



No. 395/KMDA/CSC/MT-314/2018

Date: 20.11.2024

N.I.Q. No. 44/2024-2025


Date: 20.11.2024

**Notice Inviting Quotation**

Sealed Quotations are invited by the Deputy Secretary, Common Service Cell, Hqr., KMDA from bonafide, reliable, experienced in similar nature for the printing and supply of **Audit Register of Establishment, P.F. Accounts Register, Register of Files/bills/documents, Cash Section Register and Audit Section Register for the year 2025-2026** as per the enclosed format at KIT wing, KMDA at Unnayan Bhavan, Salt Lake City, DJ-11, Sector-II, Kolkata-700 091.

The rate is to be quoted both in figures and words and also with GST and without GST. The quotations in sealed cover will be received upto **11-30 A.M. on 26<sup>th</sup> November, 2024** at **Common Service Cell, HQ., KMDA** and will be opened on **same date at 12-30 P.M.** in presence of intending questioners. The supply should be made within 30 (Thirty) working days of issuance of the Supply Order.

The Authority reserves the right to accept or reject any or all the quotations without assigning any reasons whatsoever.


  
Deputy Secretary,  
Common Service Cell, HQ, KMDA  
20/11/24

No. 395/1(3)/KMDA/CSC/MT-314/2018

Date: 20.11.2024

Copy forwarded for information to:-

- ✓ 1) The Deputy Secretary, PR Cell, KMDA is requested for display in KMDA website.
- 2) The Accounts Officer, O&M Cell, KMDA.
- 3) Notice Board, CS Cell, HQ, KMDA.

  
Deputy Secretary,  
Common Service Cell, HQ, KMDA  
20/11/24



**SCHEDULE**

<b>Sl. No.</b>	<b>Description of Items</b>	<b>Require Quantity</b>
1	Audit Register of Establishment for 2025-26	3 nos.
2	P.F. Accounts Register for 2025-26	2 nos.
3	Accounts Dispatch for 2025-26	1 no.
4	Cash Section Register for 2025-26	2 nos.
5	Audit Section Register for 2025-26	4 nos.

  
Deputy Secretary,  
Common Service Cell, HQ, KMDA  
8/9/24