



**OFFICE OF THE CHIEF ENGINEER  
MATERIALS WING, W&S SECTOR, KMDA  
UNNAYAN BHAWAN, KOLKATA-91**

**Kolkata  
Metropolitan  
Development  
Authority**

Memo No. 22 /KMDA/W&S/MAT/EE/2W-03/2025-26

Date: 18/07/2025

**ABRIDGED NOTICE INVITING TENDER NO. 01/EE/MAT/W&S/KMDA OF 2025-26**

Executive Engineer, (Materials Wing), W&S Sector, KMDA invites sealed tender in KMDA Form No.1 from reliable, resourceful, bonafide and experienced Firms/ Individual contractor/Transporters successfully completed similar nature of works is eligible for the under mentioned works at least 40% of the estimated value in a single contract within last 5 (five) years from the date of issue of this NIT or, credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years, Or, credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value in Government Undertaking/Autonomous Bodies/Statutory Bodies and local Bodies etc.

SL No.	Name of the work	Project Code	Amount put to Tender incl. 18% GST & 1% LWC (Rs)	Earnest Money (Rs)	Cost of Tender Document (Rs.)	Time of Completion
1.	Repairing & Renovation of security room, toilet and main entrance gate and other allied works of Material Store, KMDA, at Sector-V, Salt lake, near Techno polis within Bidhannagar Municipal corporation area.	O&M - 131	96,059.94	1,950.00	350.00	45 (Forty Five) Days

If the accepted bid value is 80% or less of the estimate put to tender, the additional Performance security @ 10% of the Tendered amount shall be submitted by the contractor in the form of Bank Guarantee from any scheduled bank before issuance of the Work Order.

●Publishing date:- 23/07/2025

●Last date & Time of receiving of Application: **31.07.2025(Up to 14.00 hrs.)**

**Last Date & Time of submission of Bid:- 06.08.2025(Up to 14.00 hrs.)**

Executive Engineer  
Materials Wing, W&S Sector, KMDA



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Memo No. 22/1(8) /KMDA/W&S/MAT/EE/2W-03/2025-26

Date: 18/07/2025

Copy forwarded for information to:

1. The Chief Engineer-in-charge, Materials Wing, W&S Sector, KMDA.
2. The Deputy Secretary, PR Cell, KMDA. He is requested to arrange for uploading the NIT in the KMDA website as per prevailing norms in KMDA. Four (4) copies of the same has been attached herewith.
3. The Superintending Engineer, Materials Wing, W&S Sector, KMDA
4. The Accounts Officer, Materials Wing, W&S Sector, KMDA.
5. The Assistant Engineer, Materials Wing, W&S Sector, KMDA.
6. The Junior Engineer, Materials Wing, W&S Sector, KMDA.
7. The Stores Officer, Materials Wing, W&S Sector, KMDA.
8. NOTICE BOARD, Materials Wing, W&S Sector, KMDA.

*EM*  
18/07/25

Executive Engineer  
Materials Wing, W&S Sector, KMDA



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Memo No. 22 /KMDA/W&S/MAT/EE/2W-03/2025-26

Dated: 18/07/2025

**DETAILED NOTICE INVITING TENDER NO. 01/EE/MAT/W&S/KMDA OF 2025-26**

Executive Engineer, (Materials Wing), W&S Sector, KMDA invites sealed tender in KMDA Form No.1 from reliable, resourceful, bonafide and experienced Firms/ Individual contractor/Transporters successfully completed similar nature of works is eligible for the under mentioned works at least 40% of the estimated value in a single contract within last 5 (five) years from the date of issue of this NIT or, credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years, Or, credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value in Government Undertaking/Autonomous Bodies/Statutory Bodies and local Bodies etc.

SL No.	Name of the work	Project Code	Amount put to Tender incl. 18% GST & 1% LWC (Rs)	Earnest Money (Rs)	Cost of Tender Document (Rs.)	Time of Completion
1.	Repairing & Renovation of security room, toilet and main entrance gate and other allied works of Material Store, KMDA, at Sector-V, Salt lake, near Techno polis within Bidhannagar Municipal corporation area.	O&M -131	96,059.94	1,950.00	350.00	45 (Forty Five) Days

**•Issue of Tender Documents:**

Intending Tenderers have to apply in writing to the Executive Engineer, (Materials Wing, W&S Sector, KMDA in their own letter head along with photo copies of the following documents submitted duly signed with the noting "**SUBMITTED BY ME**" with paper seal in each doc the stipulated date and time and also with **NOTARY** in original. **If required tenderers are bounded to produce original certificates during verification of certificates of the copy.**

**•Photo copies of the following documents must be submitted:**

- (1) Valid PAN Card.
- (2) Valid Income-Tax clearance certificates of last Three (3) years (for last 3 years in SARAL)
- (3) GST registration certificate.
- (4) Up to date professional Tax Challan.
- (5) Completion certificate/Payment Certificate showing execution of similar nature of job value not Less than 40% of the estimate amount put to tender.
- (6) Registration certificate and/or Trade License of the company.
- (7) Partnership deed (in case of partnership firm) with written power of attorney of signatory of the deed.
- (8) A written declaration in the form of an affidavit before the Notary in non-judicial stamp paper as to correctness of the copies (each copy shall also to be certified by the Notary) of all documents to be submitted and another declaration of Penalty/debarment etc. faced by him/her under any Government /Semi Government/Undertaking/Autonomous Bodies/Institution etc.

**Note: Failure of submission of any one of the above mentioned documents the tender liable to summary rejection.**

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**•Terms & Condition:**

1. When the applicant is an authorized signatory, he should submit documents of authorization in his favour along with the application.
2. Supply of all labour, tools & tackles, instruments, equipment, accessories, as are needed to complete the Job, in a manner as specified to the entire satisfaction of the E.I.C.
3. The contractor will be full responsible for safety and security of the labours, work men who will be Involved at this work. Also contractor will take care about surroundings areas and locality against any Incident or accident during such work.
4. The tenderer should be on the basis of the schedule of rates enclosed with the tender paper. The contractors are to quote a particular percentage higher or lower than or at par with the schedule of rates.
5. The Tender received by the Tendering authority from one other location will be opened at scheduled date & Time in presence of the intending Tenderers.
6. No mobilization advanced will be paid under any circumstances.
7. **If the accepted bid value is 80% or less of the estimate put to tender, the additional Performance security @10% of the Tendered Amount shall be submitted by the contractor in the form of Bank Guarantee from any scheduled bank before issuance of the work order.**
8. The successful tenderer have to purchase 5 (Five) copy's of agreement each of @ Rs. 350.00 (Three hundred fifty) from the above stated Office Address. The amount of security deposit will be 10% (2% EMD + 8% SD) of the tendered amount which will be adjusted with Earnest Money for successful tenderer and the same will be deducted from the running bill.

Tender documents have to be purchased from the office of the undersigned on cash payment of Rs. 350.00 (Rupees Three hundred fifty) only per set for serial no.1 within the stipulated date and time. EMD in the form of DD/Bank Draft of any Nationalized/Scheduled Bank situated in Kolkata have to be deposited along with Tender in favour of "**KMDA**".

**Earnest money deposited for one tender shall not be transferred to another tender.**

1	<b>Publishing Date</b>	<b>23.07.2025</b>
2	<b>Last date of receiving of application.</b>	<b>31.07.2025 up to 2.00 P.M.</b>
3	<b>Last date of issue of permission for purchase of Tender.</b>	<b>31.07.2025 up to 2.30 P.M.</b>
4	<b>Last date for purchase of Tender from the office of the Executive Engineer, (Materials Wing), W&amp;S Sector, KMDA.</b>	<b>31.07.2025 up to 4.00 P.M.</b>
5	<b>Last date for dropping of Tender in sealed cover in the office of the Executive Engineer, (Materials Wing), W&amp;S Sector, KMDA.</b>	<b>06.08.2025 up to 2.00 P.M.</b>
6	<b>Date and time for opening of Tender at the office of the Executive Engineer, Materials Wing, W&amp;S Sector, KMDA.</b>	<b>06.08.2025 at 3.00 P.M.</b>



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All other terms and conditions laid down in Tender may be seen in the office of the undersigned and the tenderer are requested to quote their rate after inspection of site properly. The tender inviting authority reserves right to accept or reject any or all the tenders without assigning any reason what so ever.

*Q/M  
18/07/25*

Executive Engineer  
**Materials Wing, W&S Sector, KMDA**

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*Q/M  
18/07/25*

Executive Engineer  
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