

NO. 246 /KMDA/CSC/MT-325/2025(Pt.I)

Date: 09/09/2026

N.I.Q. No.20/2026-27

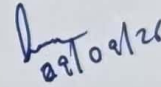
Date: 09/09/2026

Notice Inviting Quotation

Sealed Quotations are invited by the Senior Deputy Secretary, Common Service Cell , Hqr, KMDA from bonafide, reliable , experienced in similar nature of work for repairing and supply of Electronic Appliances as per the enclosed schedule at the office of the Senior Deputy Secretary, Common Service Cell, Hqr., KMDA at Unnayan Bhavan, Salt Lake City , DJ-11, Sector-II , Kolkata- 700 091.

The rate is to be quoted both in figures and words and also with GST (otherwise the quotation treated as cancelled). The quotations with photocopy of Trade License, GST certificate & Pan Card (Self-attested) in sealed cover will be received upto 12:30 P.M. on 15.09.2026 in the office of the undersigned and it will be opened on the same date at 01:30 P.M. in presence of intending questioners. The supply should be completed within 10 (Ten) working days from the date of the issuance of the supply order/work order.

The Authority reserves the full right to accept or reject any or all the quotations without assigning any reasons whatsoever.



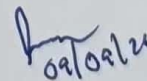
Senior Deputy Secretary
Common Service Cell, Hq.,KMDA

NO. 246 /1(4)/KMDA/CSC/MT-325/2025(Pt.I)

Date : 09/09/2026

Copy forwarded for information to :

- 1.The Senior Deputy Secretary, PR Cell, KMDA is requested for display in KMDA's Website.
2. The ADFA, O&M Cell, KMDA.
3. The Assistant Administrative Officer, Common Service Cell, Hqr., KMDA.
4. Notice Board, CS Cell, KMDA.



Senior Deputy Secretary
Common Service Cell, Hq.,KMDA

Annexure to Memo NO. 246/KMDA/CSC/MT-325/2025(Pt.I) Date:09/09/2026

NIQ. No. 20/2026-2027

Date:09/09/2026

SCHEDULE

Sl. No.	Description of Item	Quantity	Installed at/ Used by
01.	Printer Cartridge HP Deskjet GT 5820(Black)	02 Nos.	Dy. Director (IC) LUPC (EB), SPU, KMDA
02.	Printer Cartridge HP Laserjet P1007	01 No.	Accounts Section SD Sector, KMDA
03.	Printer Cartridge Epson L3250 (Black)	01 No.	Superintending Engineer (E/M)-II, EM Sector, KMDA
04.	USB Mouse for Laptop	01 No.	Superintending Engineer North Circle, SWM Sector, KMDA
05.	Repair or replacement of Monitor	01 No.	Assistant Engineer PM&C Sector, KMDA
06.	Internal Hard Disk (01 TB)	01 No.	Assistant Engineer PM&C Sector, KMDA
07.	Pen Drive – USB 3.0 (64 GB)	05 Nos.	Estate Unit (M&M) KMDA
08.	Printer Cartridge HP Laserjet M12w	03 Nos.	The PS to the CEO, KMDA
09.	Internet Security- Anti Virus	01 No.	The PS to the Spl. Secretary(I) KMDA

09/09/26

Senior Deputy Secretary
Common Service Cell, Hq., KMDA