



OFFICE OF THE SUPERINTENDING ENGINEER
CONSTRUCTION CIRCLE, E&AM SECTOR
KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY
BLOCK - A, 8THFLOOR, UNNAYAN BHAVAN, SALT LAKE,
KOLKATA - 700 091

নগরউন্নয়নওপৌরবিষয়কবিভাগ, পশ্চিমবঙ্গসরকার
URBAN DEVELOPMENT AND MUNICIPAL AFFAIRS
DEPARTMENT
GOVERNMENT OF WEST BENGAL

**Kolkata
Metropolitan
Development
Authority**

e-RFP No: 07/SE(Cons.)/E&AM/KMDA of 2026-27 Dated: 27.08.2026

Tender Reference Number: 07/SE(Cons.)/E&AM/KMDA of 2026-27

Tender ID: 2026_KMDA_1039702_1

SECTION – I

ABRIDGED NOTICE INVITING REQUEST FOR PROPOSAL

- 1. Invitation:** The Superintending Engineer, Construction Circle, E&AM Sector, Kolkata Metropolitan Development Authority invites online Request for Proposals in two part system (Part-I Technical Bid and Part-II Financial Bid) from reputed, reliable, resourceful, bonafide, experienced **Consulting firms** having experience in similar consultancy assignment for GIS based Mapping and Spatial Planning Experience (e.g. City Development Plan or CDP, Draft Development Plan or DDP, Master Plans, Land use Development and Control Plan or LUDCP etc.) from any Government/Government Undertaking/Autonomous Bodies/Semi-Government/Statutory Bodies and Local Bodies/ Society Registered under Societies Act, within the last 10 (Ten) years from the date of issue of this Request for Proposal.

Name of the Works, EMD and time of completion are mentioned below:

Sl. No.	Name of Work	Estimated Value of the work (Rs.)	Earnest Money Deposit (Rs.)	Time of Completion
1.	Preparation of GIS based maps and Planning Report for area of 145 sq.km (approx) [Chinsurah- MograPanchayatSamity (part), SingurPanchayatSamity (part), PolbaDadpurPanchayatSamity (part)] under the jurisdiction of Kolkata Metropolitan Planning Area (KMPA) for Land Use and Development Control Plan (LUDCP) under Section 31 of the WBT&C(P&D) Act, 1979.	Rate to be Quoted	2% of the Quoted Amount. Initial Earnest Money deposit shall be ₹1,00,000/- and balance of 2% shall have to be deposited on acceptance of bid.	168 days

- 1.1. Intending bidders may download the RFP document from the website <https://www.wbtenders.gov.in> or <https://kmda.wb.gov.in/> from **08.09.2026 at 18:00 hours from 18:00 hours** onwards directly with the help of his/her Digital Signature Certificate and the Earnest Money should be deposited online either by Net Banking (through any

Nationalized Bank/Scheduled Bank) or through RTGS/NEFT as per requirement of the system. Further details may be available at the office of the undersigned or from the KMDA website: <https://kmda.wb.gov.in/>.

- 1.2. The RFP is to be submitted in sealed covers (through online, duly digitally signed in the website <https://wbtenders.gov.in>, before 08.10.2026 up-to 13:30 hours using his/her Digital Signature Certificate (DSC)).
Corrigendum/addendum if any would be published on the website only.

**Superintending Engineer,
Construction Circle, E&AM Sector, KMDA**

MEMO NO.:12/(1/1)/SE(CONS)/E&AM SECTOR/KMDA/Hooghly Dated 27.08.2026

Copy forwarded for kind information and necessary action to:

1. The Deputy Secretary, P.R.O., KMDA for publication in at least three leading daily News Papers of which at least two should have all India Circulation and uploading this RFP on KMDA website and Government of West Bengal website.

**Superintending Engineer,
Construction Circle, E&AM Sector, KMDA**



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SECTION – II

DETAILED NOTICE INVITING REQUEST FOR PROPOSAL

2. **Invitation:** The Superintending Engineer, Construction Circle, E&AM Sector, Kolkata Metropolitan Development Authority invites online Request for Proposals in two part system (Part-I Technical Bid and Part-II Financial Bid) from reputed, reliable, resourceful, bonafide, experienced **Consulting firms** having experience in similar consultancy assignment for GIS based Mapping and Spatial Planning Experience (e.g. City Development Plan or CDP, Draft Development Plan or DDP, Master Plans, Land use Development and Control Plan or LUDCP etc.) from any Government/Government Undertaking/Autonomous Bodies/Semi-Government/Statutory Bodies and Local Bodies/ Society Registered under Societies Act, within the last 10 (Ten) years from the date of issue of this Request for Proposal.

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Intending bidders may download the tender document from <https://wbtenders.gov.in> directly with the help of his/her Digital Signature Certificate and the Earnest Money should be deposited online either by Net Banking (through any Nationalized Bank/Scheduled Bank) or through RTGS/NEFT as per requirement of the system. Further details may be available at the office of the undersigned or from the KMDA website: <http://www.kmda.wb.gov.in>.

2.1. General guidance for e-Tendering:

2.1.1. Instructions for electronic submission of the tenders:

Guidelines for e-submission of the tenders have been detailed for assisting the bidders to participate in e-tendering.

2.1.1.1. Registration of Bidders:

Any bidder willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement system, through login onto <https://wbtenders.gov.in>. The Bidder is to click on the link (online Bidder Enrolment) for e-tendering site.

2.1.1.2. Digital Signature Certificate (DSC)

Each bidder is required to obtain a Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the Controller of Certifying Authority, Government of India (<http://cca.gov.in>) on payment of requisite amount. The bidder can search the tender and download RFP and other tender documents electronically from computer, once he/she logs onto the website <https://wbtenders.gov.in>. This is the only mode of collection of the tender documents. A prospective Bidder shall be allowed to participate in the

job either in the capacity of the individual or as a partner of a firm. If it is found applied several in single job all his applications will be rejected for that job.

2.1.1.3. Site Visit and Verification of Information:

Bidders are advised to submit their respective bids after visiting the sites and ascertaining for themselves the extent of work at site, site condition, location, surroundings, climate, applicable laws, applicable permits and regulations and any other matter considered relevant by them. Further examine the participating areas of the project for the assigned its surrounding and ascertain themselves on all technical and other aspects necessary for preparing their proposal (bid) including carrying out necessary technical surveys, field investigation etc. at its own cost and risk. The applicants shall be deemed to have full knowledge of the site condition upon submitting the proposal in response to this RFP. The bidders shall be responsible for all of the cost associated with the preparation of their bids and participation in the bidding process. KMDA will not be responsible or in any way liable for such cost, regardless of the conduct or outcome of the bidding process.

Necessary assistance in liaisoning with Municipality and PanchayetSamities shall be provided by the department. The consultant shall visit the site to understand the critical issues.

2.1.1.4. Submission of Tender/Proposal:

- (a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in>, before the prescribed date and time using his/her Digital Signature Certificate (DSC). Virus scanned and duly digitally signed copies of the documents are to be uploaded. The documents will get encrypted (transformed into non readable formats).
- (b) Financial Bid of the prospective tenderer will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority (TIA) will be final and in no case challenge against such decision will be entertained.

2.1.2. In the event of e-filling, intending bidders may download the tender documents from the website: <https://wbtenders.gov.in> directly. Necessary earnest money should be paid in the form of Net Banking or RTGS/ NEFT from the e-Procurement portal of the Government of West Bengal - <https://wbtenders.gov.in>.

2.1.3. Tender documents may be downloaded from website and submission of the bid should be done strictly as per the stated time schedule.

2.1.4. The 'Consultancy Tender Evaluation Committee', under KMDA will examine both the Technical and Financial Bid to conduct an evaluation based on Combined Quality cum Cost Based System (CQCCBS) of selection process. The decision of the 'Project Evaluation cum Technical Committee' will be final and absolute in this respect.

2.1.5. Small Scale Industrial units, participating in the tender shall have to deposit Earnest Money and if selected, Performance Security/Security Deposit as usual, as per **Memo. No. 4245-F(Y) dated 28.05.2013** of the Finance Department, Government of West Bengal.

2.2.: List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online: -

- 1) Income Tax Return (For last 3yrs).
- 2) Audit Balance Sheet (For last 3yrs).
- 3) Valid PAN issued by the IT Dept., Govt. of India.
- 4) Latest Professional Tax Paid Challan and P-TAX Enrollment Certificate.
- 5) Valid 15-digit Goods and Services Tax payer Identification Number (GSTIN) under GST Act, 2017 along with GST return for the last Quarters/monthsbefore submitting bid.
- 6) Latest Valid Registration certificate or Trade License(whichever is fitted with the work).
- 7) Scanned Copy of one affidavit before notary shall have to be submitted mentioning the correctness of the documents and a declaration of a penalty/ debarment etc. faced by him under any Government/Semi Government/Autonomous Body /Institution through online at desired location.
- 8) Employees PF and ESI certificates with latest challan.
- 9) The average annual Turnover certificate issued by the auditor.
- 10) Scan copy of all declaration duly signed as per appendix and forms
- 11) Bank solvency certificate.
- 12) Technical Credential- Work Order, Completion Certificate, terms of contract and BOQ (if required) of the same work complying as per e-RFP.

13) Copy of EMD details.

2.2.1: List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 2.2.

- 1) The power of Attorney for the firm for signing the tender by a partner.
- 2) Partnership Deed.

The bidder must have to be submitted Scanned Copy of **these documents** duly digitally signed at desired location in the website: <https://wbtenders.gov.in>.

2.3. Time schedule and important information for downloading, uploading and opening of the Tender Documents:

No.	Item	Detailed time schedule
a)	Project Name	Preparation of GIS based maps and Planning Report for area of 145 sq.km (approx) [Chinsurah-Mogra Panchayat Samity (part), Singur Panchayat Samity (part), Polba Dadpur Panchayat Samity (part)] under the jurisdiction of Kolkata Metropolitan Planning Area (KMPA) for Land Use and Development Control Plan (LUDCP) under Section 31 of the WBT&C(P&D) Act, 1979
b)	Nodal Officer	Additional Director of Planning & Deputy Director in Charge (KMPC), SP Unit, KMDA, Unnayan Bhavan, Block- A, 4 th Floor, Salt Lake City, Kolkata – 700 091.
c)	Earnest Money Deposit (EMD)	2% of the total project value. Initial EMD as per schedule to be deposited online either by Net Banking (through any Nationalised Bank/Scheduled Bank) or through RTGS/NEFT as per requirement of the portal- https://wbtenders.gov.in . In addition, the successful bidder has to submit the additional Earnest Money Deposit, i.e., balance of 2% of the Quoted/Project Value, only through submitting Demand Draft in favour of KMDA, payable at Kolkata, which will be converted to initial Security Deposit.
d)	Date & time of uploading (publishing) of e-RfP and other documents (online)	: 08.09.2026 at 18:00 hours
e)	Documents download starting date (Online)	: 08.09.2026 from 18:00 hours
f)	Last date for bidders/ contractors/agencies to submit Supplementary Questions/Queries:	16.09.2026 up to 10:00 hours Address for submission of queries: Given in tabular form elsewhere in this document. Note: 1. All queries are needed to be submitted as per the format mentioned in Appendix- 8 of this RFP through electronic-mail only in soft copy to the email addresses: dilipkmda2008@gmail.com clearly super scribing the name of the project at the subject line.
g)	Pre-bid meeting	16.09.2026 at 16:00 hours Venue: 3 rd Floor Conference Room at Unnayan Bhavan, Block- A, 4 th Floor, Salt Lake City, Kolkata-700 091.
h)	Issue of response (if any)	: 22.09.2026 within 18:00 hours [visit Govt. website: https://wbtenders.gov.in]
i)	Starting date & time for submission of tender through online	: 08.09.2026 from 18:00 hours
j)	Last date & time limit for submission of tender through online	: 08.10.2026 up to 13:30 hours
k)	Scheduled date & time for opening the Part-I tender document (Technical Bid)	: 12.10.2026 on 14:00 hours
l)	Presentation Date for only those bidders who have submitted their bid	: To be notified later through e-mail and/or in https://wbtenders.gov.in
m)	Date of uploading the List of technically qualified bidders (Online)	: To be notified later in https://wbtenders.gov.in
n)	Scheduled date & time for opening Part-II tender document (Financial Bid)	: To be notified later in https://wbtenders.gov.in
No financial information should be uploaded to the folder marked for technical bid.		

Tenders will be opened by the **Superintending Engineer, Construction Circle, E&AM Sector, Kolkata Metropolitan Development Authority** or his authorized representative in presence of the tenderer or their authorized representatives who may like to be present.

**Superintending Engineer,
Construction Circle, E&AM Sector, KMDA**

MEMO NO.:12/(1/31)/SE(CONS)/E&AM SECTOR/KMDA/Hooghly

Dated 27.08.2026

Copy forwarded for kind information and necessary action to:

1. The Chief Executive Officer, KMDA
2. The Chief Engineer, E&AM Sector, KMDA.
3. The Chief Engineer, SD & SWM Sector, KMDA
4. The Chief Engineer, Water Supply Sector, KMDA
5. The Chief Engineer, Housing Sector, KMDA,
6. The Chief Engineer, R&B Sector, KMDA
7. The Chief Engineer, PM&C Sector, KMDA
8. The Chief Engineer, EM Sector, KMDA
9. The Director General, KMC
10. The Director, Statutory Planning Unit, KMDA.
11. The Additional Chief Engineer, E&AM Sector, KMDA
12. The Additional Director, Statutory Planning Unit, KMDA
13. The Sub Divisional Officers, Sub-division, South 24 Parganas District
14. The Sub Divisional Officers, Sub-division, North 24 Parganas District
15. The Sub Divisional Officers, Sub-division, Nadia District
16. The Sub Divisional Officers, Sub-division, Hooghly.
17. The Director of Finance, KMDA
18. The Superintending Engineer-in-Charge, Planning Circle, E&AM Sector, KMDA
19. The Superintending Engineer, CRS Circle, E&AM Sector, KMDA
20. The Director of Finance, KMDA
21. The Superintending Engineer, CRS Circle, E&AM Sector, KMDA
22. The P.A. to the Principal Secretary, Urban Development & Municipal Affairs Department, Government of West Bengal.
23. The Accounts Officer, E&AM Sector, KMDA.
24. The Deputy Secretary, P.R.O., KMDA for publication in at least three leading daily News Papers of which at least two should have all India Circulation and uploading this RFP on KMDA website and Government of West Bengal website.
25. The Block Development Officer, Barrackpore I PanchayatSamity, N24 Paraganas.
26. The Block Development Officer, ChakdahPanchayatSamity, Nadia District
27. The Block Development Officer, HaringhataPanchayatSamity Nadia District
28. The Block Development Officer, Chinsura-Mogra Panchayat Samity, Hooghly.
29. The Block Development Officer, Singur Panchayat Samity, Hooghly.
30. The Block Development Officer, PolbaDadpurPanchayatSamity, Hooghly.
31. The Notice Board, Construction Circle, E&AM Sector, KMDA.

**Superintending Engineer,
Construction Circle, E&AM Sector, KMDA**