional Tax Paid Challan and P-TAX Enrollment Certificate, Valid income tax (For Last 3 yrs ), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Last 3 yrs Audit balance sheet ,Credentials, Work Order, Completion Certificate, BOQ (if required), Employees PF and ESI certificates with latest challan and Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.

d) The following clause shall be included in all the contracts to be executed for (i) procurement of goods and services and (b) works related contract involving supply of goods and services by contractor“ Tax invoice (s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017.”

e) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the e-NIT No and correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body (constituted under the State/Central statute)/Institution through on line at desired location.

f) Bidder intending to participate in more than one work shall have to furnish credential for summation of estimated amount put to tender for those works of cumulative amount. The Available Turnover and Bank Solvency should also be cumulative for multiple works.

h) **Earnest Money:**—The tenderer shall have to deposit Earnest Money through online failing which the tender shall be rejected. The balance earnest money if any to fulfill 2 (two) percent of the Tender Value is to be deposited at the time of execution of formal agreement. The bidder shall have to mention the reference details in support of remitted RTGS/NEFT of requisite EMD against the Tender in prescribed location.

**7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-**

- i. Income Tax Return (For last 03 Financial Years).
- ii. Audit Balance Sheet (For last 03 Financial Years).
- iii. Valid PAN issued by the IT Dept., Govt. of India.
- iv. Latest Professional Tax Paid Challan and P-TAX Enrollment Certificate.
- v. Valid 15 digit Goods and Services Tax payer Identification Number (GSTIN) under GST Act, 2017.
- vi. Latest Valid Registration certificate or Trade License (whichever is fitted with the work).
- vii. Scanned Copy of one affidavit before Notary will have to be submitted as per (Annexure-I) and Declaration by the tenderer as per prescribed format (Annexure-II).Scanned Copy of EMD.

- viii. Employees PF and ESI certificates with latest challan.
- ix. The average annual Turnover as per sl. No. 6(b) (i).
- x. Bank solvency certificate as per sl. No. 6.(b) (ii)
- xi. Technical Credential- Work Order, Completion Certificate and BOQ (if required) of the same work complying as per Sl-1 and 6, (a) of this NIT.
- xii. Bidders desire to participate in more than one work in this e-NIT should have to upload the list of applied works with Sl. No.

**b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7. a)**

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

**8. Language of Tender:** - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

**9. Security Deposit: 10%** Security Deposit will be deducted from gross bill value of each and every running bill and from final bill without any upper ceiling limit. It may be noted that, this deduction will be made in concurrence with existing and relevant finance norms. Deposited **EMD** will be adjusted as part of **Security Deposit**. Refund of security Deposit will only be made after completion of works as well as defect liability period without any kind of defect/damage of the property.

**10. Additional Performance Security:** - The authenticated estimated amount put to tender is reserved with the Tender Inviting Authority (TIA). The Additional Performance Security @**10%** of the tendered amount shall be obtained from successful bidder, if the accepted bid value is **80%** or less of the estimate put to tender which is reserved with TIA. Additional Performance Security shall be equal to 10% of the tendered amount and be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional Performance Security within **Seven** working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor etc. may be taken. The said Bank Guarantee shall be valid up-to the end of the Successful completion of the work and shall be renewed accordingly, if required. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the contractor.

*"While issuing Bank Guarantees in favor of KMDA, the issuing applicant must mention receiver's details as ICICI Bank, IFSC Code: ICIC0006950, Branch salt Lake, Sector-1, West Bengal, in BG text at which SFMS IFIN760 message to be sent by the issuing bank to establish the authenticity of the given BG"*

**11. Provision of Defect Liability Period and Refund of Security Deposit:** Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated construction work of the **Construction or Renovation of Building** is to be maintained during stipulated contractual period till completion and an appropriate Defect Liability Period i.e. **01 (One) year** from the date of successful completion of the work. If any defect/ damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA . Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP). However proportionate

security deposit may be released after elapsing of proportionate time as per Notification No. 5784-PW/L&A/2M-175/2017 dt. 12.09.2017 of Principal Secretary, PWD and satisfaction of Engineer-In-Charge.

**12. Working Procedure:** If the work comprises of Civil and Electro-Mechanical components both then the concerned Sectors of KMDA will look after their respective parts individually with their respective measurement entries, certification, approval etc. As a nodal, Civil Wing will however draw the abstract and put up for releasing of payment.

**13. Declaration:** -Bidder must have to upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

**14. Addenda/Corrigenda:** During the tenure of the tender if any addenda/corrigenda takes place that will be circulated only through the Government e-Procurement system.

**15. Penalty for suppression / distortion of facts:** If any document/statement/information submitted by any bidder in the tender is found to be false at any stage of Tendering as well as in execution of the Work Process, the Tender Inviting Authority (TIA) will take legal action against the bidder including forfeiture of Earnest Money Deposit (EMD) or debarment for taking part in any kind of Tendering Procedure under KMDA or any other type of penalty measure as per **PWD Order No-724-W (C) /1M-953/19, dated 19.12.2019 and Memorandum No- 547-W (C)/1M-387/15, dated 16/11/2015 and/or existing norms and/or Legal opinion whatsoever."**

**16. Validity of Tender:** Tender once submitted shall remain valid for a period 180 (one hundred eighty) days from the date of receiving tender. Any extension of such validity period will be subjected to the concurrence of the renderer.

**17.Blacklisting:** The bidder should not be blacklisted or debarred in last 5 years from any Central or State Government/Semi-government / PSUs / PHED / Water Boards / Water Utility departments unless the same has been revoked.

**18. Insolvency / Bankruptcy Code:** The applicant should not be currently under any Insolvency Bankruptcy Code (IBC) resolution process at National Company Law Tribunal (NCTL).

**18. Others:** -a) The Tender Notice along with other documents like KMDA Tender Form No. - 1, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum, scope of work etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and Conditions uploaded by the department before quoting his rate.

b) Intending renderer shall have to apply separately for each work of this NIT.

c) Sites of work as mentioned in the above table may change, if necessary, within the area of ULB concerned.

**d) There shall be no provision of Arbitration. All the disputes arising from the provisions of the said agreement come under the jurisdiction of Calcutta High Court or any other competent court as the case may be.**

e) It is sole Responsibility of the bidder to obtain all information that may be necessary for quoting the amount.

f) Payment will depend on availability of fund and no claim whatsoever will be entertained for delay of issuance of work order as well as payment, if any. Intending bidders may consider this criterion while quoting their rates.

**g) The Bid Evaluation Committee reserves the right to ignore minor deficiencies at their discretion. No challenge whatsoever against such decision of the said committee will be entertained.**

**h) The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.**

i) List of "Technically Qualified Bidders" will be published in the web portal only. The Financial Bid of the prospective Tinkerers will be opened only if the renderer qualifies in the Technical Bid. In case if there be any objection regarding Pre-qualification/ list of "Technically Qualified Bidders", that objection should be lodged to the Tender Inviting Authority within 48 hours from the date and time of publication of list of qualified Agency and beyond that time schedule objection will not be entertained by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

j) If the L1 bidder does not agree to execute the job after opening of Bid, the Earnest Money will be forfeited without any further intimation and may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including debarment up to 3(three) years of the Bidder.

k) Price Adjustment (Increase or decrease of price) over any kind of materials, labour, fuel & lubricants etc. will not be applicable for the work/works of this NIT. Similarly Escalation over any kind of materials, labour, fuel & lubricants etc. and Mobilization Advance will not be applicable for the work/works.

For detail information please visit <https://wbtenders.gov.in> and [www.kmda.wb.gov.in](http://www.kmda.wb.gov.in).  
For any quarries related to work, the intending agency may contact at the office of the undersigned.



**Executive Engineer,  
West Bank Division, GAP Wing,  
W&S Sector, KMDA**

MEMO NO. 10/1(22)/EE/WBD/GAP/W&S/KMDA/T-1

Dt.- 16.05.2025

**Copy forwarded for information and necessary action to -**

- 1) The C.E.O., KMDA.
- 2) The Secretary, KMDA.
- 3) The Chief Engineer, GAP Wing, W&S Sector, KMDA.
- 4) -12) The Chief Engineer, PM&C/R&B/PM&C(Design-Vetting)/W&S/E&M/E&AM/SD/SWM/Housing Sector, KMDA.
- 13) The Special Secretary (W), KMDA.
- 14) The Director of Finance, KMDA.

- 15)-18)The Superintending Engineer, South Circle/ North Circle/Planning/ SE GAP, GAP Sector, KMDA
- 19)The Deputy Secretary, Public Relation Cell, KMDA along with 4( four ) copies of this NIT for timely Publication in leading News Papers as per existing tendering norms and for display this NIT in KMDA Web Site.
- 20)The Account Officer, GAP Wing, Water & Sanitation Sector, KMDA.
- 21)The Estimator in Charge, West Bank Division, GAP Wing, W&S Sector, KMDA.
- 22)The Notice Board, West Bank Division, GAP Wing, W&S Sector, KMDA.



**Executive Engineer,  
West Bank Division, GAP Wing,  
W&S Sector, KMDA**