



NO. 364 /KMDA/CSC/MT-326/2025

Date : 21 /11/2025

N.I.Q. No.29/2025-26

Date : 21 /11/2025

Notice Inviting Quotation

Sealed Quotations are invited by the Deputy Secretary, Common Service Cell , Hqr, KMDA from bonafide, reliable , experienced in similar nature of work for repairing of Electronic Appliances as per the enclosed schedule at the office of the Deputy Secretary, Common Service Cell, Hqr., KMDA at Unnayan Bhavan, Salt Lake City , DJ-11, Sector-II , Kolkata- 700 091.

The rate is to be quoted both in figures and words and also with GST (otherwise the quotation treated as cancelled). The quotations with photocopy of Trade License, GST certificate & Pan Card (Self-attested) in sealed cover will be received upto 12:30 P.M. on 28.11.2025 in the office of the undersigned and it will be opened on the same date at 01:30 P.M. in presence of intending questioners. The supply should be completed within 10 (Ten) working days from the date of the issuance of the supply order/work order.

The Authority reserves the full right to accept or reject any or all the quotations without assigning any reasons whatsoever.

Deputy Secretary
Common Service Cell, Hq.,KMDA *for*

NO. 364/1(3) /KMDA/CSC/MT-326/2025

Date : 21 /11/2025

Copy forwarded for information to :

- ✓ 1. The Deputy Secretary, PR Cell, KMDA is requested for display in KMDA's Website.
2. The ADFA, O&M Cell, KMDA.
3. Notice Board, CS Cell, KMDA.

Deputy Secretary
Common Service Cell, Hq.,KMDA



Annexure to Memo NO. 364 /KMDA/CSC/MT-326/2025 Date : 21 /11/2025

NIQ. No. 29 /2025-2026

Date : 21 /11/2025

SCHEDULE

Sl. No.	Description of Printing Item	Quantity required
01.	Up-gradation/renewal of Internet Security (Antivirus)	01 No.
02.	Up-gradation/renewal of Total Security (Antivirus)	01 No.
03.	Updating of Gmail Storage (Google one 100 GB)	01 No.
04.	Repairing of UPS	01 No.
05.	Backup and repair of SSD	01 No.
06.	Replace or repairing of Monitor	01 No.
07.	Repairing of Printer Switch	01 No.
08.	Repairing of UPS	01 No.
09.	Cartridge (Toner110A) HP LaserMFP136A	01 No.
10.	Cartridge No.206A HP Colour Laser Jet Pro-M255	01 No. Full Set

Deputy Secretary
Common Service Cell, Hq.,KMDA