



No. E/IX-1/2012/191

Date : 25/11 /2025

QUOTATION NOTICE

Sealed quotations are hereby invited from the bonafide and registered agencies for Repairing Photocopy Machine model no. Cannon 2422L at Estate Department, 4th Floor, KMDA (HIT) Wing, .19, G.T. Road (S), Howrah-711101.

Period for dropping of Quotation :

1. Last date for dropping of quotation : 01.12.2025 upto 02.00PM of the Estate Department, KMDA (HIT Wing)

2. Date, Time and Place for opening of quotation : 01.12.2025 at 04.00PM of the Estate Department, KMDA (HIT Wing)

Description of Works:

Repairing Photocopy Machine model no. Cannon 2422L at Estate Department

Terms and Conditions :

1. The application should be accompanied with relevant documents of trade and identity
2. Service will have to be provided within 48 hours from the time of accepted the Work Order.
3. Payment will be made after completion of satisfactory service.
4. The authority reserves the right to cancel the contract at any point of time.
5. The decision of the authority regarding finalization of the contract will be final.

Sd/-
OSD & Ex-officio
Sr. Dy. Secretary
KMDA(HIT Wing)

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Copy forwarded for kind information to:

1. The Special Secretary, KMDA
2. Joint Secretary, KMDA
3. Sr. DS, CS Cell, KMDA with a request for kind circulation.
4. PS to the CEO, KMDA with a request to be placed before the Authority
5. PS to the Secretary, KMDA with a request to be placed before the Authority
6. Office copy


OSD & Ex-officio
Sr. Dy. Secretary
KMDA(HIT Wing)