



NO. 220 /KMDA/CSC/MT-325/2025(Pt.I)

Date : 21/08/2026

N.I.Q. No.19/2026-27

Date : 21/08/2026

Notice Inviting Quotation

Sealed Quotations are invited by the Senior Deputy Secretary, Common Service Cell , Hqr, KMDA from bonafide, reliable , experienced in similar nature of work for repairing and supply of Electronic Appliances as per the enclosed schedule at the office of the Senior Deputy Secretary, Common Service Cell, Hqr., KMDA at Unnayan Bhavan, Salt Lake City , DJ-11, Sector-II , Kolkata- 700 091.

The rate is to be quoted both in figures and words and also with GST (otherwise the quotation treated as cancelled). The quotations with photocopy of Trade License, GST certificate & Pan Card (Self-attested) in sealed cover will be received upto 12:30 P.M. on 31.08.2026 in the office of the undersigned and it will be opened on the same date at 01:30 P.M. in presence of intending questioners. The supply should be completed within 10 (Ten) working days from the date of the issuance of the supply order/work order.

The Authority reserves the full right to accept or reject any or all the quotations without assigning any reasons whatsoever.

Senior Deputy Secretary
Common Service Cell, Hq.,KMDA

NO. 220 /1(4)/KMDA/CSC/MT-325/2025(Pt.I)

Date : 21/08/2026

Copy forwarded for information to :

- 1.The Senior Deputy Secretary, PR Cell, KMDA is requested for display in KMDA's Website.
2. The ADFA, O&M Cell, KMDA.
3. The Assistant Administrative Officer, Common Service Cell, Hqr., KMDA.
4. Notice Board, CS Cell, KMDA.

Senior Deputy Secretary
Common Service Cell, Hq.,KMDA

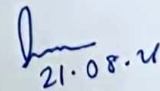
Annexure to Memo NO. 220/KMDA/CSC/MT-325/2025(Pt.I) Date : 21/08/2026

NIQ. No. 19/2026-2027

Date : 21/08/2026

SCHEDULE

Sl. No.	Description of Item	Quantity	Installed at/ Used by
01.	Internet Security- Anti Virus	01 No.	PS to the Spl. Secretary (I) (Smt. Monika Das)
02.	Pen Drive (128 GB)	01 No.	PS to the Spl. Secretary (I) Smt. Monika Das
03.	Repair or Replacement of UPS	01 No.	Land Officer (Sri Soumya Dey Sarkar)
04.	Printer Cartridge HP Laserjet (137A/W1370A-Black)	02 Nos.	SE, East Circle, W&S Sector, KMDA
05.	Repairing of Printer HP Ink Tank-419	01 No.	SE, East Circle, W&S Sector, KMDA
06.	Repair or Replacement of UPS	02 Nos.	SE, East Circle, W&S Sector, KMDA
07.	Total Security- Anti Virus (License for 03 Years)	01 No.	Chief Engineer-in-Charge, E-M sector, KMDA
08.	Printer Cartridge (Colour) HP Laserjet Pro M154a	01 set Each Colour	Assistant Architect Housing (KIT), KMDA (Smt. R. Gupta)
09.	Pen Drive (128 GB)	01 No.	Sr. Deputy Secretary HIT Wing, KMDA
10.	Pen Drive (128 GB)	01 No.	Law Officer, Law Cell, HIT Wing, KMDA
11.	Printer Cartridge (Colour) HP Colour laserjet pro-M255 dw	01 Set Each Colour	PR Cell, KMDA
12.	Printer Cartridge (Canon) Cartridge No. 103/303/703	01 No.	Additional Director & Dy. Director of Planning, IDC, PPU, KMDA
13.	Key Board	01 No.	C.S.Cell, KMDA (Sri Sujit Kr Das)


21.08.26

Senior Deputy Secretary
Common Service Cell, Hq., KMDA