



NO. 228 / KMDA/CSC/MS -296/17 (Vol-II)

Date : 13.08.2025

NIQ No. 19 /2025-2026

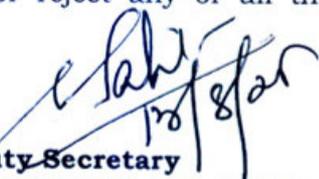
Date : 13.08.2025

**Notice Inviting Quotation**

Sealed Quotations are invited by the Deputy Secretary, Common Service Cell , Hqr, KMDA from bonafide, reliable , experienced in similar nature for the printing and supply of printing items as per the enclosed schedule at the Central Store (Common Service Cell, Hqr.) of KMDA at Unnayan Bhavan, Salt Lake City , DJ-11, Sector-II , Kolkata- 700 091.

The rate is to be quoted both in figures and words and also with GST and without GST (otherwise the quotation treated as cancelled). The quotations with photocopy of Trade License, GST certificate & Pan Card (Self-attested) in sealed cover will be received upto 11:30 A.M. on 20.08.2025 in the office of the undersigned and it will be opened on the same date at 12:30 P.M. in presence of intending questioners. The supply should be completed within 10 (Ten) working days from the date of the issuance of the supply order/work order.

The Authority reserves the full right to accept or reject any or all the quotations without assigning any reasons whatsoever.

  
**Deputy Secretary**  
**Common Service Cell, HQ, KMDA**

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*J. Des.*

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1. The Deputy Secretary, PR Cell, KMDA is requested for display in KMDA's website
2. The Accounts Officer, O &M Cell ,KMDA
3. Notice Board, CS Cell, KMDA

  
**ADFA**  
**Common Service Cell,**  
**HQ, KMDA**



Annexure to Memo No. 228 /KMDA/CSC/MS-296/17 (Vol-II)

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**SCHEDULE**

| <b>Sl. No.</b> | <b>Description of Printing Item</b> | <b>Quantity required</b> |
|----------------|-------------------------------------|--------------------------|
| 01.            | R.A. Bill No.27 (Page No.4)         | 100 Nos.                 |
| 02.            | Level Book                          | 500 Nos.                 |
| 03.            | U.O. Register (Inwards)             | 100 Nos.                 |
| 04.            | Collection Statement (3.11)         | 200 Nos.                 |
| 05.            | Requisition Book                    | 200 Nos.                 |

  
Deputy Secretary  
Common Service Cell, Hqr., KMDA