



O/O THE DEPUTY SECRETARY
PUBLIC RELATIONS CELL, KMDA

Date: 30/03/26
Signature: [Signature]
30/03/26

**Kolkata
Metropolitan
Development
Authority**

PRL 6.
[Signature]

NO. 613 /KMDA/CSC/MT-325/2025

Date : 30 /03/2026

N.I.Q. No.50/2025-26

Date : 30 /03/2026

Notice Inviting Quotation

Sealed Quotations are invited by the Deputy Secretary, Common Service Cell , Hqr, KMDA from bonafide, reliable , experienced in similar nature of work for repairing and supply of Electronic Appliances as per the enclosed schedule at the office of the Deputy Secretary, Common Service Cell, Hqr., KMDA at Unnayan Bhavan, Salt Lake City , DJ-11, Sector-II , Kolkata- 700 091.

The rate is to be quoted both in figures and words and also with GST (otherwise the quotation treated as cancelled). The quotations with photocopy of Trade License, GST certificate & Pan Card (Self-attested) in sealed cover will be received upto 12:30 P.M. on 02.04.2026 in the office of the undersigned and it will be opened on the same date at 01:30 P.M. in presence of intending questioners. The supply should be completed within 10 (Ten) working days from the date of the issuance of the supply order/work order.

The Authority reserves the full right to accept or reject any or all the quotations without assigning any reasons whatsoever.

[Signature]
30.03.26

Deputy Secretary
Common Service Cell, Hq.,KMDA

NO. 613 /1(4)/KMDA/CSC/MT-325/2025

Date : 30 /03/2026

Copy forwarded for information to :

1. The Deputy Secretary, PR Cell, KMDA is requested for display in KMDA's Website.
2. The ADFA, O&M Cell, KMDA.
3. The Assistant Administrative Officer, Common Service Cell, Hqr., KMDA.
4. Notice Board, CS Cell, KMDA.

[Signature]
30.03.26

Deputy Secretary
Common Service Cell, Hq.,KMDA



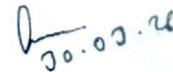
Annexure to Memo NO. 613 /KMDA/CSC/MT-325/2025 Date : 30/03/2026

NIQ. No. 50/2025-2026

Date : 30/03/2026

SCHEDULE

| Sl. No. | Description of Item | Quantity | Installed at/ Used by |
|---------|--|----------|--|
| 01. | Printer Cartridge/ toner Canon LBP2900B | 01 No. | P.R. Cell |
| 02. | Printer Cartridge/ toner HP Laser 108a | 01 No. | Exe. Engineer (Electrical) KIT Wing, Housing Sector |
| 03. | Repair or replacement of UPS | 02 Nos. | S.P. Unit, KMDA |
| 04. | Internet Security | 09 Nos. | Establishment Wing, KMDA |
| 05. | Repair or Replacement of UPS | 01 No. | A.P. Unit, KMDA |
| 06. | Printer Cartridge/ toner Epson (Inktank) Model-L1300 | 02 Nos. | S.P. Unit, KMDA |
| 07. | Repair/upgradation of Computer | 01 No. | Exe. Engineer KCMD, W&S Sector |
| 08. | Printer Cartridge/ toner Canon L11121E | 01 No. | PM&C Sector, 4 th Floor Unnayan Bhawan |
| 09. | Repairing of printer Model No. Smart ink tank 525 | 01 No. | Exe. Engineer, O&M-VI, GRWW, W&S Sector |
| 10. | Printer Cartridge/ toner Model No. Smart ink tank 525 | 01 No. | Exe. Engineer, O&M-VI, GRWW, W&S Sector |
| 11. | Pen Drive (64 GB) | 01 No. | Joint Secretary, Establishment Wing, KMDA |
| 12. | Pen Drive (64 GB) | 01 No. | Sr. Deputy Secretary, Estate Unit (M&M), KMDA |
| 13. | Repair or Replacement of UPS | 01 No. | C.S. Cell, KMDA |
| 14. | Internet Security | 02 Nos. | C.S. Cell, KMDA |
| 15. | Pen Drive (64 GB) | 05 Nos. | Establishment Wing |
| 16. | Printer Cartridge/ toner HP Laserjet Pro MFP M26nw | 03 Nos. | SE, FAWS-II Circle, W&S Sector |


30.03.26

Deputy Secretary
Common Service Cell, Hq., KMDA