

**OFFICE OF THE EXECUTIVE ENGINEER
ELECTRICAL DIVISION – II, E M SECTOR, KMDA
Block- 'D', 2nd Floor Unnayan Bhavan,
Salt Lake City, Kolkata –700 091.**

NOTICE INVITING QUOTATION NO :

KMDA/EM/EE/ED-II/NIQ-102/2023-24 dated 15.03.2024(2nd Call)

Sealed quotations in plain paper are invited by the Executive Engineer, Electrical Division-II, E-M Sector, KMDA from the bonafide, resourceful, reliable, experienced and eligible agencies for “Renewal of AMC of existing computer with printers at different offices of EM Sector, Unnayan Bhavan, KMDA”. The applicant agencies shall be responsible for providing the following services as and when required during the tenure of the AMC.

Sl. No.	Name of Work	Earnest Money (Rs.)	Time of Completion	Cost of Tender Paper (non-refundable) (Rs.)
1	Renewal of AMC of the existing computer with printers at different offices of EM Sector, Unnayan Bhavan, KMDA.	2% of the Quoted Amount. Initial Earnest Money deposit shall be Rs. 1,320.00 and balance (if any) of 2% shall have to be deposited.	365 Days	350.00

TERMS AND CONDITIONS:

1. The company will inspect & perform fault maintenance operations and functional checks on the aforesaid instruments at the said location mentioned above.
2. Offered rate for the above work should be quoted inclusive of GST and all any other taxes as admissible. Any separate payment will not be made over the total amount for GST or any other taxes.
3. The acceptance of quotation will rest with the concerned Executive Engineer, ED-II, EM Sector, KMDA who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all the quotations received without assigning any reason thereof.
4. The proportionate payment of total contract value will be released on the basis of each successful completion of servicing & maintenance work against the submitted invoice by the agency.
5. All necessary precautions are to be taken by the contractor for the safety of these workmen and of the general public. The work must be done in such a way as not to damage any property, existing machineries during work. The contractor will be liable for any type of damages or defects of the existing equipment during the execution of work.
6. The work must be taken up within 7(seven) days from the date of issue of work order and be complete in all respects within the specified time of completion as mentioned in above.
7. Successful bidder shall have to execute an agreement in the prescribe format which will be available from the office.
8. The quotations will be received by the office of Executive Engineer, ED-II, EM Sector, KMDA, located at Unnayan Bhawan, 2nd floor, 'D'-Block, Kolkata-91 **upto 02.00 PM on 28.03.2024**

and will be opened thereafter on the **same day at 03.00 PM**. Intending quotationers or there authorised representatives may present at the time of opening.

Any conditional quotation will be summarily rejected.

9. Original Earnest Money deposit in the form of DD/ Bank Draft/ Pay Order issued from any Nationalized/ Scheduled Bank in favor, **KMDA** payable at **Kolkata**.
10. Technical Bid and Financial Bid both will have to be submitted concurrently duly as per time schedule stated. The quotationer shall submit the Quotation in their Letter Head quoting the rate duly signed by the quotationers with sealed envelope.
11. The Prospective quotationers must have to submit the attested photocopies of PAN card, GSTIN, Trade licence (valid) and Valid P. Tax with current e-challan duly signed along with the quotation.
12. The quotationer must have successfully & satisfactorily completed experience certificate of the similar nature of work of value not less than Rs. 20000.00 within last 5 years from the Engineer-in-Charge, mentioning Actual Date of Completion not below the rank of Executive Engineer will have to be submitted (without date of completion, the same will not be entertained).
13. All other details may be seen from the offices mentioned above on all working days during office.
14. The Quotation inviting authority reserves the right to accept or reject any or all the quotations without assigning any reason what so ever by KMDA.



Executive Engineer
Electrical Division II, E-M sector, KMDA

NO: 362/(1/6)/EE/ED-II/EM/KMDA/T-1

Dated: 15.03.2024.

Copy forwarded to:-

1. The Chief Engineer, E/M Sector, KMDA.
2. The Chief Engineer in charge, EM Sector, KMDA.
3. The Superintending Engineer, EC-I, EM Sector, KMDA.
4. Dy. Secretary (PR) KMDA - with request to publish the tender notice in leading Dailies as per existing rule and in KMDA & GOWB web site. NIQ and copy of approval from competent authority is enclosed here with.
5. The Divisional Accountant, ED-II, EM, KMDA.
6. Notice Board.



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Electrical Division II, E M sector, KMDA